

# PDTCA Facilities Report

## January 18, 2019

Submitted by Jill White, Facilities Chair

1. Hotel rooms, meals, events, and speaker rooms are all set for convention so far. Thanks to Larry, Paulette, and Bertha for coordinating all of that.
2. Please remind teachers that the deadline to book rooms at the Hyatt or Fairmont at our convention rates is this Wednesday, January 23<sup>rd</sup>.
3. Teachers can once again take advantage of \$5 admission to the Glenbow Museum during convention. ATA membership cards are required.
4. ATA membership cards are the access passes to convention. Please ensure you have yours with you and remind delegates to do the same. If a session you are attending is full, you will need to provide it, or if you are supervising a full session, you will need to request to see them from attending delegates. Due to fire regulations, we must have all delegates in chairs during sessions. Active sessions still require a chair per delegate attending.
5. All board members are expected to attend the Honorary President's Reception in celebration of Lorrie Morales on Wednesday, February 20<sup>th</sup>. It will be held in Thompson's Restaurant. The board provides all board members with a hotel room and parking for that night. If you are new to the board this meeting, please see me or Larry to ensure we reserve a room for you.
6. Lunch during convention is provided for all board members on Thursday and Friday. It is served between 11:00 – 1:30 at the Hyatt. You can drop in when your schedule allows.
7. Upcoming 2019 Meeting dates:
  - February 21/22 (Convention)
  - April 5/6
  - May 10/11
  - September 27/28
8. Next year's convention: February 20-21, 2020