



Palliser District Teachers' Convention Association



**Minutes
Executive Board Meeting
Hyatt Hotel
May 25, 2018
5:00 p.m.**

In attendance:

S. Leppa, S. Paton, J. Fenton, J. Munton, A. Craigie, T. Hrysak, L. Neville, P. Morck, J. White, M. Glavine, J. Geiger,

Absent:

B. Yagos, D. Grassick

1. **Call to order** – 5:00 p.m.
2. **Welcome**
3. **Approval of Agenda**
 - **Move 8.4 Preliminary Budget to 9.1 of New Business**
 - **Motion: That PDTCA adopts the Amended agenda of the May 25, 2018 meeting.** Moved by P. Morck/Seconded by S. Paton. CARRIED
4. **Minutes of previous meeting**
 - **Motion: That PDTCA approve the minutes of the April 13, 2018 PDTCA meeting.** Moved by J. Munton/Seconded by S.Paton. CARRIED
5. **Correspondence**
 - Notice of Absence from A. Amirault, A. Neefe, B. Yagos, Y. Toney, R. Hatch, N. Emond,
 - From: Joni A. Turville – Summer Conference Director - Information and Registration for ATA Summer Conference
6. **Treasurer's Report**
 - S. Leppa presented the financial report.
7. **Executive Reports**
 - 7.1. **President** – A. Craigie – No report
 - President Email: president@pdtca.org
 - 7.2. **Past President** – J. Fenton (No report)
 - 7.3. **Vice President** - J. Munton (report posted)

- Attended the Spring Convention Meeting
- New Vests – 2 options to consider
 - J. Monton showed us a new red vest – much lighter – if we order 75 or more we get a better price at \$39.95
 - Option 2 was to keep the same and order more however they have been discontinued
 - J. Monton will make a motion tomorrow to order new vests
- New Name tags – New boards will receive name tags for convention
- Will mention tomorrow for board members to start thinking about nominating the 2019 Honorary President – see policy 9.3 for criteria

7.4. Program – P. Morck

- **Program Chair Email:** program@pdtca.org
- **Program Assistant** – Christine Crane
- **Program committee** – will ask who would like to be on this committee at tomorrow's full board meeting – a paper will go around tomorrow to sign up to be on the program committee
- **Speaking Proposal letter** was sent to all board members to forward to local secretaries who would then send out to all teachers.
- At the annual **Spring Convention Meeting**, program chairs and presidents from the ten convention associations met to discuss their 2018 Conventions and to share information on program speakers.
- **Featured Speakers**
 - None are booked at this time but have some ideas to pursue
- **Speaking Proposal Deadline** is June 30/18 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>

7.5. Facilities – J. White (Report posted)

- J. White will make a motion tomorrow we hire L. Neville to be the contracted Facilities Assistant.
- Contracts are signed with the CTCC for our 2019, 2020 conventions
- The conference Manager for the Calgary City Teachers Convention Association (CCTCA) would like to meet and discuss our current and future contracts but we will not discuss any money contracts. Discussion.
- **Board Policy states that board members must:** “Inform the President, Secretary and the Facilities Assistant, a minimum of eighteen days prior to your absence, if you are unable to attend any board function.”
- **Convention Meeting Dates**
 - September 14/15, 2018
 - November 30, 2018 (Executive only)
 - January 18/19, 2019
 - February 21/22, 2019 (Convention)
 - April 5/6, 2019
 - May 10/11, 2019
 - September 27/28, 2019
- **Room Rates** for 2019 – Book now until Jan. 22, 2019 at the convention rate
 - Hyatt: Single/Double \$239.00 plus 12.27% tax
 - Fairmont Palliser Single/Double \$245.00 plus tax.

7.6. Exhibits – T. Hrysak (report posted)

- 2019 Convention rates for a Regular booth are \$540.00 + tax \$567.00 and Not for profit rate of \$440.00 + tax \$462.00
 - ST. Georges Show rates have gone up by \$2.50 however we will keep the same price for this year.
- Online registration is open and doing well
- 50 booked for 2019 Convention
- 8 blocked for Francophone exhibits

7.7. **Publicity/Website/Evaluations** – B. Yagos

- Website is continually being updated.
- B. Yagos has removed board members addresses from the website as per the discussion at the last board meeting.

7.8. **Secretary** – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you can not attend a meeting

7.9. **District Rep** – M. Glavine - report posted

Motion: That PDTCA receives the committee reports as presented.

Moved by J. Munton/Seconded by S. Paton. CARRIED

8. **Old Business**

8.1. **Spring Convention Meeting Report** – April 26/27, 2018

- P. Morck and J. Monton attended the Thursday Convention Meeting
 - Learned more about all the ATA sessions that are offered
 - Encouraged the idea of childcare for Women in Leadership
- S. Paton attended the secretary session on Friday
 - D. Grassick went over the Convention Handbook that pertained to the role of the secretary
 - D. Grassick would like to see all minutes to be reported in a similar fashion.
- S. Leppa attended the Treasurers session on Friday
 - Didi Heer – Presented for the Treasures Meeting
 - Discussion on teacher count – when do we count it – November or February
 - Accuracy of teacher count is a concern – they differ depending on the time of year
 - Treasurers would like a consensus about when numbers are counted – pick a month for all treasurers to use

8.2. **Spring PDAC Report**

- P. Morck and S. Paton stayed for PDAC
 - Many of the sessions were topics the Provincial ATA can offer on Education for Reconciliation

8.3. **Summer Conference** – August 13 - 17, 2018

- Paulette Morck will be attending the 2018 Summer Conference.
- We will open it up to the full board tomorrow to find another person to attend

9. **New Business**

9.1. **Preliminary Budget** – Sherry Leppa

- Bring back to your local that there will be No fee increase
- Want to boost the Program budget to \$120,000.00

10. Action Items

10.1. Local Concerns

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Meeting adjourned by P. Morck/S. Paton at 7:00 p.m.