



Executive Board Meeting  
**Palliser District Teachers' Convention Board**

Hyatt Hotel – 5:00 p.m.

April 17, 2015



**In Attendance:** L. Neville, B. Yagos, S. Leppa, J. Raitz, S. Paton, J. Fenton, J. Munton, A. Craigie, C. Mertens

**Absent:**

D. Sellars-Myshchyshyn,

**1. Call to order 5:05 pm**

**2. Approval of Agenda**

- **Motion: J.Raitz/S.Paton moved that the agenda be approved. Carried.**

**3. Minutes of previous meeting**

- **Motion: L.Neville/S.Paton moved that the minutes be approved. Carried.**

**4. Correspondence**

- Notice of Absence from D. Sellars-Myshchyshyn – April 17/15
- Notice of Absence from C. Crane, D. Keenan, M. Lund, A. Neefe, S. Watson, J. Fenton (Saturday only)
- Re: Construction happening during Karen Sudom's presentation
  - Letter of apology to Jordan from Mariott
  - Letter of apology to Jordan from CTCC
- Evaluation Draw winners:
  - Fairmont Palliser Hotel - Carla Assenheimer Prairie Land
  - Hyatt Hotel – Christy Lunde – Rocky View School Division
- From Mark Yurick – (PDAC) – Combined Professional Development Area Conference and Invitational Symposium April 24/25, 2015
- From G. R. Thomas – Association Policy and Candidacy for Provincial or Federal Elected Office
- From Patrick Loyer – Spring Convention Meeting April 23, 2015.

**5. Treasurer's Report - S. Leppa reported financial report**

- All speakers have been paid
- All locals have paid their convention fees
- The budget was presented and balance sheet reviewed

## 6. Reports

### 6.1 President – J. Fenton – see report posted

- Thank you to everyone one on the executive and board members for their great job.

### 6.2 Vice President – J. Raitz – see report posted

- Thank you to everyone. I have enjoyed my many years on the board, learning new skills, meeting fabulous people and interesting speakers.
- Thank you to all board members for signing up for duties
- Duty sign up was done through Google Docs and worked well
- Lianne Enderton was our Honorary President
- Long Term Service – Shari Visvanathan (7 years) and Kelly Smith (6 years), Michelle Silver-Rushford (24 years) and Sharon Rhodes (20 years).
- **Recommendations for Next Year**
  - Two board members assigned to put up the large convention posters, sessions signs for each room, and full signs in the TELUS Convention center – Thank you to Michael Shane for doing these jobs on his own.
  - We invite Michelle and Sharon to be recognized again next year due to the fact they could not attend this year.
  - Smaller sized vests will need to be ordered.

### 6.3 Program – Andrea Craigie – see posted report

- Thank you to the D. Keenan, B. Yagos, S. Leppa and all of the program committee for their hard work.
- Keynote speakers received mostly positive feedback
  - Dr. Ed Dixon, Dr. Alex Russell, Michelle Cederberg, Dylan William, Robb Nash, Eva Olsson
- Sessions
  - 42 local presenters
  - 36 free sessions
  - 17 offsite sessions
- Many people missed having an onsite book vendor
- Sched app was again popular
- **Recommendations for next year**
  - Try to book at least one recognizable name as keynote
  - Maintain/increase off site sessions
  - Bring book vendor back

### 6.4 Facilities – L. Neville – see report posted

- Thank you to Jill White, executive and board members
- Luncheon, reception, coat check, a.v., room set ups went very smoothly

- Very few issues this year – except for the noise complaint in Mac Hall D on Friday – Marriot Hotel and CTCC have written apology letters and made financial remuneration towards the cost of the room rental
- Glenbow museum – 110 teachers enjoyed this
- Contracted room blocks were very close: Hyatt 348/350 and Palliser 107/110
- The Flipped room concept for the Exhibition hall were well received. Tradeshow opened at 8:30 and Pre-Function area opened at 7:30 for delegates.
- Marriott – Food/Beverage is needed however we do not always meet the monetary expectation
- Many delegates commented about not having a book seller
- Coat check was not as well used but the weather was nice, keep for next year
- **Recommendations for next year**
  - Delegates would like to see paper maps of the exhibit floor plan

#### **6.5 Publicity/Website/Evaluations – B. Yagos**

- All evaluations are online.
- None of the speaker evaluations have been emailed to the speakers because we have not received them. Speaker evaluations were done provincially again this year. This question will be asked at the up coming Spring Convention meeting.
- Speaking proposal is open and will remain open until June 30.
- Pre-registration problems – delegates that wanted to be deleted. Bertha has an idea of how to solve this problem.

#### **6.6 Exhibits – J. Munton – see report posted**

- Thank you to Tara Hryszak for all her help this year.
- Thank you Bertha for all her work setting up the new registration software.
- Exhibitor of the year – Inside Education
- 158/156 were requested, 156 paid, ATA and PDCTA were no charge
- We oversold and added to the floor plan.
- Exhibitors gave positive feedback
- Security guards from the Convention Center were used this year and this worked very well.
- Flipped room very well for many reasons
- Pre registered booths to date 20% have pre-booked

- **Recommendations for next year**
  - Increase cost to \$561.75 (regular booth) \$456.75 (not for profit) due to fee increase with rental fees
  - Monitor booth costs so we do not take a loss.
  - Have a security guard for the Wednesday move in time.

#### 6.7 **Past President** – C. Mertens – see report posted

- Honorary President was Lianne Enderton.
- Reception was held in the Atrium, new menu, very nice.
- Recommend booking the Atrium again next year
- 28 Alternate PD requests - 22 were approved, 4 denied, 5 appealed. One of the appeals was approved by the executive
- Policy review committee met in September, revisions were made and approved at the January 17, 2015 meeting. Policy is posted on the Website.

#### 6.8 **Secretary** – S. Paton

- Need everyone to fill out his or her part of the Annual Report and send it back to me and I will forward it to Barb at Barnett House.

#### 6.9 **District Representative** – D. Sellers - Myshchyshyn, - Absent

### 7. **Old Business**

#### 7.1 **Policy**

- Policy is updated and on the website
- Update the parking

### 8. **New Business**

#### 8.1 **Summer Conference** – August (Banff Centre)

- Two paid positions to attend – decision of who will attend will be made at the May meeting.

#### 8.2 **Spring PDAC and Convention Seminar** – April 22-24, 2015 (Edmonton)

- Andrea Craigie and Jordan Fenton will be attending the Convention meeting
- Jordan Fenton and Andrea Craigie will be attending PDAC on April 23-24, 2015.

#### 8.3 **Electronic Evaluation**

- Have heard nothing from Gerald – the person who is coordinating evaluations about speaker evaluations
- Still waiting for Provincial feedback for speaker evaluations
- This is a concern that will be brought to the Provincial Convention meeting in April 2015.

## **9. Action Items**

### **9.1 Local Concerns**

- We discussed modifying the Policy for collecting convention fees from our locals. We will make a motion in May that PDTCA will invoice for the final payment of Convention fees in February based on the number of teachers per local given to us by the Provincial ATA.

L.Neville/S.Paton moves to adjourn at 6:00 pm.