



Executive Board Meeting



Palliser District Teachers' Convention Board

10:00 a.m. Palliser Hotel

December 2, 2016

Attendance:

L. Neville, B. Yagos, S. Leppa, J. Fenton, J. Munton, S. Paton, A. Craigie, Y. Toney,

Absent:

D. Sellars-Myshchyshyn, T. Hrasak

1. Call to order – 10:00 am.

2. Approval of Agenda

- **Motion: A. Craigie/S.Paton moved that the agenda be approved. Carried.**

3. Approval of Minutes

- **Motion: A. Craigie/S.Paton moved that the minutes be approved as presented. Carried.**

4. Correspondence

- Letter from Mark Yurick about the Fall Professional Development Area Conference (PDAC) Friday, November 4 (evening) and November 5, 2016 – U of A Lister Center
- Letter from Daniel Grassick concerning Provincial Convention Meetings for 2016/17 (Spring Convention Program Working Meeting April 27, 2017)
- Letter from Mark P. Yurick – Follow up from Summer Conference
- Letter from Jonathan Teghtmeyer concerning Grants, Awards and Scholarships 2016/17
- Notice of absence from D. Sellars-Myshchyshyn
- Notice of absence from Tara Hryszak

5. Treasurer's Report – S. Leppa reported – report posted

- S. Leppa presented the financial report
- Asked Executive to add their honorarium, mileage and parking to this expense form.

6. Reports

a. President – J. Fenton (No report)

- Thank you to all executive for their hard work in getting this 2017 Convention ready to go.

b. Vice President – J. Munton

- Honorary President – Myrna Pauls
- J. Munton will pick up the gift if necessary
- Ordered new nametags, no vests were needed

- L. Neville/Y. Toney will book hotel rooms for the honorary president in the Hyatt hotel for the two nights as per policy.

c. Program – A. Craigie – report posted

- L. Neville and A. Craigie will meet with Hyatt and CTCC on November 28, 2016 to go over rooms and AV equipment needed.
- Owls Nest Book Vendor is confirmed - will be located in the pre-con area.
- Sched.org will be available by the January meeting
- Dr. Grandin will be speaker in the Imperial Ballroom, at an event hosted by Autism Calgary, on the Wednesday night. (Please encourage interested EAs, parents, etc. to buy tickets!)
- More Off-site sessions - CTS “Skills” session on Baking at SAIT; Bell Music Centre Tour and Scavenger Hunt
- Exhibition Hall – “The Secret Path” documentary will be showing Friday afternoon
- Pension Interviews open Tuesday, December 6th
- Pre-registration will open on January 8th at 10:00 am.
- Program is ready to be imported into Sched.org

d. Facilities – L. Neville – report posted

- Room Blocks –
 - Fairmont Palliser – booked 75 rooms in 2017
 - Hyatt Hotel – booked 270 for 2017
 - For future years L. Neville is suggesting we lower the room blocks for both hotels due to less delegates
- No Precon meeting with the Hyatt Hotel or Telus Convention Center this year. The executive will meet at noon to finalize arrangements and help where needed on Wednesday, February 22, 2017.
- Glenbow Museum - \$5.00 entrance deal must show your membership card
- Internet Options (see L. Neville’s report for details)
 - Free Wifi – anywhere in the Imperial ballroom area
 - Free Wifi – Convention center – Macleod and Exhibition Hall Foyer, Telus and Glen rooms
- Security for the Exhibition Hall
 - Security will be available each day (exhibitor move in on Wednesday, Thursday and Friday)
- Honorary President reception will be in the Atrium for the next 2 years (2017/18) and run from 6:30 to 9:00 pm. L. Neville will be ordering the food, similar to last year.
- Local banners are needed on Wednesday evening
- Coat check will be available outside Macleod Hall
- Pre-con area will open at 7:30 am on Thursday and Friday
- Exhibits tradeshow will open at 8:00 am each day
- Luncheon will be in the Walker Bannerman run from 11:00 am to 1:30 pm.
- Free Weekend for two at the Hyatt and Palliser Hotels will be available again this year for our Evaluations Draw.
- O Canada – Tech will just play it in all three rooms
- Cash Concession – Cancelled this year due to space

- Regency Club for all executive
 - Costs for AV has increased for the 2017 Convention due to new company and new equipment
- e. Publicity/Website – B. Yagos**
- Will start loading the program into the Sched, along with handouts and evaluations
 - Pre-registration is automated which is good because we have about 45 pre-registered sessions
 - We will be using the bracelets for those delegates that do not have an active membership
 - Social workers, wellness workers can attend Convention if they purchase an Associate Membership \$186.00
 - **Add to Policy – Social workers, psychologists, therapists or clinicians employed by school boards can attend Convention if they purchase an Associate Membership \$186.30 and pay the regular convention fee of 98.70 to the convention board. Will vote at the January Full Board Meeting.**
 - Evaluations
 - Convention Session evaluations will be included in Sched – B. Yagos will set it up
 - Dan Grassick will be helping compile these evaluations
- f. Exhibits – T. Hrasak – Absent - report posted**
- 116/156 booths have been booked and confirmed
- g. Secretary – S. Paton – No Report**

J. Munton/S. Paton moved that the reports be accepted as presented. Carried.

7. Old Business

a. Fall PDAC Meeting Report – J. Munton

- November 4/5, 2016 – U of A Lister Hall
- Gordon Thomas is retiring – Looking for an executive Secretary
- Alberta Education has hired 300 teachers for updating curriculum
- Convention Meeting was held on Friday
- Minister of Education
 - We are told not to invite the Minister of Education – he will decline all conventions
- Summer Conference update on Student Teachers
 - Student Teachers in their final practicum need to go with their cooperating teachers – and only attend convention if they are student teaching during convention

b. Evaluations Convention Meeting – B. Yagos

- No committee anymore

c. Alternate PD update

- 30 requests for alternate PD – 25 approved, 5 denied
- J. Munton brought forth 3 requests for the executive to help make a decision

8. New Business

9. Local Concerns

- none

Y. Toney/S.Paton moved the meeting adjournment at 12.00 p.m.