



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Hyatt Hotel
January 21, 2017
9:00 a.m.**

In attendance:

A. Amirault, J. Barton, S. Buchfink, C. Burrell, A. Craigie, C. Crane, T. Crosby, A. Doyle
A. England, J. Fenton, L. Gibson, M. Glavine, D. Grassick, M. Gudim, B. Hohenwarter,
T. Hrysak, L. Kestle, B. King, S. Leppa, W. Lorenz, P. Morck, J. Munton, A. Neefe, L.
Neville, T. O'Neill, K. Ouwerkerk, J. Partlo, S. Paton, A. Rai Nannan, W. Ruzicka, M.
Shain, D. Sutter, Y. Toney, L. Tschritter, C. Wasyluniuk, S. Watson, J. White, B. Yagos,
J. Yersh

Absent: D. Sellars-Myshchyshyn

1. **Call to order** – 9:01 a.m.

2. **Approval of Agenda**

- Addition of 6.9 in the reports Provincial Staff Officer – Dan Grassick
- Motion: A. Craigie/s.paton moved that the agenda be approved as amended.
Carried.

3. **Minutes of previous meeting**

- Motion: P. Morck/s.paton moved that the minutes be accepted as posted.
Carried.

4. **Correspondence**

- Notice of Absence from D. Sellars-Myshchyshyn,
- Resignation from Monica Lund
- Letter from Dan Grassick – Update for Convention Boards
- Dan Grassick – Teachers' Convention Attendance for Senior Education Students
- Dan Grassick – Teachers' Convention Associations – Districts and Locals
- Dan Grassick – Teachers' Convention Schedule from 2017 to 2026

5. **Treasurer's Report**

- S. Leppa presented the financial report.
- Partial convention payments from all locals have been paid

6. **Reports**

6.1. **President** – J. Fenton – Report posted

- Huge thank you to all executive and board members for their hard work in getting this convention up and ready

6.2. **Vice President** - J. Munton - Report posted

- Convention Duties

- A Google Doc. was emailed out to all board members to sign up for duties during convention
- Each board member is required to sign up for at least 5 sessions, if not your name will be slotted where needed
- We also need 4 people to put “Full signs” where needed
- A few board members are needed to stand by the large posters to help with directions and information
- One week before Convention J. Munton will be sending out an information letter outlining board member duties
- FAQ Page – updated by J. Munton
- Nametags for new members have been ordered and will be available to pick up at the Honorary Presidents Reception
- Honorary President
 - A write up has been submitted and is on the website
 - Arrangements for purchasing a gift has been made
- Long Term Service Awards
 - Laura Lee Hrabok 10 years, Ronda Krasnodemski 10 years, Chris Mertens 10 years, Jennifer Raitz 17 years, Jennifer Williams 6 years
 - An email invitation has been sent out to the honorees to attend the Honorary Presidents Reception
 - **J. Munton/s.paton moved that we add to our Policy: Long term service recipients receive a hotel room, taxes and parking on the Wednesday evening of the Honorary Presidents reception so they can attend. Carried**
- Pre-Registration
 - One convention board member per pre-registered session needs to check off the names as the pre-registered delegates arrive and/or collect money if needed. Pick up list from B. Yagos at the information desk.

6.3. Program – A. Craigie - report posted

- **Temple Grandin** – presenting to the public/parents on the Wednesday Evening in the Imperial Ballroom.
 - **Encourage** - Educational Assistants, parents, etc. that if they want to attend go to the Autism Calgary website for tickets. Save \$15.00 per ticket if purchased before February 1st.
- **Twitter** - @palliserc and #pdtc
 - Thanks to Andrew Doyle - we have lots of good information to be found – invite friends
- **Book Vendor** – Owl’s Nest Books
 - Located at the end of the preconvention area
 - Lots of nice draws for teachers
 - They are willing to order for titles and authors teachers would like, Email book store before January 30 with requests to Susan Hare contact@owlsnestbooks.com
- **Sched.com app**
 - <https://pdtca.org/sched-mobile-site.html>
- **Speakers:**
 - **Thursday Morning Featured Speakers**
 - Dr. Temple Grandin
 - Mark Tewksbury

- George Couros
 - **Other “Featured Speakers”**
 - ATA President Mark Ramsankar
 - Bill Belsey
 - Ariel Haubrich
 - Brandon Love
 - Joel Hilchey
 - Chris Wejr
 - Mario Trono
- **Offsite Sessions** – There is **NO** transportation provided to any offsite session. Delegates are responsible for their own way there and back.
 - Calgary Zoo
 - Bell National Music Centre
 - Whispering Equine Wellness Facility
 - Mount Norquay
 - Fish Creek Provincial Park
 - SAIT
 - Palliser School – Heritage Christian Academy hosting 3 specialty sessions
- 224 sessions – 207 onsite, 17 offsite
- **Pre-registration is now open!**
 - 40 sessions require pre-registration. See website for link.
- **ATA card** is needed as identification if a session is filled to capacity.
 - If the room is full delegates will need to show their card, either digital or hard copy.
- Morgex is co-presenting George Couros and is donating \$4,200 to go towards his costs. Thank you Morgex.

6.4. Facilities – Y. Toney/L. Neville – report posted

- **Dates for upcoming Convention Meetings:**
 - Feb. 23/24 2017 – Annual Convention
 - April 7/8, 2017
 - May 26/27, 2017
 - Sept. 22/23, 2017
- **Hotels** for 2017 - Room block closes January 22/17
 - Hyatt Hotel
 - Palliser Hotel
- Pre-convention area at Exhibition hall will open at 7:30 am on both days
 - **No cash concessions this year in the pre-function area due to space – (book sellers, ATA booth and book signing area)**
- **Exhibits** will open at 8:00 a.m. on both days
- **Free Wi-Fi** - Both the Hyatt hotel and CTCC are offering our teachers free low bandwidth Wi-Fi. The Wi-Fi at the Hyatt will work in the Imperial Ballroom area. The Wi-Fi at the CTCC will work in the Glen and TELUS rooms as well as the area outside Exhibition Hall. There is NO Wi-Fi in the Macleod rooms. If delegates desire a higher bandwidth Wi-Fi at the CTCC, they can self-pay from their device.
- **Speaker Luncheon** – 11:00 – 1:30 on both days
 - All board members and speakers are invited to this luncheon
- **Glenbow Museum** - \$5.00 entrance deal - teachers must show their ATA cards

- **Banners** are needed Wednesday evening at the Honorary Presidents (one board member from each local needs to bring their banner to the Honorary Reception so they can be hung in the pre-function area that night and pick it up at the end of Convention)
- **Honorary Presidents Reception** is from 6:30 to 9:00 in the Atrium
 - All board members are expected to come to this evening
- User pay coat check in the Macleod area

6.5. **Publicity/Website/Evaluations** – B. Yagos – report posted

- **Pre-Registration** – Opened January 8, 2017 and will close online Tuesday, February 21st at midnight.
- Thank you to Provincial ATA for paying for Sched as well as sorting out the evaluations.
- **Evaluations** - session evaluations available in Sched this year (Look under the session title and it is a direct link) Convention as a whole evaluation will be on the home page at www.pdtca.org
- **Sched Profile** - If you use your actual name when you create a Sched profile, your name will show up in a Google search. To prevent this, you can use a nickname, or use your own name and then go into the control panel and hide your profile.
- Handouts will be available in Sched this year.
- Printable PDF of Convention at a Glance and also Session Detail both in letter size - will be available on home page www.pdtca.org by February 1st
- Printable PDF of Evaluation template – will be available on home page
- **Prizes for Evaluation**
 - Convention as a Whole – One night at either the Hyatt or Fairmont Palliser Hotel
 - Individual Sessions – One night at either the Hyatt or Fairmont Palliser Hotel
- **New Delegate Information Page** – on the home page of the website
- Any session with a participant fee will require cash collected at the session (exact change required)
- Attendance count is needed for each session as part of your duties – click on the Attendance Link.
- Delegates who do not have their ATA membership cards will need to show their School ID or their School health care card at the information desk to pick up a wristband for identification.
- We will be using wrist bands from last year for invited guests
- The 6 computers beside our information desk are available to use
- Substitute teachers are asked to stop in at the registration desk and register. There is NO cost to the substitute.
- **Change to Policy – S. Leppa/s.paton moved Social workers, psychologists, therapists, or clinicians employed by member school boards of the convention may attend and will pay for the associate ATA membership fee plus the regular member convention fee. Contact email to register is on our pdtca.org website under the Delegate link and then Registration navigation button. Carried**

6.6. **Exhibits** – T. Hrysak – report posted

- Exhibit Hours – Thursday 8:00 am – 4:30 pm; Friday 8:00 am – 2:00 pm
- Security has been booked for Thursday and Friday

- 144 booths booked, 18 are not for profit
- 14 new vendors – most are education based
- 11 booths left to fill out of 158 booths
- Specialist council and ATA booths are joining together in the precon area
- Exhibitor of the Year – Sportfactor Inc.

6.7. **Secretary** – S. Paton

- Information is posted on the web page within 2 weeks of each meeting

6.8. **D.R.** – D. Sellars-Myshchyn (absent) – Report Posted

- Michelle Glavine reported on behalf of Diane

6.9. **Executive Staff Officer** – Convention Factotum - D. Grassick

- Please see reports from D. Grassick posted on the webpage

A. Craigie/S. Paton moved that the reports be accepted as presented. Carried.

7. **Old Business**

7.1. **Requests for alternate P.D.**

- Closed on January 10/17
- 42 requests – 29 approved, 13 denied

7.2. **Honorary Presidents Reception**

- Atrium - Wednesday Evening – 6:30 – 9:00 pm
- Myrna Pauls – her bio is posted on the website, Judy Barton will be purchasing her gift.
- Long Term Service Awards will also be presented to: Laura Lee Hrabok 10 years, Ronda Krasnodemski 10 years, Chris Mertens 10 years, Jennifer Raitz 17 years, Jennifer Williams 6 years
- Exhibitor of the year: Sportfactor will also be honored during this time
- Board members are expected to attend to honor these people, also the reason you are getting the Wednesday evening hotel room.

7.3. **Nametags and Vests**

- You can pick up your new nametag at the Honorary Presidents reception

7.4. **Policy Changes**

- A full review of the Policy is scheduled for the December Executive meeting

8. **New Business**

8.1. **Board Member Duties** – Sign up (talked about in Vice-President report)

- A Google Doc. has been set up and emailed out to all board members to sign up for convention duties

8.2. **Board Member Responsibilities during Convention**

- J. Munton will email a list of duties closer to Convention reminding you of your duties during Convention

8.3. **Exhibitor of the Year**

- Sportfactor Inc.

9. **Action Items**

9.1. **Invited Guests** – Superintendent's and Board Members

- J. Fenton will invite the Superintendents and Board Members
- J. Munton will let the Superintendents know who has applied for alternate

PD during convention.

9.2. News Release from President

- J. Fenton will send this out just prior to convention

9.3. Local concerns

- none

Meeting adjourned by J. White/s.paton at 11:00 a.m.