



Executive Board Meeting
Palliser District Teachers' Convention Board
Hyatt Hotel – 5:00 p.m.
April 13, 2018



In attendance: L. Neville, S. Paton, J. Fenton, J. Munton, A. Craigie, T. Hrysak, J. White, B. Yagos, M. Glavine, J. Geiger, D. Grassick

Absent: S. Leppa

1. Call to order – 5:08 pm

2. Approval of the Agenda

- Motion: That PDTCA adopt the agenda of the April 13, 2018 meeting.
- **Moved by J.Munton/Seconded by S. Paton. Carried.**

3. Adoption of Minutes of previous meeting

- Motion: That PDTCA approve the minutes of the January 12, 2018 PDTCA meeting.
- **Moved by T. Hrysak/Seconded by S. Paton. Carried**

4. Correspondence

- D. Grassick – Spring Convention Meetings
- Mark D. Swanson – Spring PDAC and Retirement Dinner Honoring Gordon Thomas
- D. Grassick – Updated Alternate Convention Eligibility and Payment Process
- Melissa A. Purcell – Honoraria to First Nations, Metis, and Inuit Elders, Knowledge Keepers, and Cultural Advisors
- Winner for our Convention As a Whole Evaluation are: Tom Pltoulis won the Hyatt Regency Hotel gift certificate from Foothills Local and Zach Schaller won the Fairmont Palliser Hotel gift certificate from Rocky View Local
- Notice of Absence – Theresa O’Neill, Alison England, Sherry Leppa, M. Gudim
- Resignations from: Wendy Ruzicka, Catherine Burrell, Carmen Wasylynuik, Barb King, Joshua LaFleur, Kaitlin Ouwerkerk, and Mark Gudim

5. Treasurer’s Report - B. Yagos reported financial report (S. Leppa away)

- The balance sheet and budget was reviewed

6. Reports

6.1. President – A. Craigie – see report posted

- Thank you to everyone one on the executive and board members for their great job.
- Recommendations for Next Year:
 - While it is necessary for PDTCA delegates to be able to get ahold of Board Members should they have questions or concerns, perhaps not all Board members need to have contact information, beyond their name and local,

published on the public side on the PDTCA website. Email address details – on the public side of our website - might be reserved for Executive Members (who could then direct inquiries to Board members accordingly, as they arise).

6.2. Vice President – J. Munton – see report posted

- Thank you to all board members for signing up for duties
- Duty sign up was done through Google Docs and worked well
- Pre-registration sheets were picked up and sessions went well.
- AT A Glance Posters were Fabulous
- Worked well to assign a Pre-Registration person from the board
- Cindy Gerodo - a retired teacher from Three Drums of Wheat Local was our 2018 Honorary President
- Long Term Service Awards
 - None this year
- **Recommendations for Next Year**
 - New vests will be ordered next year as our supply is low
 - Look into more breathable vests

6.3. Past President – J. Fenton – see report posted

- Thank you to everyone for honoring our Honorary President – It was well attended and successful.
- 32 delegates requested alternate professional development
- 10 were denied as it did not meet the criteria set by the ATA
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6.4. Program – P. Morck – see report posted

- Special thanks to Andrea, Bertha, Jill, Larry and Christine
- All 3 Keynote speakers were well received; positive feedback from most on evaluations
- New Blood was our Hi-Light for Convention – lots of positive feedback
- Delegates appreciated the Wi-Fi
- Positive feedback on the Friday afternoon movie
- SCHED was successful and well used
- Off-site sessions were successful
- Delegates appreciated the variety of FSL session
- Principals appreciated the sessions offered
- Ever Active sessions were successful
- **Recommendations for next year**
 - Change the drop down menu to include curriculum focus to include FNMI, LGBTQ and mental health
 - Have proposal site open next year during convention
 - Keep the humor piece to our keynotes, important choice for delegates
 - Would like to see more CTS sessions
 - Be more aware of similar sessions happening at the same time
 - Noisy sessions should be in different, more isolated locations
- **Speaking Proposal Link is now open until June 30**

- <http://www.pdtca.org/submit-speaking-proposal.html>

6.5. Facilities – J. White/L. Neville – see report posted

- Thank you to the supportive executive and PDTCA board members especially to L. Neville.
- 118 teachers enjoyed the Glenbow Museum's reduced rate of \$5.00
- Room block fill numbers at the Palliser were 40/30 and 316/270 at the Hyatt Regency – meaning we sold more than we blocked.
- Contracts signed for 2019/2020 for 270 rooms at the Hyatt and 30 rooms at the Fairmont Palliser
- Free Wi-Fi for the second year – no complaints, we hope it continues but it will need to be renegotiated.
- Hyatt and Convention vendors that we work are amazing
- Extra security was purchased, which proved very valuable given a couple of incidents
- We feel that childcare is still an issue worth pursuing. Due to liability concerns, the ATA does not want us to continue until we receive further direction from them.
- **Recommendations for next year**
 - We hope to have a childcare option in place to offer our delegates at the 2019 convention
 - We recommend hiring security again next year, and possibly adding a person to patrol the MacLeod/TELUS areas as well
- **Meeting Dates for 2018 – 2019 are:**
 - April 13/14, 2018 (this meeting)
 - May 25/26, 2018
 - September 14/15, 2018
 - November 30, 2018 (Executive only)
 - January 18/19, 2019
 - February 21/22, 2019 (Convention)
 - April 5/6, 2019
 - May 10/11, 2019
 - September 27/28, 2019

6.6. Publicity/Website/Evaluations – B. Yagos – see report posted

- Very smooth convention – great to be part of this team
- Sched is a very useful site and many teachers use it, even if they do not create an account
- Issue hanging the posters – they kept falling off the wall- tape would not stick
 - Suggestion was to purchase retractable banner stands at a cost of \$350.00 per stand and we need 5 of them (MacLeod, Imperial, Glen, TELUS, Pre-Function)
 - Try a different kind of tape – needs approval from Convention center
- Speaking proposal site for 2019 is up and running on the website – Deadline to submit is June 30, 2018 (add to hi-lights)
- Exhibits proposal site - opening date to be determined.

- Program proposal site – opening date to be determined
- Evaluations
 - Convention as a whole – 261 responses with an average rating 3.6/5
 - Session Evaluations – 376 did session evaluations – Need a SCHED account in order to fill out an evaluation – some teachers complained – SCHED will not remove this restriction
 - Some teachers chose a sad face when a session was full – teachers are rating their feelings not the quality of the session
 - Evaluation reports are posted on the minutes page
- Winners for our Convention As a Whole Evaluation are: Tom Pltoulis won the Hyatt Regency Hotel gift certificate from Foothills Local and Zach Schaller won the Fairmont Palliser Hotel gift certificate from Rocky View Local

6.7. Exhibits – T. Hrysak – see report posted

- Thank you to the executive and board members
- 2018 Exhibit space was 95% sold
- Registration will open April 13 for pre-registration
- 20% have already pre-booked for 2019 (37 of 158 booths)
- Francophone Alley – booked 6 booths
- Booth Rates for 2018 were:
 - Rates for regular booth - \$540.00 + 27.00 tax = \$567.00 per booth
 - Not for profit booth rate is \$440.00 + 22.00 tax = \$462.00 per booth
- **Recommendations for next year**
 - Increase booth price next year due to increased rate from St. George's - \$5.00 increase
 - Look at the exhibit hall viewing times and how we can increase traffic to maintain interest from our exhibitors
 - Address the issue of some exhibitors packing up their booths early on Friday

6.8. Secretary – S. Paton

- Dan Grassick is asking all executive to fill out the Annual Report for the 2018 Convention
- S. Paton will post a Google Doc with the Annual Report for executive to fill their portion out.

6.9. District Representative – M. Glavine/ J. Geiger– will send a report

- Francophone Teachers attending PDTCA in 2019 – 225 coming to PDTCA
 - These teachers are used to attending 45 sessions in French – this may not happen in our first year

6.10. Convention Factotum – D. Grassick

- Guest Delegates must be associate member – regular fee
- D. Grassick felt a meeting with Jan from CCTCA – should meet with our president and program chair
- Questioned about Convention Review –

- When do we find out more? PDAC will give an update – No recommendations are made or approved.
- Bigger items may take longer to take place

7. Old Business

7.1

8. New Business

8.1. Spring PDAC - April 27 (eve) and 28, 2018 – Westin Hotel, Edmonton

- S. Paton and P. Morck will attend

8.2. Convention Seminar – April 26, 27, 2018 – Westin Hotel

- P. Morck and J. Munton will attend the Program/Presidents session
- S. Paton will also attend the Secretary session
- S. Leppa will attend the Treasurers session

8.3. Summer Conference – August 13 - 17 (Banff Centre)

- Paulette Morck will attend

9. Action Items

9.1. Local Concerns

10. Next Executive Meeting Date

10.1. May 25, 2018 at the Hyatt Hotel

A. Craigie/S.Paton moved to adjourn at 8:20 pm.