



Palliser District Teachers' Convention Association



Minutes

Full Board Meeting

Hyatt Hotel

May 28, 2016

9:00 a.m. (Breakfast 8:30)

In Attendance: C. Burrell, A. Craigie, C. Crane, T. Crosby, A. England, J. Fenton, L. Gibson, M. Glavine, M. Gudim, B. Hohenwarter, T. Hrysak, B. King, S. Leppa, P. Morck, J. Munton, A. Neefe, L. Neville, T. O'Neill, J. Partlo, S. Paton, A. Rai Nannan, W. Ruzicka, L. Tarcon, Y. Toney, L. Tschritter, C. Wasylynuik, S. Watson, B. Yagos, J. Yersh

Absent:

A. Amirault, S. Buchfink, M. Shain, J. White, D. Sellars-Myshchysyn, M. Lund,

1. **Call to order** – 9:00 a.m.

- Introductions around the table

2. **Approval of Agenda**

- Addition of 8.1 Bands/Musical Groups to New Business.
- **Motion: L. Neville/S.Paton moved that the agenda be approved as amended. Carried.**

3. **Minutes of previous meeting**

- **April minutes correction – B. Yagos in both attendance and absent. Deleted name in attendance.**
- **Motion: J. Munton/S.Paton that the minutes are accepted as amended. Carried.**

4. **Correspondence**

- Notice of Absence from Alysa Amirault, Sandy Buckfink, Jill White, Michael Shain
- Resignation – Danielle Meyers
- From: Sharon Vogrinetz – Summer Conference Director - Information and Registration for ATA Summer Conference
- Mark Yurick – Professional Development – Nesotek – Walking Together: Our Journey begins Invitational Symposium
- Dan Grassick – Date Change in 2019 for CATCA due to Canada Winter Games
- Dan Grassick – Spring Convention meeting talking about Substitute Teachers attending Convention and the fee charged

5. **Treasurer's Report**

- S. Leppa presented the financial report.
 - S. Leppa went through the Balance Sheet
 - S. Leppa went through the Profit & Loss Budget vs. Actual

6. **Reports**

6.1. **President** – J. Fenton – report posted

- Jordan looked into the charging of substitute teachers. We are one of two Convention boards who still charge substitutes. Will continue this discussion in the Old Business 7.2
- Past President Duties – As we do not have a Past President the executive will take on the different roles
 - Larry Neville/ Yvonne Toney (Facilities) will take on the Honorary Presidents Reception
 - Jen Munton (Vice-president) will take on the Alternate PD requests
 - Jordan Fenton (President) will take on inviting the Superintendents
 - Susan Paton (Secretary) – will take on the hospitality portion for meetings and during Convention
 - Policy – a committee of board members will be developed with one executive in charge when deemed necessary

6.2. Vice President - J. Munton reported. (No written report)

- Start thinking about nominating the 2017 Honorary President for the September Meeting – see policy 9.3 for criteria
 - 9.2 **Honorary President:** (non-board member) to be done publicly during the Convention with a gift. The following expenses will be covered for the Honorary President and one guest sharing: room, tax, parking and meals (breakfast Thursday and Friday), supper on Thursday, and an invitation to attend the luncheons on Thursday and Friday.

Criteria:

- a) Person is, or has been, actively involved in A.T.A. affairs at the local, regional or provincial level, or
- b) Person is, or has been, providing innovative curriculum in the classroom, or
- c) A teacher who is, or has been, providing outstanding instruction in the classroom, or
- d) An outstanding retired teacher, or
- e) Held active membership in the A.T.A. for entire career.

Recommendations:

- a) Recommendations may be made by a local or by individual board members.
- b) The recommendation should be in written format and must include biographical data to be submitted to the secretary, president and Webmaster. If a recommendation is not received before or during the September Board meeting, an Honorary President will be appointed, if appropriate.

Selection: The candidate will be selected by a majority of the Board.

Gift: The nominator and/or Vice President will be responsible for purchasing a gift of a value not to exceed \$300.00.

6.3. Program – A. Craigie - report posted

- **Program Chair Email:** palliserteachers@gmail.com
- 6 people joined the committee – M. Shain, P. Morck, T. O’Neil, Y. Toney, W. Ruzika, C. Crane –Will be getting in touch with these people before the end of June

- Over 80 sessions have been submitted on line at this point
- **Featured Speakers** booked:
 - Temple Grandin – Autism Awareness
 - George Couros – Innovation in Education
 - Mark Tewksbury – LGBTQ (pending partial sponsorship from Morgex)
- Deadline is June 30/16 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>
- Please copy and paste the message below and send it to your local secretary to be sent out to all teachers

The Palliser District Teachers Convention invites you to submit a proposal for our February 23 & 24, 2017 event via the following link:

<http://www.pdtca.org/submit-speaking-proposal.html>

Our proposal site closes on June 30th and an initial program is created in July, with contracts forwarded in August. We would be excited to receive one or more session proposals from you. (And please feel free to forward this invitation to your colleagues - particularly those who may have sessions to share in the areas of: French Immersion, CTF / CTS, Band, FNMI, Religious Studies and other specialized curriculums.) Please read our Speaker Guidelines (available at the same link) when you submit, to learn more about how we pay honorariums, travel costs, etc.

Our event is held in downtown Calgary at the TELUS Convention Centre and Hyatt Regency. (We do not have kitchens, science labs or hard court gymnasium spaces.) Last year we had over 400 submissions for just 200 program spots. We strive to create a program that includes topics across all curricular areas, and speakers from throughout the province (or Canada!), all the while being cognizant of a limited budget. A couple of "hints" to being selected is to propose an interactive session and/or one with a catchy title! If you would be requesting travel expenses or substitute release costs, proposing multiple sessions for one day would give us a better bang for your buck too.

Questions may be sent to Program Chair Andrea Craigie at palliserteachers@gmail.com We hope you will consider the Palliser Event.

6.4. Facilities – Y. Toney – no report

- **Contracts** are signed with the CTCC for our 2017 convention
- **Convention Meeting Dates –**
 - September 23/24, 2016
 - December 2, 2016 (Executive Only – Fairmont Palliser)
 - January 20/21, 2017
 - February 23-24, 2017 Days of Convention
 - April 7/8, 2017
 - May 26/27, 2017

- September 22/23, 2017
- **Room Rates** for 2017 – Book now until Jan. 22, 2017 at the convention rate
 - Hyatt: Single/Double \$229.00; Triple 264.00 Quadruple 299.00 plus 12.27% tax for all
 - Fairmont Palliser Single/Double \$235.00; Deluxe \$265.00; junior suite \$315.00 plus tax on all.
- **Meeting Date Change** for the April 21/22, 2017 to April 7/8, 2017
- **Internet –**
 - **PSAV** internet (Hyatt hotel) will be giving us free internet for the 2017 Convention year
 - **TELUS Convention center** – discussions still going on

6.5. **Publicity/Website/Evaluations** – B. Yagos – report

- Website is continually being updated.
- Process of Data Collection until June 30/16 when the Program submissions close.
- Evaluations –
 - We will be collecting evaluations using Sched for 2017. It is more convenient for teachers. Teachers will click on the session title in Sched and will be taken directly to a Google form that has the title for that session filled in already. It saves having to scroll through a list of titles to find the session the teacher wishes to evaluate. These results then are recorded in a massive Google Spreadsheet.
 - ATA Barnett House – Sched – sponsorship price
 - Dan Grassick is willing to help with the evaluation process
 - ATA will then be able to sort through the spreadsheet

6.6. **Exhibits** – T. Hrysak – report posted

- Thank you to Bertha for opening the online registration early – good response
- 35% pre-booked, we also have a few new exhibitors
- 2016 Convention rates for a Regular booth were - \$535.00 + tax \$561.75 and Not for profit rate were \$435.00 + tax \$456.75.
- **T. Hrysak/spaton moved to increase the cost of both regular and not for profit booths by \$5.00 plus G.S.T in order to offset the fee increase from St. Georges Show Service and TELUS Convention Center. Carried**
- Rates for 2017 regular fee - \$540.00 + tax Not for profit rate is \$440.00 + tax

6.7. **Secretary** – S. Paton

- Information is always posted on the web page.

6.8. **District Rep** – D. Sellars-Myshchyn (absent)

6.9. **Dan Grassick** – Staff Officer for all Conventions

- Local bargaining will start in the fall

A. Craigie/spaton moved that the reports be accepted as presented. Carried.

7. **Old Business**

7.1. **Summer Conference**

- Jen Munton (Vice-President) and Andrea Craigie (Program Chair) will be attending the 2016 summer conference.

7.2. Cost for Substitute Teachers attending Convention

- J. Fenton gathered information from Dan Grassick and other Convention Board Presidents
 - Found that most conventions do not charge a fee for Substitute teachers attending a convention except for 2 conventions
 - The Conventions just absorb the cost
- The Association believes that substitutes should be allowed to attend convention at no cost to the sub
- Substitutes that attend our convention historically is between 20 and 30 – Substitutes sign up under the different locals and that number is paid for by the local – which totals to about \$2000.00.
- M. Glavine/spaton moved that we receive the information from the tabled motion. Carried
- M. Glavine/spaton moved that the tabled motion be brought back to the table which was
 - M. Glavine/spaton moved that all substitute teachers who attend PDTCA be at no cost to the substitute or their locals.
 - Amended motion: M. Glavine/spaton moved that all substitute teachers who attend PDTCA be at no cost to the substitute. Vote to amend the motion. Carried
 - M. Glavine/spaton moved that all substitute teachers who attend PDTCA be at no cost to the substitute. (Intent is there will be no charge for individual substitutes) Vote on amended motion. Carried. 1 vote against.
 - M. Glavine is bringing this motion forward on behalf of the Rocky View School Division

7.3. Preliminary Budget – Fee Increase

- S. Leppa went through different budget scenarios of increasing our convention fee
- Presented a tentative budget for Convention 2017 due to this convention losing 600 delegates to two other conventions
 - Scenario #1 with 0\$ increase – a deficit budget of -58,003.00
 - Scenario #2 with a \$18.00 increase for the current year – we would have a balanced budget (based on current costs)
 - Scenario #3 with a \$24.00 increase for the current year – surplus of \$22,397.00, which falls in the 34% surplus, which is where ATA would like to see conventions.
 - Last increase was in 2011 for \$5.00
 - 7 out of 10 conventions have increased their fees in the last two years
- To keep us in a healthy financial state and not deplete our surplus S. Leppa/spaton moved that we increase our Convention Fee to \$94.00 plus GST for the current year. Carried.

8. New Business

8.1. Bands/Musical Groups

- J. Munton/spaton moved that we take a year off of having Bands/Musical Groups for the 2017 convention year. Carried.

9. Action Items

9.1. Local Concerns

Meeting adjourned by A. Craigie/spaton at 11:15 am.