

1. Introductions
2. Information Items:
  - a. Teachers who present at their own convention and are asked to speak at another convention – teacher should attend at least ½ day at their own convention as a delegate (guideline, not policy)
  - b. Example: Speak at SWATCA (full day), then speak at Palliser (home) for ½ day and attend sessions for ½ day.
  - c. With curriculum redesign ongoing, it's unlikely there will be Alberta Education sessions available for 2014/2015. ATA policy states that sessions that go against ATA policy are forbidden. For example, how to write a PAT/Diploma.
  - d. [Hold a block of time for Mark Ramsankar, ATA President.](#)
  - e. No invitations for Minister of Education this year, although he has just appeared in the past. It also depends on who the Minister of Education will be.
  - f. Sessions offered by the ATA Staff Officers must be included. No fee.
  - g. Specialist Council speakers must be included. Fee charged.
  - h. CARC sessions can be used as a resource. **Daily 5 will be held on Thursday and Friday of Feb. 12-13, 2015 Red Deer hosting. Palliser will not be affected.**
  - i. PD Workshops @ \$100 (+GST) fee. Request form should be submitted at least 6 weeks prior to the workshop date.
  - j. Presenters that will not be considered:
    - i. Computer Adaptive companies (Castle Rock, Zenergy)
    - ii. Private schools
    - iii. Central Office staff that do not have ATA membership
3. Requirements for Teachers Conventions (Handbook for Conventions 2014/15)
  - a. Convention Attendance – pg. 35
  - b. FAQ's – pg. 44
  - c. PIPA – pg. 85
  - d. Records management – pg. 85
  - e. Repurposing Laptops/Disposal of Equipment – pg. 87

4. FOIP and PIPA (Maggie Shane)

- a. Anti-Spam Legislation – association is working on how this will affect convention boards and compliance with the law.
- b. If a board is using Google Docs, the Association suggests not to use it. Where are the servers located and how can we protect the information on it?
- c. Convention Boards are governed by PIPA
  - i. Private sector
  - ii. Consent driven
  - iii. Limited right of access
  - iv. Focused on human right of privacy
  - v. Limits collection
  - vi. Robust tort for damages
- d. Encrypt any laptops, memory sticks, external hard drives that convention boards own. Privacy commissioner requires it under PIPA. We will be in big kaka if information is lost or stolen and our equipment is not encrypted.

5. Issues:

- a. Companies that want to sponsor and event at convention was discussed. Sponsor a lunch or sponsor a wine and cheese. What do they want from us?
- b. Exhibits
  - i. Pro-life and Pro-choice groups, Pearson
- c. Teachers that are in an on-line environment – they must apply to Patrick to select which convention to attend. (October 15 to Dec. 15 deadline)
- d. Teachers who need time off to do convention work – superintendent may not approve this request. Let superintendent know ahead of time that will be requesting some time.

6. JC Couture

- a. Spoke about convention boards choosing speakers who promote the message of “A Great School for All”; an ATA strategic plan.
  - ie. David Berliner, Dennis Shirley, Pasi Sahlberg.
- b. **Changing Landscapes – Co-creating the Next Alberta.** We should be mindful of this document when we plan convention each year.

7. Future Convention Meetings and PDAC at Barnett House

- a. Nov 27<sup>th</sup> convention meeting, Nov 28/29<sup>th</sup> Fall PDAC
- b. April 24<sup>th</sup> convention meeting, April 24<sup>th</sup>(evening) and 25<sup>th</sup> Spring PDAC

8. On-line Evaluations:

- a. Fluid Surveys – Canadian based servers
- b. Gerald Logan – retired teacher from Mighty Peace has offered to build the form for each convention. [glogan@me.com](mailto:glogan@me.com)
- c. Each convention board will have their own account and pay for their use of Fluid Survey.
- d. Cost not determined yet. Gerald will estimates \$50/hr and will take about 1 hour.
- e. Everyone gets their own data, then Gerald will do one run of compiling all convention data.

9. AAC (Sherry)

- a. Did we receive a note of the three sessions being offered by AAC?
- b. Bring them in for 1 day, and they will present 3 sessions.

10. Financial Requirements (Didi Heer)

- a. GST (we charge GST, and then recover)
- b. Honorarium – CRA views any form al allowance for office expenses and equipment as taxable benefit if there is no requirement to surrender receipts to substantiate reimbursement of expenses (first \$500 is not taxable, over and above is). Onus is on the individual to submit.
- c. NPO annual report filing
  - \*Sherry & Bertha know about all this.

11. President's Session

- Palliser will need to book a room for President Ramsankar on Friday Morning at 9:00 am