



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Hyatt Hotel
January 16, 2016
9:00 a.m.**

In Attendance: A. Amirault, S. Buchfink, A. Craigie, C. Crane, C. Crosby, A. England, J. Fenton, L. Gibson, M. Glavine, L. Hrabok, B. Hohenwarter, T. Hrysak, D. Keenan, B. King, C. Kirk, S. Leppa, M. Lund, C. Mertens, D. Meyers, P. Morck, J. Munton, A. Neefe, L. Neville, T. O'Neill, J. Partlo, S. Paton, A. Rai Nannan, J. Raitz, M. Shain, L. Tarcon, S. Thibault, Y. Toney, L. Tschritter, S. Watson, J. White, J. Williams, B. Yagos

Absent: D. Sellers-Myshchyshyn, R. Krasnodemski, C. Burrell

1. **Call to order** – 9:05 a.m.

2. **Approval of Agenda**

- **Amendment to 8.4 – moving it to the April 2016 meeting before elections occur**
- **Motion: L.Neville/S.Paton moved the amended agenda be approved. Carried.**

3. **Minutes of previous meeting**

- **Motion: L. Neville/S.Paton moved that the minutes be accepted as posted. Carried.**

4. **Correspondence**

- Notice of Absence from D. Sellars-Myshchyshyn, R. Krasnodemski, C. Burrell
- Letter from the New Professional Development Executive Staff Officer – Dan R. Grassick

5. **Treasurer's Report**

- S. Leppa presented the financial report.

6. **Reports**

6.1. **President** – J. Fenton – no report

- Thank you to everyone who have put so much work into the making of this convention
- We are so prepared and ready to go!

6.2. **Vice President** - J. Munton reported. (No written report)

- **A Google Doc.** was emailed to the full board for convention duties sign up
 - Please sign up for at least 4 spots
- **Long Term Service** –
 - Sharon Rhodes and Michelle Silver-Rushford will be honored this year
- **Vests and Name tags**
 - Will be order for those who need one.
- **Convention Duties** - J. Munton will be emailing Convention Duties letter to all board members. Highlights of the letter below:
 - You need to be at the location where you signed up

- Ask to see wrist bands when a room is over capacity
- Call security if needed when a room is over capacity
- Session Full signs are to be posted on the door if necessary
- Enter information online for attendance numbers per session
- At the opening keynote members stand and welcome delegates
- At all other sessions members will be asked to show their wristband when the session is full

6.3. Program – A. Craigie - report posted

- Pension interviews are full
- **Twitter** - @palliserc and #pdtc
- **Book Vendor** – Owl’s Nest Books
 - Located in the pre-convention area
 - Lots of nice draws for teachers
 - They are willing to order for titles and authors teachers would like, Email book store before January 25 with requests to Susan Hare contact@owlsnestbooks.com
- **Sched.org app**
 - <https://pdtca2016.sched.org/>
- **Featured Speakers:**
 - **Thursday**
 - Paula Kluth – Don’t We Already Do Inclusion?
 - David Posen – Running on Empty: Manage Your Energy, Manage Your Stress
 - Sheldon Kennedy – Child Advocacy
 - **Friday**
 - Voice – Advocacy – Action: A Conversation with ATA President – Mark Ramsanker
- **Free Wi-Fi** will be provided on Friday in the CTCC to delegates attending the hands-on Technology sessions
- 201 onsite sessions
- **9 New offsite sessions**
 - SAIT: work working/cabinetry, plumbing, sheet metal work
 - Kananaskis: 2-Day Outdoor Education Certification course
 - Longview: Navigation Module & Field Session (Full Day Thursday)
 - Masters Academy Gymnasium: Brazilian Martial Arts, Net-Ball and Speed Badminton (Using - North Palliser Schools Gymnasium) [Is there someone willing to Host?](#)
 - Canadian Center for Beef Excellence: (Culinary Arts Teachers)
- Delegates can chose their own lunch break as we have many sessions over the lunch hour

6.4. Facilities – L. Neville – report posted

- **Dates for upcoming Convention Meetings:**
 - Feb. 18/19, 2016 – Annual Convention
 - April 29/30, 2016
 - May 27/28, 2016
 - Sept. 23/24, 2016
- **Hotels for 2016**
 - Hyatt Hotel – Full
 - Palliser Hotel – 40 rooms available

- **Bands/Music** this year are:
 - Palliser Local – Heritage Christian Academy – Hyatt - Imperial Ballroom
 - Foothills Local – Ecole Okotoks Jr. High – 42 Student Concert Choir – Macleod Hall
 - Livingstone Range Local – The Roemmele Boys – Exhibition Hall
- **Glenbow Museum** - \$5.00 entrance deal - teachers must show wristband
- Pre-convention area will open daily at 7:30 in Exhibition hall
- Trade show hours Thursday - 8:30 am – 4:30 pm; Friday 8:30 am – 2:00 pm.
- **Coat Check** is in at the bottom of the escalator in Macleod Hall
- **Speaker Luncheon** – 11:30 a.m. – 1:30 p.m.
- **Banners** are needed Wednesday evening at the Honorary Presidents Reception
- **Lost and Found Items** should be taken to the Main floor of the TELUS Convention Center
- **First Aid** – The security we have hired are trained in First Aid and should be called upon if needed
- **Hospitality Suites for individual locals** – contact L. Neville via email
- **Parking** – arrive early
 - Parking price change at the Palliser Hotel - Valet parking \$30.00

6.5. **Publicity/Website/Evaluations** – B. Yagos – report posted

- Program is complete and ready for delegates to view
- **Evaluations** – we will be using Survey Monkey – the link will be on the PDCTA website home page
- Printable PDF of Convention at a Glance - will be available on home page
- Printable PDF of Evaluation template – will be available on home page
- **Pre-Registration** – February 1st, 2016 and will close February 14th, 2016
 - Encourage teachers to register BEFORE convention
 - Each teacher needs to create one login to preregister for sessions
 - Will be given rights to delete their own name
- **Wristbands** are here to pick up and take back to your local. Please return any that are extra.
 - Only give the bracelets to active teachers and central office people that are full ATA members
 - All substitutes need to pay at the registration desk and pick up their wrist band – We need to track these numbers
 - Student teachers are free but need to pick up their wrist band at the registration desk

6.6. **Exhibits** – T. Hrysak – report posted

- Trade Show hours – Thursday 8:30 am – 4:30 pm; Friday 8:30 am – 2:00 pm.
- 138 booths booked, 16 are not for profit
- 8 new vendors
- 18 booths are still available
- Specialist council and ATA booths are joining together in the precon area
- Exhibitor of the Year – The Calgary Corn Maze – will be recognized at the Honorary Presidents Reception on Wednesday evening.
- **T. Hrysak/ L. Neville moved that we hire security from the TELUS Convention center for the three days of Convention at a cost of \$600.00. Carried**

6.7. **Past President** – C. Mertens - report posted

- 36 requests for Alternate PD
- Submission deadline has passed; Appeals deadline is January 18, 2016
- 18 approved, 15 denied, 3 late applications
- Invitations to Superintendents and School Board Members are ready to send, just waiting for the appeal date to pass
- All board members are invited to the PDCTA hospitality suite after convention hours to relax
- **Honorary Presidents' Reception** – Wednesday, Feb. 17, 2016
 - Food and Beverage similar to last year
 - 6:30 – 9:00 in the Atrium
 - Cash bar

6.8. **Secretary** – S. Paton

- Information is always posted on the web page.

6.9. **D.R.** – D. Sellars-Myshchyshyn (absent) no report

L. Neville/S. Paton moved that the reports be accepted as presented. Carried.

7. **Old Business**

7.1. **Requests for alternate P.D.**

- Alternate PD deadline is now closed
- 36 requests – 18 approved, 15 denied, 2 late

7.2. **Bands/Music during Convention**

- Palliser Local – Heritage Christian Academy
- Foothills Local – Ecole Okotoks Jr. High – Concert Choir
- Livingstone Range Local – The Roemmele Boys

7.3. **Honorary Presidents Reception**

- Atrium - Wednesday Evening – 6:30 – 9:00 pm

7.4. **Nametags and Vests**

- See J. Munton at the break to order

7.5. **Policy Changes**

- None at this time

8. **New Business**

8.1. **Board Member Duties – Sign up**

- A Google Doc. has been set up and emailed out to all board members to sign up for convention duties

8.2. **Board Member Responsibilities during Convention**

- J. Munton will email this document out to all board members
- Duties were reviewed during the Vice- Presidents report

8.3. **Exhibitor of the Year** – Calgary Corn Maze

8.4. **Facilities Chair/Assistant for 2016-17** – put on agenda for April meeting

8.5. **Hyatt Wi-Fi Charge** – L. Neville

- Hyatt guest have access to the Wi-Fi, they do not have user pay
- Hyatt is willing to sell us bandwidth for \$2500.00 for the two days of Convention however the quality is dependent upon the number using it.
- Discussion occurred - decided to leave as is for now.

9. Action Items

9.1. Invited Guests – Superintendent's and Board Members

- C. Merten's has this ready to send, just waiting to see if any of the Alternate PD requests have appeals

9.2. News Release from President

- J. Fenton will be sending this out just prior to Convention

9.3. Local concerns

- Reconfiguration of where delegates are going for 2017
 - Down 600 teachers for the 2017 Convention year along with 6 Convention reps from those locals
 - Chinook's Edge Local – will split delegates between PDTCA and CATCA for the 2017 year
 - Livingstone Range Local – will split delegates between PDTCA and SWATCA for the 2017 year
- Substitutes at Convention
 - S. Leppa will email each local treasurer to find out how they want to cover the expense for the subs in each local.
 - All substitutes need to check in, and pay, at the registration desk and pick up their bracelet.

Meeting adjourned by S. Leppa/S. Paton at 11:00 a.m.