



Full Board Meeting Minutes Palliser District Teachers' Convention Board



Hyatt Hotel Calgary
January 17, 2015

In Attendance:

A. Amirault, S. Buchfink, A. Craigie, C. Crane, T. Crosby, A. England, J. Fenton, L. Gibson, M. Glavine, B. Hohenwarter, L. Hrabok, T. Hrysak, D. Keenan, C. Kirk, R. Krasnodemski, S. Leppa, M. Lund, C. Mertens, D. Meyers, J. Munton, A. Neefe, L. Neville, S. Paton, J. Raitz, M. Shain, L. Tarcon, S. Thibault, Y. Toney, S. Watson, J. Williams, Yagos, B.

Absent: P. Morck, T. O'Neill, D. Sellers-Myshchysyn, J. White, K. Pike

1. **Call to order:** 9:06 a.m.

2. **Approval of Agenda**

- **Motion:** L.Neville/S.Paton moved that the agenda be approved. Carried.
- **Introductions**

3. **Minutes of previous meeting**

- **Motion:** L.Neville/S.Paton moved that the minutes be approved. Carried.

4. **Correspondence**

- Notice of Absence from D. Sellars-Myshchysyn
- Notice of Absence from T. O'Neill, P. Morck, J. White
- Resignation from Kate Pike (Rocky View rep)

5. **Treasurer's Report:** S. Leppa reported financial report

- S. Leppa presented the Balance Sheet and Profit and Loss

6. Reports

6.1. President: J. Fenton - report posted

- 6.1.1. Thank you to all of the executive for all of their work in getting the 2015 convention ready

6.2. Vice-President: J. Raitz – report posted

- Sign up sheet is almost full – Google Docs has been working great – Less board members are needed in the hallways this year.
- Still need a few people to introduce some Featured Speakers – Thank you to those who are willing to do this job
- Honorary President – Lianne has accepted and bio will be posted soon.
- Long Term Service – Michelle Silver-Rushford, Sharon Rhodes, Shari Visvanathan, Kelly Smith. These people will be honored at the Presidents Reception.
- New vests and nametags will be available at the Wednesday reception.
- Name tags needed: Michelle Glavine, Yvonne Toney, Allison England

6.3. Program: A. Craigie – report posted

- No paper at-a-glance programs will be provided this year.
- 25 Pre-registered sessions – we need people to monitor pre-registered sessions from February 1st to February 13th and needs to be done via pdtca.org site
- The sched.org program is ready to download onto your device <http://pdcta2015.sched.org>
- Program is up to date on the Webpage
- Keynote Speakers need people to introduce and thank them – done
- Pension interviews are full
- Internet is NOT provided. A few session speakers requested Internet for their session. Delegates will need to purchase through their device.
- Twitter account - @Palliserc or #pdctc
- Many thank you's to all who helped with program

6.4. Facilities: L. Neville – report posted

- Information about the Musical groups
 - Canadian Rockies, Chinook Local, Chinooks Edge Local
- Deadline for hotel group rate is Sunday, Jan. 19/15
- Pre-function area will open at 7:30 a.m. on Thursday and Friday however no admittance to Exhibits until 8:00.
- Meeting Dates are booked up to 2017
- Speaker lunches are from 11:00 to 1:30 – all board members are welcome to attend

6.5. Publicity/Website/Evaluations: B. Yagos –report posted

- QR code – is tied to the web address – We need feed back on each session. This needs to be done using the QR code.
- <http://pdcta2015.sched.org> is up and running
- Highlights are now posted on the PDCTA page for teachers.
- Wristbands are ready to go – they look great!
- Only contracted teachers should receive wrist bands – all other teachers need to register at convention
- Student teachers and retired teachers are admitted free but need to stop by the information desk to sign in.
- We will have 6 lab tops available with Internet so delegates can check the convention website and do the evaluation survey.
- Pre-registration starts on February 1st and will close February 13th.
- 25 sessions will require preregistration – Paulette Morck, Theresa O'Neill, Sarah Watson, Christina Kirk, Laura Lee Hrabok will be doing the pre registered sessions
- Locals need to bring their banner to the Wednesday night Presidents reception for display at convention

6.6. Exhibits: J. Munton – report posted on web

- 156 Booths total -147 booths have registered, 9 still available. ATA and Specialist council are complimentary
- Lots of new exhibitors this year
- New Exhibit space this year – due to switching Exhibition hall E with CD
- Registrations are up from last year
- Exhibitor of the Year – Inside Education
- Exhibit hours – Thursday - 8:30 to 4:30 pm and Friday - 8:30 to 2:00 pm.
- Booth prices have gone up by 5%
- Want to increase next years booth prices by 5%
- **Motion: Jennifer Munton moved to increase the exhibitor booth fees to \$450 for non- profit organizations (including GST) and \$560 (including GST) for all others effective convention 2016. Seconded by Larry Neville. Carried.**

6.7. Past President: C. Mertens - reported posted on web

- 27 requests for alternate PD – 21 approved, 6 not, 1 appeal that was approved by the executive
- Deadline for appeals are January 27/15
- Invitations to Superintendents and School Board Members have been sent
- Met with Chris Quick for the final preparations for the Honorary Presidents reception. This event will take place in The Atrium from 6:00 to 9:00. Located on the 3rd floor.
- Snacks and refreshments are ready for the PDTCA hospitality suite during convention. All board members are invited to come up.
- Received one (5 teachers) appeal yesterday –three people from the executive looked at it and it was denied as it did not meet the criteria set out by the ATA

6.8. Secretary: S. Paton – No report

6.9. District Representative: Absent

Andrea Craigie/S.Paton moved all of the reports

7. Old Business

7.1. ATA and ATRF table at convention

- At the Fall PDAC meeting we were told that Specialist council people would be manning the booth. Specialist council table will be inside Exhibition Hall. ATA booths and ATRF in the pre-function area.
- Campaigning can happen in the pre-function area

7.2. Bands/Musical Groups:

- Lawrence Grassi Middle School Jazz – Canadian Rockies

- Notre Dame Collegiate Band – Chinook Local
- Sundre High School Band - Chinooks Edge Local

7.3. Honorary Presidents

- Lianne Enderton
- Bio will be posted on the web page soon

7.4. Duties Sign-Up – J. Raitz reported

- Members are asked to sign up through Google Docs
- Each member needs to sign up for 3 sessions each day

7.5. Board member responsibilities during convention

- J. Raitz will email a list of duties and responsibilities to all board members
- All board members need to attend the Presidents Reception on Wednesday night due to all members receiving a hotel room on the Wednesday night.

7.6. Policy Changes:

- C. Mertens/Andrea Craigie moved that we accept the amended changes for the Policy Handbook. Carried.
 - Strike the “Coffee Coupons” distribution by the WPECP
 - Reinstate, under 5.1 Speaker Expenses, Parking for non local speakers in the Vicinity of Calgary \$25 (last entry on chart)

8. New Business

8.1. None

9. Action Items

9.1. Invited Guests – Superintendent’s and Board Members

- C. Mertens will send these letters of invitation out along with the names of delegates who have been granted alternate PD.

9.2. News Release from the President

9.2.1. Jordan and Bertha will work on this together

9.3. Local concerns

- Livingstone Range took a vote to change convention locations – from Calgary to Lethbridge – the vote has gone to PEC
- Chinooks Edge Local also took the vote between Calgary and Red Deer – the vote has gone to PEC
- Both decisions will not be made until 2017

Larry Neville/C. Mertens adjourned the meeting at 10:40 a.m.