



Executive Board Meeting Minutes Palliser District Teachers' Convention Board



Hyatt Hotel Calgary
5:00 p.m. January 16, 2015

In Attendance: L. Neville, B. Yagos, S. Leppa, J. Raitz, S. Paton, J. Fenton, J. Munton, A. Craigie, C. Mertens

Absent:

D. Sellars-Myshchyshyn,

1. Call to order: 5:04 p.m.

2. Approval of Agenda

- **Motion:** L.Neville/S.Paton moved that the agenda be approved. Carried.

3. Minutes of previous meeting

- **Motion:** L.Neville/S.Paton moved that the minutes be approved. Carried.

4. Correspondence

- Notice of Absence from D. Sellars-Myshchyshyn
- Notice of Absence from T. O'Neill, P. Morck, J. White
- Resignation from Kate Pike

5. Treasurer's Report: S. Leppa reported financial report

- S. Leppa presented the Balance Sheet and Profit and Loss
- Foothills Local is the only local yet to pay the first half of convention fees
- Looked at Teacher Count

6. Reports

6.1. President: J. Fenton - see report posted

6.1.1. Report thanking all of the executive for all of their work in getting this 2015 convention ready

6.2. Vice-President: J. Raitz – report posted

- Sign up sheet is almost full – Google Docs has been working great
- Still need a few to introduce some Featured Speakers
- Honorary President – having trouble contacting Lianne so we can get her Bio posted on the web
- Long Term Service – Michelle Silver-Rushford, Sharon Rhodes, Shari Visvanathan, Kelly Smith

- New vests and nametags will be available at the Wednesday reception.

6.3. Program: A. Craigie – report posted on web

- No paper at a glance programs provided
- 25 Pre-registered sessions – we need people to monitor pre-registered sessions from February 1st to February 13th and needs to be done via pdtca.org site
- Will show how the sched.org program works tomorrow at Full Board meeting <http://pdcta2015.sched.org>
- Up to date Program is up on the Webpage
- Keynote Speakers need people to introduce and thank them – will ask tomorrow
- Pension interviews are full
- Internet is NOT provided
- Twitter account - @Palliserc or #pdtc
- Many thank you's to all who helped with program

6.4. Facilities: L. Neville – report posted on web

- Information about the Musical groups
 - Canadian Rockies, Chinook Local, Chinooks Edge Local
- Deadline for hotel group rate is Sunday, Jan. 19/15
- Pre-function area will open at 7:30 a.m.
- Dates are all booked until 2017 for meetings
- Still working on internet connectivity
- Exhibition hall flip of rooms
- Banners need to be brought Wednesday evening
- Speaker lunches are from 11:00 to 1:30

6.5. Publicity/Website/Evaluations: B. Yagos –report posted

- QR code – is tied to the web address – We need feed back on each session. This needs to be done using the QR code.
- B. Yagos will send our evaluation data to Gerald Logan (a teacher from another Convention board) and he will then create the common evaluation format for the whole province.

- Sched.org is up and running
- Highlights are now posted on the PDCTA page for teachers
- Wrist bands are ready to go – they look great
- Only contracted teachers should receive wrist bands – all other teachers need to register at convention
- Student teachers and retired teachers are admitted free
- We will have 6 lab tops available with internet so delegates can check the convention website and fill in evaluations
- Pre-registration starts on February 1st and will close February 13th
- 25 sessions will require preregistration – 5 board members are needed for preregistration monitoring.
- Locals need to bring their banner to the Wednesday night Presidents reception for display at convention

6.6. Exhibits: J. Munton – report posted on web

- 156 Booths total -147 booths have registered, 9 still available. ATA and Specialist council are complimentary
- Lots of new exhibitors this year –
- New Exhibit space this year
- Registrations are up from last year
- Exhibitor of the Year – Inside Education
- Exhibit hours – Thursday - 8:30 to 4:30 pm and Friday - 8:30 to 2:00 pm.
- Booth prices have gone up by 5%
- Want to increase next years booth prices by 5% - Jen will make a motion on the increase tomorrow.

6.7. Past President: C. Mertens - reported posted on web

- 27 requests for alternate PD – 21 approved, 6 not, 1 appeal that was approved by the executive
- Deadline for appeals are January 27/15
- Invitations to Superintendents and School Board Members have been sent
- Met with Chris Quick for the final preparations for the Honorary Presidents reception. This event will take place in The Atrium from 6:00 to 9:00. Located on the 3rd floor.

- Snacks and refreshments are ready for the PDTCA hospitality suite during convention. All board members are invited to come up.
- Received one appeal today – a committee of 3 will look at this

6.8. Secretary: S. Paton – No report

6.9. District Representative: Absent

J. Munton/S.Paton moved all of the reports

7. Old Business

7.1. **ATA and ATRF table at convention**

- At the Fall PDAC meeting – Specialist council people will be manning the booth. Specialist council table will be inside Exhibition Hall. ATA booths and ATRF in the pre-function area.
- Campaigning can happen in the pre-function area

7.2. **Bands/Musical Groups:**

- Lawrence Grassi Middle School Jazz – Canadian Rockies
- Notre Dame Collegiate Band – Chinook Local
- Sundre High School Band - Chinooks Edge Local

7.3. **Honorary Presidents**

- Lianne Enderton
- Bio will be posted on the web page soon

7.4. **Duties Sign-Up** – J. Raitz reported

- Members are asked to sign up through Google Docs
- Each member needs to sign up for 3 sessions each day

7.5. **Board member responsibilities during convention**

- J. Raitz will email a list of duties and responsibilities to all board members
- All board members need to attend the Presidents Reception on Wednesday night due to all members receiving a hotel room on the Wednesday night.

7.6. **Policy Changes:**

- C. Mertens will make a motion tomorrow to accept the changes for the Policy Handbook.

8. New Business

8.1.

9. Action Items

9.1. Invited Guests – Superintendent's and Board Members

- C. Mertens will send these letters of invitation out along with the names of delegates who have been granted alternate PD.

9.2. News Release from the President

9.2.1. Jordan and Bertha will work on this

9.3. Local concerns

- Livingstone Range took a vote to change convention locations – from Calgary to Lethbridge – the vote has gone to PEC
- Chinooks Edge Local also took the vote between Calgary and Red Deer – the vote has gone to PEC
- Both decisions will not be made until 2017

L. Neville/S. Paton adjourned the meeting at 7:00 p.m.