

## **Facilities Report, Jan. 12, 2018**

For 2018 we have a room block of 300 rooms at the Hyatt Regency(\$235 plus taxes for a standard room) and 30 rooms(\$240 plus taxes for a standard room) at the Fairmont Palliser. We are putting all speakers and board members at the Hyatt in the future unless someone has specially requested the Palliser. Both hotels are filling fast. Deadline is **Sunday, January 21, 2018, so please book your rooms, teachers.**

Hotel rooms that were allotted in September's meeting for board members (your Wednesday night room is being paid for by the PDTCA), have been reserved. If you can't remember what you asked for or who you are sharing with (if asked for), please email Larry. If you were not here in September or are new, please talk to Larry asap.

This year teachers will once again be given free access to low speed Wifi in both facilities.

The Program Chair and Facilities team (Jill and Larry) met with our vendors (Hyatt, CTCC, PSAV, Evolution AV) for our annual convention planning meeting, on Nov. 23, 2017 to go over the event orders and facility pages and put the final touches on the plans for our upcoming annual event.

On Wednesday night, February 21<sup>st</sup>, the location of the Honorary President's Reception will move. For the past several years we have utilized the Atrium (3<sup>rd</sup> floor of Catch Restaurant). Because of Catch's closing, we are unable to use this space, so we have secured Thomsons as our new venue for 2018. This space is on the main floor of the Hyatt at the opposite end from the check in desk, and will be a closed event for our board members, and speakers, and any invited guests such as our Honorary President and their entourage. Event runs from 6:30 p.m. to approximately 8:30 p.m.

Please remember to bring your banner to the Honorary President's Reception and give it to Larry so he can shuttle it over to where it needs to be hung up.

### **Meeting dates for the rest of 2017-2018 as follows:**

January 12-13

February 21-23(Convention)

April 13-14

May 25-26

### **Meeting dates for 2018-2019:**

September 14/15, 2018

December 7, 2018 (Executive only)

January 18/19, 2019

February 20-22, 2019 (Convention)

April 5/6 2019

May 10/11, 2019

September 27/28, 2019

Respectfully Yours, Larry Neville, Contracted Facilities Assistant, PDTCA

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### INVESTIGATION OF FEASIBILITY OF OFFERING USER-PAY ONSITE CHILDCARE AT FUTURE CONVENTIONS

**Potential Location:** Due to their quieter and more removed location, Neilson rooms are an ideal site for such thing, and are typically not otherwise booked during our convention. *\*However, if we were considering for this year, those rooms are booked for maintenance during this convention. The Doll room is available, and the Hyatt will not charge us an additional fee for using it. Any AV needs would have to be arranged through Layne with ProShow.*

**Food and Beverage:** Based on a kids' menu provided by the Hyatt (which we could then make a buffet from), we could likely offer a meal, 2 snacks, and milk/water for around \$15 per child.

#### **Child Care Service Options:**

Hyatt referred us to Nannies on Call, which charges as follows:

- \$22/hr per nanny (min. 4 hours) + \$34 booking fee per nanny per appointment (day). An organization fee is also charged, which varies depending on booking. \$210 per nanny for an 8 hour day (not including the organization fee)
- They use the following ratios for group childcare events:
  - 1:1 1 nanny to 1 child under 18 months old
  - 1:3 1 nanny to 3 children 18 months - 4 yrs old.
  - 1:5 1 nanny to 5 children 5 - 7 yrs old.
  - 1:6 1 nanny to 6 children 8 - 11 yrs old.
  - 1:7 1 nanny to 7 children 12 yrs old +
- If we average a 1:5 ratio (and maximize it, child care cost would \$42 per child per day (not including the organization fee)
- We would need to arrange activities
- Minimum 3 weeks notice required
- Example: BC teachers book for 4 days in March in Vancouver, at a cost of ~\$20,000 for ~70 children (under \$72 per child per day, not including space rental, activities, or snacks/meals). That also includes some evening care.

Fairmont Palliser also recommends Nannies on Call. The Palliser website currently shows the following rates:

\$18 CAD per hour (minimum 4 hours) for up to three children from the same family  
Booking Fee: \$30 CAD + GST  
Cancellation Fee: \$60

Another company, Rockabye Babysitting offers the following:

- Private, in-room childcare is approximately \$25/hour for a maximum of 2 children (\$270 for a full day of babysitting for one or 2 children)
- Drop-in daycare at Rockabye Daycare is \$65 per day (\$75 if meal/snacks included), plus a one-time registration fee of \$150 per child
- They also offer group bookings for large events, and they provide activities for such bookings. They have been contacted with an inquiry about group rates and programs.
  - Spoke with Kristina Boroma (403 474-5659) on January 11<sup>th</sup>. Their caregiver to child ratios are as follows:
    - 1:4 12 -19months
    - 1:6 19 months - 3 years

- 1:8 3 years and up
  - Cost per nanny: \$22 per hour per caregiver + admin fee of \$150 per event + \$150 (\$75 per day) for activities/programming, so base cost would be \$300 + \$176 per nanny per day (based on 2 x 8 hour days).
  - Minimum 2 weeks notice required.
  - They will coordinate and bring activities and programming, but would appreciate AV equipment (we would provide)
  - If we averaged a 1:5 ratio, the cost would be \$300 (admin and activities fees) plus \$35 per child.

Overall, Rockabye Babysitting would be more cost-effective, plus they would take care of activities and programming. It is entirely feasible that we could offer onsite childcare with activities, snacks and lunch provided for \$75 or less per day (\$75 being the going rate of drop-in day care including meals in Calgary).

*Submitted by Jill White, Facilities Chair, PDTCA*