

January 2016 Facilities Report

Hotel Room information for 2016

Room Blocks and Contracts

Fairmont Palliser- (110 rooms 2015), 75 rooms in 2016, 75 rooms in 2017,

Hyatt- (350 rooms 2015), 326 rooms in 2016, 270 rooms in 2017, 270 rooms in 2018

Pickup numbers, as of January 8, 2016: Fairmont Palliser-33/75 44% Hyatt-334/326 full

Meeting dates Upcoming

Convention-February 18/19, 2016

April 29/30, 2016

May 27/28, 2016

Sept. 23/24, 2016

Convention Bands for 2016

Foothills Local-Ecole Okotoks Jr. High (Samuel Shumka) 42 gr. 7/8 EOJHS Concert Choir

Livingstone Range Local-The Roemmele boys

Palliser Local-Heritage Christian Academy (Torrance Airhart), 27 gr. 10-12 HCA Jazz Band

-notes and updates

-sent out email on Jan. 8, to Susan to push down the line regarding the deadline for booking hotel rooms at the Hyatt (full) and Palliser (about 40 rooms left)

-we will once again have the \$5 entrance deal to the Glenbow Museum..teachers must have wristband (last year just over 100 people used this deal over the days.

-370 logins from CTCC in 2015. Price per login remains \$3, based on usage (speakers, session participants, exhibitors, information desk volunteers). There was no wifi option at the Hyatt last year.

-VIP parking requested at Hyatt for Sheldon Kennedy(R), and Mark Ramsanker (F)

-MC please announce 'clear room' at end of R a.m. sessions A/B. There will be an airwall move at Hyatt/CTCC so the less bodies in the room, the better.

-The Honorary President's Reception will be held in the Hyatt's "Atrium Room", from 6:30-9:00 p.m. You should get a card on check in as well on the Wednesday, directing you to this event.

-Speakers and delegates will be allowed to access rooms 30 minutes prior to the first scheduled session(s) of the day.

-pre con area at Ex Hall will be open at 7:30 a.m., Tradeshow open 8:30 a.m. each day

-luncheon will again be scheduled from 11 a.m.-1:30 p.m. to allow lots of time

-coat check will be user pay outside Macleod Hall at the bottom of the escalators.

-lost and found goes to the check in desk at the Hyatt or the main floor CTCC reception desk.

-I need banners as you arrive at the Hon. President's reception, please....

-thank you for all you do in getting ready for and staffing Convention '16. Your help is greatly appreciated.

Action Items

-\$2500 flat fee for 5 Mbps bandwidth from the Hyatt (covers both days)...interested?

-Security for Ex Hall Move in on Wed...on us this year, price \$200...interested?

-Facility Chair position for 2017?

Report respectfully submitted, by Mr. Larry Neville, Facilities Chair, PDTCA, Jan. 8th, 2016