



# Full Board Meeting Palliser District Teachers' Convention Board

Hyatt Hotel – 9:00 a.m. (breakfast 8:30)

April 30, 2016



**In Attendance:** A. Amirault, S. Buchfink, C. Burrell, A. Craigie, C. Crane, C. Crosby, A. England, J. Fenton, L. Gibson, M. Glavine, M. Gudim, B. Hohenwarter, L. Hrabok, T. Hrysak, D. Keenan, B. King, S. Leppa, M. Lund, C. Mertens, P. Morck, J. Munton, A. Neefe, L. Neville, T. O'Neill, J. Partlo, S. Paton, A. Rai Nannan, W. Ruzicka, D. Sellars-Myshchyshyn, M. Shain, L. Tarcon, Y. Toney, L. Tschritter, S. Watson, B. Yagos

**Absent:**

C. Kirk, R. Krasnodemski, M. Lund, D. Meyers, S. Thibault, C. Wasylynuik, J. White, J. Williams, B. Yagos,

**1. Call to order 9:00 am**

- Welcome and introductions

**2. Approval of Agenda**

- **Motion: L. Neville/S.Paton moved that the agenda be approved. Carried.**

**3. Minutes of previous meeting**

- **Motion: T. Hrysak/S.Paton moved that the minutes be approved. Carried.**

**4. Correspondence**

- Notice of Absence from R. Krasnodemski, C. Kirk, S. Thibalt, M. Lund, J. White, B. Yagos
- Resigned due to their locals changing conventions - S. Thibalt, C. Kirk, L. Hrabok
- Resigned - R. Krasnodemski, J. Raitz, D. Keenan, C. Mertens, J. Williams
- 2016 Convention Evaluation Draw winners:
  - Fairmont Palliser Hotel – Jamie Petersen – Chinook's Edge
  - Hyatt Hotel – Erik Holder – Palliser North
- Mark P. Yurick - Professional Development Area Conference
- D. Grassick - Spring Convention Meeting – April 29/16
- B. Bossert – Spring Convention Meeting agenda
- Summer Conference information

**5. Treasurer's Report - S. Leppa reported financial report**

- The balance sheet and budget was reviewed
- All speakers have been paid
- We still have a few more sub costs to pay
- All locals have paid their convention fees
- Will be recommending a fee increase in May for next years budget
- **S. Leppa/S. Paton moved that B. Yagos be appointed as our Contracted Financial Executive Assistant for the 2016/2017 Convention year at the same dollar amount as the 2015/2016 convention year. Carried**

**6. Reports**

6.1 **President** – J. Fenton – (report posted)

- I would like to take this opportunity to thank everyone for all of the work that went into the preparation and facilitation of our convention and for all of the work that our volunteer committee did during our convention to make it a success.

### **Spring Convention Meeting Highlights (April 29/16)**

- Fees and Process for Substitute Teachers, Distance Education Teachers, Associate Members and Teachers from Band Schools
  - For Distance/Online teachers – Barnett House will create a master list, do the in/out calculations and pay the Convention boards
  - Association members from affiliated schools will pay \$180 / year plus convention registration fee
  - Asking boards to look at what fees substitutes are charged and look to reducing it.
- Alternate PD requests and Associate Member Processes
  - Looking to find a better process to check membership
  - Seeking to find out what supports convention boards need in dealing with alternate PD
- Association Member Cards
  - Many boards are using member cards for access to convention instead of wristbands/lanyards etc.
- Common Apps and Tools
  - ATA is looking to pay for a common app for scheduling and collecting evaluation data
- Collaborative Starting Points
  - Looking for ways to engage convention boards in more collaboration
- Many items were tabled and will be discussed at the 2016 Summer Conference

### **6.2 Vice President – J. Munton – see report posted**

- Thank you to all board members for signing up for duties
- Duty sign up was done through Google Docs and worked well
- Rudy Durieux was our Honorary President
- Long Term Service members – Sharon Rhodes and Michelle Silver-Rushford – neither attended – a gift certificate from Indigo was mailed to them as a thank you for their service
- **Recommendations for Next Year**
  - Continue to have two board members posted and available to answer questions at the large Convention posters

### **6.3 Program – Andrea Craigie – see posted report**

- Thank you to the D. Keenan, B. Yagos, S. Leppa, L. Neville and all of the program committee for their hard work.
- Keynote speakers received mostly positive feedback
- Sessions
  - 30 local presenters
  - 25 free sessions
  - 201 onsite sessions
  - 9 offsite sessions

- Delegates were pleased with the onsite book seller
- Sched app was popular again for those who used it
- Having Wi-Fi offered for Friday tech sessions were positive
- Pre-registration system worked well this year
- Looking for about 6 board members to join the program committee
- **Keynote Speaker for 2017**
  - Temple Grandin has already been booked for the 2017 Convention - [www.templegrandin.com](http://www.templegrandin.com)
- **Recommendations for next year**
  - Managing pre-registrants during convention needs tweaking
  - Identify sessions requiring Pre-reg on the large grids
  - Continue to schedule blocks of rooms by level
  - Maintain/increase the number of offsite sessions
  - Offer First-Aid certification
  - Start Thursday keynotes at 8:45 with welcomes at 8:30
- **Speaking Proposal Link is now open until June 30**
  - <http://www.pdtca.org/submit-speaking-proposal.html>

#### 6.4 Facilities – L. Neville – (report posted)

- Thank you to Jill White, executive and board members
- Thank you to our band liaisons for looking after the bands
- Luncheon, reception, coat check, a.v., room set ups went very smoothly
- Very few issues this year – (see report for specifics)
- Glenbow museum – 126 teachers enjoyed this
- Contracted room blocks were very close: Hyatt 376/325 and Palliser 66/75
- Owl's Nest Books were well received by delegates
- Large floor map and schedules were posted around the convention center – delegates appreciated these
- Coat check was not as well used but the weather was nice, keep for next year
- Bands for the 2017 Convention year are:
  - Prairieland, Rocky View, Three Drums of Wheat
- WI-FI – at the last minute the PSAV offered free Wi-Fi for the delegates for 2016 and 2017 Convention year. We are still working on the Convention Center for free Wi-Fi
- L. Neville talked about his duties involved with being Facilities Chair in case anyone is interested in taking over his job with him as a mentor for the following year.
- **Recommendations for next year**
  - Move the Owl's Nest Books into the exhibit hall with a reduced rate
  - Would like to see more AV detail from our feature speakers
  - Not having an AV switch during the day is a good idea
- **J. Fenton/S. Paton moved that L. Neville be contracted as the Facilities Assistant for the 2016/17 Convention year at the cost of \$75.00 a month plus expenses. Carried.**

#### 6.5 Publicity/Website/Evaluations – B. Yagos (absent - report posted)

- All evaluations are online.
- Wants to change from Survey Monkey to Google forms.

- Speaking proposal is open and will remain open until June 30.

#### 6.6 Exhibits – T. Hrysak – (report posted)

- Thank you Bertha for all her work setting up the new registration software.
- We had quite a few booths pull out due to the financial climate.
- St. George Show Services were amazing with making exhibits look very good. Thank you Peter and Ursula
- Exhibitor of the year – Cobbs Corn Maze and Family Fun Center
- 149/158 booths purchased, ATA and PDCTA were no charge
- 14 booths were not for profit at \$456.75 and 135 at \$561.75
- We had 3 no shows
- 17 new exhibitors
- Pre-registration for 2017 started Friday of Convention – 46 have already booked and 16 have already paid.
- Security guards from the Convention Center were used this year and this worked very well.
- **Recommendations for next year**
  - Increase booth cost by \$5.00 for 2017 convention
  - Continue with having a security guard for the Wednesday move in time as well as the two convention days.
  - Cancellation policy change – there will be a fee for canceling after December 1<sup>st</sup>.
  - Look into some sort of incentive for not packing up early.

#### 6.7 Past President – C. Mertens – (report posted)

- C. Mertens mentioned this was his last meeting and thanked everyone for a great 10 years.
- Honorary President was Rudy Durieux, a retired teacher from Chinook's Edge.
- Honorary President's Reception was held in the Atrium, new menu, very nice.
- Recommend booking the Atrium again next year - done
- 43 Alternate PD requests - 26 were approved, 17 denied, 0 appealed.
- Policy review committee did not meet this year
- Attended Summer Conference in August 2015 (report posted)

#### 6.8 Secretary – S. Paton

- Minutes will be posted within 3 weeks of this meeting

#### 6.9 District Representative – D. Sellers – Myshchyshyn (report posted)

C. Mertens/S.Paton moved that B.Yagos be appointed as our Publicity Website Contracted position for the 2016/17 Convention year at the same dollar amount as the of 2015/16 Convention year. Carried

L.Neville/S.Paton moved the reports be accepted as presented. Carried

## 7. Old Business

7.1 None

## 8. New Business

### 8.1 Summer Conference – August 15 – 19 (Banff Centre)

- Two paid positions to attend – decision of who will attend will be made at the May meeting.
  - Jen Munton and Andrea Craigie (or her program assistant) will be attending

### 8.2 Spring PDAC and Convention Seminar – April 29, 30, 2016 (Edmonton)

- Jordan Fenton attended – See Presidents Report
- We did not have a representative at PDAC due to our Convention meeting at the same time - April 29, 30 2016.

### 8.3 Evaluation Responses (B. Yagos absent)

- Tabled due to B. Yagos away

### 8.4 Election of Table Officers – C. Mertens

Called for nominations from the floor:

- President – Jordan Fenton
- Vice President – Jennifer Munton
- Secretary - Susan Paton
- Treasurer - Sherry Leppa
- Program – Andrea Craigie
- Exhibits – Tara Hryszak
- Facilities – Yvonne Toney

Appointed Exhibits Assistant – Joanne Partlo

Appointed Program Assistant – Paulette Morck

Appointed Facilities Assistant – Jill White

Program Sub Committee – Michael Shain, Theresa O'Neill , Wendy Ruzika, Christine Crane, and Paulette Morck.

## 9. Action Items

### 9.1 Local Concerns

- Rocky View local board members would like substitute teachers to be able to attend Teachers convention for free.
  - Discussion was held
  - M. Glavine/s.paton moved that the PDCTA executive investigate with other convention boards information planning regarding substitute teachers attending convention and report back for the May meeting. Carried
  - M.Glavine/spaton moved that all substitute teachers who attend PDCTA be at no cost to the substitute or their local. (Tabled – carried with one person opposed – Michael Shain)

- Paulette Morck – Foothills Local was concerned that their Assistant Superintendent was not allowed to attend convention. This was because only Superintendents and Deputy Superintendents are eligible to attend according to ATA policy. PDCTA was not aware at the time that the Foothills Local share that responsibility with their Assistant Superintendents because they do not have a Deputy Superintendent.
- Request facilities to look into a date change from April 21, 22, 2017 to April 7, 8, 2017 because Chinook's Edge and Rocky View are on Spring Break during that time.
- Our DR would like us to look into the meeting dates because they are always the same date as PEC.

J.Munton/S.Paton moves to adjourn at 11:40 am.