

Minutes
Executive Board Meeting
Hyatt Hotel
September 19, 2014
1:30 p.m.

In attendance:

C. Mertens, L. Neville, S. Leppa, J. Raitz, S. Paton, J. Fenton, J. Munton, A. Craigie,

Absent:

D. Sellars-Myshchyshyn, B. Yagos

1. **Call to order** – 1:30 p.m.

2. **Approval of Agenda**

- **Motion: L. Neville/S. Paton moved that the agenda be approved. Carried.**

3. **Minutes of previous meeting**

- **Motion: L. Neville/S. Paton moved that the minutes be accepted as posted. Carried.**

4. **Correspondence**

- Notice of Absence from Sarah Watson, D. Sellars-Myshchyshyn, B. Yagos
- From Patrick Loyer – Use of Lanyard Style Nametags
- From J.C. Couture – 2014/15 Strategic Planning Grant Program
- Mark P. Yurick – Sessions Offered by Alberta Education at Specialist Council Conferences and Teacher Conventions
- From Patrick Loyer – Letter in regards to needing sign language interpreters

5. **Treasurer's Report**

- S. Leppa presented the financial report.
- S. Leppa presented the Audited Financial Statement

6. **Reports**

6.1. **President** – J. Fenton – (No report)

6.2. **Vice President** - J. Raitz reported. (No report)

- Updating the FAQ's

6.3. **Program** – A. Craigie - (report posted)

- The program subcommittee met this summer in Canmore. D. Keenan, J. Williams, M. Shain, C., T. O'Neil, Y. Toney, L. Neville
- Thank you so much to Bertha Yagos for all of her work getting this new system online and ready
- The new system is fantastic. We are ahead of schedule.
- A. Craigie spent hours this summer getting the new system up and running.
 - Possibly look at an extra honorarium for Program Chair
- Need to look at the number of people attending the summer program committee (possibly too many people)
- We need a book seller for convention

- Highlights for 2015 –
 - Thursday Featured Speakers
 - Michelle Cederberg – Energized for Excellence in Education
 - Dr. Alex Russell: Helping Kids Thrive in Anxious Times
 - Dr. Ed Dixon: Helping Boys Learn: 6 Secrets for Helping Boys in the Classroom
 - Eva Olsson (Holocaust Survivor): A Legacy of Caring compassion and Character
 - Friday Featured Speakers
 - Robb Nash Project: Rediscovering Your Why
 - Dylan William:
 - Mark Ramsankar: ATA President
- 188 on site sessions
- 20 new offsite sessions
- 11 Ed Camp Sessions
- 37 sessions by Local presenters

6.4. **Facilities** – L. Neville – report posted

- Upcoming meeting dates:
 - November 21, 2014 (Exec. Only)
 - Jan. 16/17, 2015
 - Feb. 18 – 20, 2015 – Annual Convention
 - April 17/18, 2015
- Room Rates for 2015 – On line booking now available - Book now until Jan. 18, 2015 at the convention rate
 - **Hyatt:** Single/Double \$205.00, Triple \$240.00, Quad \$275.00 – plus tax
 - Hyatt Conference Suite (5 available) - \$900.00 plus tax
 - **Palliser** Single/Double \$215.00 (+30 for each additional person.)
Large Deluxe \$275.00, Junior Suite \$295.00, 1 Bedroom Suite \$315.00
- **Bands/Music** this year are Canadian Rockies, Chinook local, and Chinook's Edge. (See 5.6 Policy Handbook)
- L. Neville is working with a new Event planner with the Hyatt Hotel
- Confirmed with the Convention Center about the room flip for keynote room and exhibits hall

6.5. **Publicity/Website/Evaluations** – B. Yagos – report posted (absent)

- Website is continually being updated.
- A. Craigie will make a motion on behalf of B. Yagos concerning the wrist band/lanyard at the full board meeting tomorrow.

6.6. **Exhibits** – J. Munton – (report posted)

- Rates for regular fee - \$535.50 per booth, Not for profit rate is \$430.50
- We have 55% of booths already booked compared to 41% last year
- Thank you to Bertha Yagos for the online set up

6.7. **Past President** – C. Mertens – (No report)

- Alternate PD deadline is January 10, 2015

6.8. **Secretary** – S. Paton (No report)

- Information is always posted on the web page.

6.9. **D.R.** – D. Sellars-Myshchyshyn (absent)

L.Neville/S. Paton moved that the reports be accepted as presented. Carried.

7. **Old Business**

7.1. **Policy Changes**

- Policy changes need to be approved by the board at the January meeting. The changes will be posted on the webpage for members to read before voting in January.

8. **New Business**

8.1. **Fall PDAC** – November 28/29, 2014

- Jordan Fenton and Andrea Craigie will attend

8.2. **Convention Association meeting** – November 27, 2014

- Jordan Fenton and Andrea Craigie will attend this meeting

8.3. **Summer Conference Report – report posted - delete**

- August 11 - 15, 2014 – J. Munton (Exhibits Chair) and C. Mertens (Past President) attended summer conference.
- Encrypt any laptops, memory sticks, external hard drives that convention boards own.
- No invitations to attend Conventions for the Minister of Education this year
- Hold a block of time for our ATA President – Mark Ramsankar – Friday morning
- Changing Landscapes – Co-creating the Next Alberta – a document we should be aware of when planning convention.
- On-line evaluations – Fluid Surveys
- Honorarium/Office expense – first \$500.00 is not taxable, over and above is. Onus is on the individual to claim.

8.4. **Honorary President 2015**

- We will call for names for Honorary President tomorrow

8.5. **Fees for Student, Retired and Substitute Teachers**

- Barnett House would like \$0, \$0, \$0 – This question will be brought to the Convention meeting in November.

8.6. **Invitation to Minister of Education**

- No invitation for the Minister of Education

8.7. **Budget - S. Leppa**

- S. Leppa presented the 2014-2015 budget
- S. Leppa will present the budget tomorrow at the full board meeting
- S. Leppa will make a motion for approval of the budget tomorrow.

9. **Action Items**

9.1. **Local Concerns** – none

Meeting adjourned at 4:00 p.m.