



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Hyatt Hotel
March 23, 2019
9:00 a.m. (Breakfast 8:30)**

In attendance: A. Amirault, S. Buchfink, A. Caporicci, E. Clarkson, A. Craigie, C. Crane, D. Egert, R. El Asté, A. England, N. Emond, L. Fagan, J. Fenton, J. Geiger, L. Gibson, M. Glavine, C. Gonsalvez, R. Hatch, K. Hinton, B. Hohenwarter, T. Hrysak, L. Kestle, S. Leppa, W. Lorenz, P. Morck, J. Munton, A. Neefe, L. Neville, T. O'Neill, J. Partlo, S. Paton, A. Rai Nannan, M. Shain, Y. Toney, A. Van Vliet, C. Vandermeer, S. Watson, M. Watt, J. White, J. Yersh, B. Yagos,

Absent: A. Doyle, V. Doyle, M. Glavine, M. Doz

1. Call to order – 9:00 a.m.

1.1. Welcome -

2. Approval of Agenda

- **Motion:** That PDTCA adopts the agenda for the meeting March 23, 2019. Moved by Paulette Morck/Seconded by S. Paton. CARRIED

3. Minutes of previous meeting

- **Motion:** That PDTCA approve the minutes of the January 19, 2019 meeting. Moved by Sandy Buchfink/seconded by S. Paton. Carried

4. Correspondence

- Notice of Absence from Andrew Doyle, Veronica Doyle, Michelle Glavine, Michelle Doz,
- Dan Grassick – Updates to Spring Convention Meeting Dates
- Dan Grassick – Convention Review Validation & Symposium
- Mark Swanson – Spring Professional Development Area Conference (PDAC)

5. Treasurer's Report

- S. Leppa presented the financial report.

6. Executive Reports

6.1. President – A. Craigie – Report posted

- Thanked the executive and board for their work in planning the 2019 PDTCA Convention
- **Highlights:**
 - The addition of teacher delegates and Board members from Unite Locale 24

- Being a part of the Provincial Committee on Convention Review (still ongoing)
- The entire 2019 Convention event itself!
- **Recommendations**
 - Offer the Exhibitor of the Year one night's accommodation following the Wednesday Night reception.
 - Look at alternate ways to encourage the collection of comprehensive evaluation feedback
 - Look at having a person vetting future speakers, making sure we know their background
- **Convention on Review Update**
 - The Committee is finishing their second year
 - Quantitative Data supports the preliminary recommendation
 - The next validation report will be at the symposium
 - The draft report is online <https://l.ead.me/CR2019>
 - Symposium is to validate the results of the surveys. We can send one rep to the symposium on April 25, 2019
 - Larry Neville will attend
 - Spring Program Planning meeting – April 12 & 13, 2019
 - Each convention can send 3 reps
 - Jen Munton, Sue Paton and Veronica Doyle will attend

6.2. **Past President** – J. Fenton (No written Report)

- Shared bits of factual information on how 40 volunteers have put on an amazing convention for 4000 delegates
- Thank you to everyone's work for putting this convention together. Well done!

6.3. **Vice President** - J. Munton (report posted)

- Thank you to everyone for signing up for the duties throughout convention
- Duty sign up was done through a Google Doc format which works very well
- New this year was the addition of seven large poster free standing stands to hold our "At A Glance" posters. This was very successful.
- We purchased 'Je parle francais' buttons for board members who could speak French to wear so our French speaking delegates knew who they could ask for help. This was successful.
- Lorrie Morales – a retired teacher from Foothills was our Honorary President this year.
- New red vests with a lighter fabric were ordered this year. Lots of positive comments on how easy it is to find the PDTCA board members
- Added two board members to welcome the speakers to the luncheon – this was well received.
- Received a thank you from Lorrie Morales
- Recommendations
 - Have a French speaking delegate or board member at the information desk and at the posters to help answer questions for our French speaking delegates (this will be added to the sign-up list)
 - Changing the signage over at the end of the day on Thursday to Friday's schedule

6.4. **Program** – P. Morck (report posted)

- **Program Chair Email:** program@pdtca.org
- Special thanks to the executive for all your help this year
- Thank you to all board members for making this year's convention run so smoothly
- Thank you to our French speaking board members that were especially helpful to our new French speaking delegates
- **Highlights**
 - All three Keynotes were very well received
 - Jody Carrington was the highlight this year
 - Human Library was well received
 - People seem to like using SCHED
 - Canmore sessions were well received
- **Recommendations**
 - French Speaking person at the information desk
 - More focus on Early Childhood sessions
 - More repeat sessions
 - More High School Math and Science sessions are needed
 - Possibly having a smaller Keynote in French
 - A possible space would be the Glenbow
 - We need to start vetting our speakers, so we eliminate any problems before they exist

6.5. **Facilities** – J. White (Report posted)

- Thank you to the executive and board members for all the hard work in putting together an excellent convention
- Thank you to Michael Shain and Bertha Yagos for the new signage materials
- 149 teachers took advantage of the reduced \$5 entrance rate at the Glenbow Museum. An 25% increase from last year.
- The performance "Flow the Sun" was down in attendance this year – those that went said it was very good.
 - 10% of the attendance space was utilized
 - Possible low attendance was due to delegates not realizing this session was presented by the same group as presented New Blood last year and/or the time of the presentation (Friday afternoon).
- Room block for Hyatt Hotel was full and almost full at the Fairmont Palliser hotel
- New signage system worked very well and looked very professional.
- St. Georges Show Service is no longer the inhouse company
 - We appreciate the many years of excellent service from Peter and his staff.
 - New in house is called Superior Show Services
- Need to meet with the Hyatt Hotel and TCC to work on contracts for upcoming conventions
- We feel that childcare is still an issue worth pursuing. Waiting for further direction from the ATA
- **Convention Meeting Dates**
 - May 10/11, 2019
 - September 27/28, 2019

6.6. **Exhibits** – T. Hrysak (report posted)

- Thank you to Jo-Ann Partlo for being my assistant

- Thank you to Bertha for all her work with the website and floor plans
- We had a good year despite the down turn in corporate budgets
- We sold 143 booths out of 156.
- Pre-registration for 2020 – 47 have pre-booked
- St. George's Show Services is no longer the inhouse service
 - New Show Services – Superior Show Services out of Edmonton
- Exhibitor of the Year – The Nut Man – Jim Miller was very appreciative and honored to receive this recognition.
- Recommendations
 - Go over documents for 2020 on the website to ensure exhibits has updated all documents.
 - As we have a new show service for 2020 – we will need to check into pricing and contracts – there may need to be a fee increase depending on the new show service.
 - Look at Exhibit hours
 - Exhibits – making sure we know what is being displayed before allowed to exhibit
 - Move the location of the PDTCA booth so it is closer to the entrance of the grey door, so it is easier to find
 - Offer the Exhibitor of the Year a hotel room on the evening of the Honorary Presidents reception,
- **Motion:** Tara Hrysak/S. Paton moved that we offer one night's room, tax and parking to the Exhibitor of the Year on the evening of the President's reception. Carried.

6.7. **Publicity/Website/Evaluations** – B. Yagos - (report posted)

- Thank you to all for being such a fantastic group to work with
- Pre-registration
 - Works out well to start in January
 - Need to close earlier due to the many changes that occur once the pre-registration close
- Thank you to Michael Shain for his idea of purchasing stand-alone stands to hold the “At A Glance” posters
- Speaking Proposal – will open April 1st
 - Need to make sure speakers use their real names
- SCHED works well however, there were a few difficulties this year
 - We can't use the same email address for two different speakers.
 - It is important that every speaker have their own email address
- Evaluations
 - SCHED evaluations are well done
 - The speaker evaluation results were very positive this year
 - The “Convention As a Whole” Evaluations are available on own web site
- Evaluation Winners for the one night hotel accomodation
 - kstrand@cesd73.ca – Fairmont Palliser Hotel
 - Abarwich@redeemer.ab.ca – Hyatt Hotel

6.8. **Secretary** – S. Paton – No written report

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting.

6.9. District Rep – J. Geiger

- Please attend the MIM meetings so you can make an informed decision on the contract
- Thank you to PDTCA for accepting the Francophone's to your convention
- Promotional material for upcoming election - Sardine packages are out and need to get them into the hands of the general public.

Motion: That PDTCA receives the committee reports as presented. Moved by Ryan Hatch Seconded by S. Paton. CARRIED

7. Old Business

7.1.

8. New Business

8.1. Spring PDAC (Professional Development Area Conference) April 26 & April 27, 2019 (Calgary)

- Jenn Munton and

8.2. Summer Conference (August 12 – 16, 2019)

- Location is in Banff and Canmore this year.
- Jenn Munton and Paulette Morck will attend.

8.3. Election of Table Officers – Past President is Chair for this job

- **President** – Jen Munton nominated by Tara Hrysak - acclaimed
- **Vice President** – Paulette Morck nominated Jill White - acclaimed
- **Facilities Chair** – Alison England nominated Cristine Crane and Jenn Yersh nominated Veronica Doyle – paper ballots – J. Geiger and C. Gonsalvez counted the votes
 - Christine Crane said a few words about her self
 - Jen Yersh said a few words for Veronica as she was absent
 - Christine Crane will be our new Facilities Chair
- **Secretary** – Andrea Craigie nominated Sue Paton - acclaimed
- **Treasurer** – Jenn Munton nominated Sherry Leppa - acclaimed
- **Program Chair** – Christine Crane nominated Paulette Morck - acclaimed
- **Exhibits Chair** – Jenn Munton nominated Tara Hrysak – acclaimed
- **Past President** – Andrea Craigie

Andrea Craigie/S. Paton moved that the ballads be destroyed. Carried.

9. Action Items

9.1. Local Concerns

- Question – Is it possible to have a choice of having an option of either staying on Wednesday or getting kilometrage and parking on Wednesday as well as parking on Thursday and Friday of Convention.
 - **Motion:** Amrit Rai Nannan/Reda El Aste moved that PDTCA board members have a choice of either staying at the Host Hotel (room, tax and parking) on the evening of the President's reception or receiving mileage and parking on the Wednesday evening as well as parking on the Thursday and Friday of

Convention at a total cost of no more than the cost of the hotel room and tax.
Carried.

- **How do we vet the exhibitors?**
 - some exhibitors are telling delegates that your health care is provide – delegates need to be buyer beware
 - We vet them; however, we do not control what the exhibitors actually say to delegates.
- **Parking**
 - The TELUS Convention Center charges \$5.00 for parking on the week end.

Meeting adjourned by A. Craigie/S. Paton at 11:00 a.m.