

**Minutes
Executive Board Meeting
Hyatt Hotel
January 20, 2017
5:00 p.m.**

In attendance:

L. Neville, S. Leppa, S. Paton, J. Munton, A. Craigie, B. Yagos, T. Hrysak, Y. Toney,

Absent:

D. Sellars-Myshchyshyn, J. Fenton, D. Grassick

1. **Call to order** – 5:01 p.m. by J. Munton, Vice President as President was absent
2. **Approval of Agenda**
 - **Motion: A. Craigie/s.paton moved that the agenda be approved. Carried.**
3. **Minutes of previous meeting**
 - **Motion: S. Leppa/s.paton moved that the minutes be accepted as posted. Carried.**
4. **Correspondence**
 - Notice of Absence from D. Sellars-Myshchyshyn, J. Fenton, D. Grassick
 - Resignation from Monica Lund – medical reasons
 - Letter from Dan Grassick – Update for Convention Boards
 - Dan Grassick – Teachers' Convention Attendance for Senior Education Students
 - Dan Grassick – Teachers' Convention Associations – Districts and Locals
 - Dan Grassick – Teachers' Convention Schedule from 2017 to 2026
5. **Treasurer's Report**
 - S. Leppa presented the financial report.
 - Email from D. Grassick – Distance Learning teachers attending conventions closest to them rather than the convention of their local - these teachers will all be paying the same amount, which will be the lowest fee of the 10 conventions.
6. **Reports**
 - 6.1. **President** – J. Fenton – absent – Report posted
 - 6.2. **Vice President** - J. Munton - Report posted
 - Convention Duties
 - A Google Doc. was emailed out to all board members to sign up for duties during convention
 - Hosts are needed to stand by the large posters to give directions
 - FAQ Page – was updated by J. Munton
 - Honorary President

- A write up has been submitted and is on the website
- Arrangements for purchasing a gift has been made
- Long Term Service Awards
 - Laura Lee Hrabok 10 years, Ronda Krasnodemski 10 years, Chris Mertens 10 years, Jennifer Raitz 17 years, Jennifer Williams 6 years
 - An email invitation has been sent out to the honorees to attend the Honorary Presidents Reception
 - J. Munton will make a motion tomorrow at the full board meeting that we add to our Policy - Long term service recipients receive a hotel room, taxes and parking on the Wednesday evening of the Honorary Presidents reception.
- Name tags and vests
 - New nametags have been ordered and will be available to pick up at the Honorary Presidents Reception
- Pre-Registration
 - One convention board member needs to check off the names as the pre-registered delegates arrive and/or collect money if needed

6.3. Program – A. Craigie - report posted

- **Dr. Temple Grandin** – presenting to the public/parents on the Wednesday Evening in the Imperial Ballroom. Autism Calgary is selling tickets. Save \$15 per ticket if purchased before February 1st.
- **Twitter** - @palliserc and #pdtc
- **Book Vendor** – Owl’s Nest Books
 - Located at the end of the preconvention area
 - Lots of nice draws for teachers
 - They are willing to order for titles and authors teachers would like, Email book store before January 30 with requests to Susan Hare contact@owlsnestbooks.com
- **Sched.com app**
 - <https://pdtca.org/sched-mobile-site.html>
- **Speakers:**
 - **Thursday Morning Featured Speakers**
 - Dr. Temple Grandin
 - Mark Tewksbury
 - George Couros
 - **Other “Featured Speakers”**
 - ATA President Mark Ramsankar
 - Bill Belsey
 - Ariel Haubrich
 - Brandon Love
 - Joel Hilchey
 - Chris Wejr
 - Mario Trono
- **Offsite Sessions** – There is NO transportation provided to any offsite session. Delegates are responsible for their own way there and back.
 - Calgary Zoo
 - Bell National Music Centre
 - Whispering Equine Wellness Facility
 - Mount Norquay

- Fish Creek Provincial Park
- SAIT
- Palliser School – Heritage Christian Academy hosting 3 specialty sessions
- 224 sessions – 207 onsite, 17 offsite
- **Pre-registration is now open!**
 - 40 sessions require pre-registration. See website for link.
- **ATA card** is needed as identification if a session is filled to capacity.
- **Morgex** is co-presenting George Couros and is donating \$4,200 to go towards his costs.

6.4. **Facilities** – Y. Toney/L. Neville – report posted

- **Dates for upcoming Convention Meetings:**
 - Feb. 23/24 2017 – Annual Convention
 - April 7/8, 2017
 - May 26/27, 2017
 - Sept. 22/23, 2017
- **Hotels** for 2017
 - Hyatt Hotel
 - Palliser Hotel
- Pre-convention area at Exhibition hall will open at 7:30 am on both days
 - No cash concessions this year
- Trade show will open at 8:00 on both days
- FREE bandwidth wireless internet at both the Hyatt and the CTCC (except for the Macleod Rooms)
- Speakers will receive a code in their package to get the high speed internet
- Speaker Luncheon – 11:00 – 1:30 on both days
- Glenbow Museum - \$5.00 entrance deal during Convention - teachers must show their ATA cards to get this rate
- Banners are needed Wednesday evening at the Honorary Presidents Reception so they can be hung in the pre-function area
- Honorary Presidents Reception is from 6:30 to 9:00 in the Atrium
- User pay coat check in the Macleod area
- Contracts going forward – we will lower the room blocks at the Palliser but keep the Hyatt the same
- We still have the free room at the Fairmont Palliser Hotel and the Hyatt Hotel for the 2017-year for the evaluation draw.

6.5. **Publicity/Website/Evaluations** – B. Yagos – report posted

- Program is complete and ready for delegates to view
- Evaluations - session evaluations available in Sched this year (Look under the session title and it is a direct link) Convention as a whole evaluation will be on the home page at www.pdtca.org
- Sched Profile - If you use your actual name when you create a Sched profile, your name will show up in a Google search. To prevent this, you can use a nickname, or use your own name and then go into the control panel and hide your profile.
- ATA is going to sort out the evaluations
- Handouts will all be in Sched this year

- We will post on the main page of our website that Morgex gave \$4200.00 towards bringing the speakers George Couros to our convention
- **Tomorrow S. Leppa will make a motion for a change to Policy:**
 - If you are a social worker, psychologist, therapists, or clinicians employed by member school boards of the convention will pay for the associate ATA membership fee plus and the regular member convention fee. If you are a social worker and working for a school board.
- Printable PDF of Convention at a Glance and also Session Detail both in letter size - will be available on home page www.pdtca.org by February 1st
- Prizes for Evaluation
 - Convention as a Whole – One night at either the Hyatt or Fairmont Palliser Hotel
 - Individual Sessions – One night at either the Hyatt or Fairmont Palliser Hotel
- **Pre-Registration** – Opened January 8, 2017 and will close Tuesday, February 21st at midnight.

6.6. **Exhibits** – T. Hrysak – report posted

- Exhibit Hours – Thursday 8:00 am – 4:30 pm; Friday 8:00 am – 2:00 pm
- Security has been booked
- 144 booths booked, 18 are not for profit
- 14 new vendors
- 11 booths left to fill out of 158 booths
- Specialist council and ATA booths are joining together in the precon area
- Exhibitor of the Year – Sportfactor Inc.

6.7. **Secretary** – S. Paton

- Information is posted on the web page within 2 weeks of each meeting

6.8. **D.R.** – D. Sellars-Myshchyshyn (absent) report posted

6.9. **Staff Officer** – D. Grassick – (absent) reports posted

- Will present tomorrow at the full board meeting

T. Hrysak/s.paton moved that the reports be accepted as presented. Carried.

7. **Old Business**

7.1. **Requests for alternate P.D.**

- Closed on January 10/17
- 42 requests – 29 approved, 13 denied, 2 reviewed by executive
 - The executive reviewed two alternate PD requests – 1 approved and 1 denied

7.2. **Honorary Presidents Reception**

- Atrium - Wednesday Evening – 6:30 – 9:00 pm

7.3. **Nametags and Vests**

- done

7.4. **Policy Changes**

- Full review of policy is scheduled for the December Executive meeting

- S.Paton will send out the current policy on a Google doc for executive to look at and make changes as needed by changing color and doing a strike out of what needs to be changed
- Add to policy – No active convention board members should apply for alternate PD due to the responsibilities they have during convention.

8. **New Business**

8.1. **Board Member Duties** – Sign up (talked about in Vice-President report)

- A Google Doc. has been set up and emailed out to all board members to sign up for convention duties

8.2. **Board Member Responsibilities during Convention**

- J. Munton will email this document out to all board members one week before convention and speak to the duties at tomorrows full board meeting.

8.3. **Exhibitor of the Year**

- Sportfactor Inc.

9. **Action Items**

9.1. **Invited Guests** – Superintendent's and Board Members

- J. Fenton will invite the Superintendents and Board Members
- J. Fenton will let the Superintendents know who has applied for alternate PD during convention.

9.2. **News Release from President**

- J. Fenton will send this out just prior to convention

9.3. **Local concerns**

Meeting adjourned by T. Hrysak/s.paton at 8:30 p.m.