



Executive Board Meeting



Palliser District Teachers' Convention Board

10:00 a.m. Palliser Hotel

November 21, 2014

Attendance:

L. Neville, B. Yagos, S. Leppa, J. Raitz, J. Fenton, J. Munton, S. Paton

Absent:

A. Craigie, C. Mertens, D. Sellars-Myshchyshyn

1. **Call to order** – 10:26 am.

2. Approval of Agenda

- Remove items 8c and 8d.
- **Motion: L. Neville/S.Paton moved that the agenda be approved as amended. Carried.**

3. Approval of Minutes

- **Motion: L. Neville/S.Paton moved that the minutes be approved as presented Carried.**

4. Correspondence

- Letter from Patrick Loyer for the Fall Convention Meeting on Thursday, November 27/14 from 9:00 to 4:00
- Letter from Mark Yurick about the Fall Professional Development Area Conference (PDAC) November 28 8:30 – 3:30 and November 29, 2014 9:00 – 2:00.
- Notice of absence from A. Craigie, C. Mertens, D. Sellars-Myshchyshyn

5. Treasurer's Report – S. Leppa reported – report posted

- Asked Executive to add their honorarium and mileage to this expense form also add your SIN number for income tax purposes.
- S. Leppa will contact M. Silver-Rushford about her laptop. If she would like to buy it out, she needs to return files and then get the computer wiped clean as per ATA policy.
- S. Leppa went over the Balance Sheet and Profit and Loss

- Executive will need to purchase new laptops before the May meeting, as these computers will be off the books.
- Did not attend the Convention Treasurers meeting
- ATA Locals have started to pay the first half of their convention fees
 - Three Drums of Wheat, Palliser, and Chinook's Edge have prepaid half of their fees already.

6. Reports

a. President – J. Fenton

- Jordan will be attending the Fall Convention meeting on November 27/14 but is unable to attend Fall PDAC – Sue Paton will be attending in his place.
- Thank you to all executive for their hard work in getting this 2015 Convention ready to go.

b. Vice President – J. Raitz

- Honorary President – Lianne Enderton has accepted.
- L. Neville will book hotel rooms for the honorary president in the Hyatt hotel for the two nights as per policy.

c. Program – A. Craigie – report posted on the web

- On November 26 L. Neville and A. Craigie will meet with Hyatt, CTCC to go over rooms and AV equipment needed.
- A. Craigie will be attending the Fall PDAC and Convention Meetings – November 27 – 29, 2014
- Thursday Keynote Speakers
 - Michelle Cederberg – Energized for Excellence in Education
 - Dr. Ed Dixon – Helping Boys Learn
 - Dr. Alex Russell – That Big, Bad World
- Keynote rotation – see website for complete write up
 - Exhibition Hall – Michelle Cederberg then Dr. Ed Dixon
 - Macleod Hall – Dr. Alex Russell then Michelle Cederberg
 - Imperial Ballrooms – Dr. Ed Dixon then Dr. Alex Russell
- Other Featured Speakers
 - Robb Nash Project
 - Dylan William
 - Mark Ramsankar – ATA President
- French immersion room – Glen 206
- 7 ATA sessions

- Canadian Blood Services – wants in. A. Craigie will look into where we can put them as the executive agreed this was a good idea.
- Ed Camp Style Sessions
- New – Full Day Sessions
 - Education Innovation Day
 - Outdoor Council of Canada - Leadership
- Off Site sessions
 - Canmore Nordic Centre – Cross Country Skiing
 - Talisman Centre (Kayaking)
 - Foothills Composite High School (Wood Turning)
 - Stampede Park (Journey 2050)
 - EPCOR Centre – Photography, Bollywood Dance, Song Writing, Improv, School Productions, Altered Books and Fun with Soft Wax and Kool Aid.
 - Pre registration sessions need large signs showing where to meet, also have different locations to meet
- Book Seller - We DON'T have one
 - Andrea will contact the speakers about bringing forms to order their books.
- “Sched.org” – We will again be using Sched to publish our program because it views so well on a phone. It was a very time consuming process last year, and as a result we are expressing a concern that we may have to contract some time to do this. Suggesting 20.00 per hour.
- Pre Registration sessions will be discussed at the January Meeting.

d. Facilities – L. Neville – report posted on the web

- Upcoming meeting on November 26/14 with the Convention Center and the Hyatt Hotel – Attending will be A. Craigie, L. Neville
- Dates for May 29/30 booked but hotel rooms will cost more due to the hotel being very busy.
- Hotel rooms for Convention are 50% booked
- Bands – We have 3 bands booked.
 - Canadian Rockies Local – Lawrence Grassi Middle School Jazz Band (Exhibition Hall)
 - Chinook Local – Notre Dame Collegiate Band (Imperial Room)

- Chinooks Edge Local – Sundre High School Band (Macleod Hall)
- Security – None needed this year
- No coffee coupons due to the cost
- Contracts – Facility needs to book hotels 3 years in advance and Convention center dates for 10 years
 - Contracts are in place for this year
 - L. Neville brought up the complexity of contract issues

e. Publicity/Website – B. Yagos will post these changes

- Website has completely moved over to a new hosting.
- Will ask at the Full board meeting in January if we want a password protected minutes page.
- Sched.org
 - Inputting all the program information into the Sched is very time consuming for Andrea and Bertha
 - B.Yagos is going to try to do this job however we do have a person available to help if necessary who we could contract for \$20.00 per hour.
- Evaluations
 - Similar to last year, will be able to choose your title by time slots
 - Fluid Surveys will be doing the evaluations
 - New person in ATA will be in charge of making sure all conventions receive the Speaker Evaluations after convention.
 - Wrist bands have a QR code for evaluations
 - Delegates should know that it is faster to do evaluations on the computer rather than on a mobile device – we will set 6 computers up at the info desk
- Convention start time will be at 8:45 am on Thursday again this year so the first keynote has the full speaking time as announcements take about 15 minutes.
- Free Weekend for two at the Hyatt and Palliser Hotels will be available again this year for our Evaluations Draw.

f. Exhibits – J. Munton – report posted on web

- 132 booths have been booked
 - 115 regular cost and 15 non profit
 - 156 Booths available with new floor plan

- Exhibitor of the Year – not chosen yet
- Online registration only for 2016
- New floor plan for the 2015 Convention Exhibits
- St. Georges have increased their fee by 5% for this year.
- Thank you for providing some release time to get caught up with exhibits work

g. Past President – C. Mertens – report posted on the web

- 7 requests for alternate PD – 4 approved, 2 pending, 1 denigned and appeal is attached.
- Appeal process –
 - Our policy 10.5 states alternate Professional Development is not granted more than once every two years.
 - In the ATA Convention Handbook states that alternate PD is “generally not recommended more than once every two years”
- We discussed the appeal at the executive level and it was approved.

h. Secretary – S. Paton – No Report

7. Old Business

- a. None

8. New Business

a. Fall Convention Meeting (November 27/14)

- J. Fenton, A. Craigie will attend the Fall Convention meeting.

b. Fall Professional Development Meeting (PDAC) November 28/29, 2014.

- S. Paton will also attend Fall PDAC, as J. Fenton is unavailable to attend.
- A. Craigie will also attend Fall PDAC

9. Local Concerns

Meeting adjourned at 11:50 am