



Palliser District Teachers' Convention Association



**Minutes
Executive Board Meeting
Hyatt Hotel
March 22, 2019
5:00 p.m.**

In attendance:

S. Leppa, S. Paton, J. Fenton, J. Munton, A. Craigie, T. Hrysak, L. Neville, P. Morck, J. White, B. Yagos, Chris Gonsalvez

Absent:

M. Glavine, J. Geiger

1. **Call to order** – 5:06 p.m.

2. **Approval of Agenda**

- Add 6.10 Provincial ATA Staff Officer – Chris Gonsalvez
- Motion: That PDTCA adopts the agenda as amended for the meeting March 22, 2019. Moved by Jenn Munton/Seconded by S. Paton. CARRIED

3. **Minutes of previous meeting**

- Motion: That PDTCA approve the minutes of the January 18, 2019 meeting. Moved by Jill White/seconded by S. Paton. Carried

4. **Correspondence**

- Notice of Absence from Andrew Doyle, Veronica Doyle, Michelle Glavine
- Dan Grassick – Updates to Spring Convention Meeting Dates
- Dan Grassick – Convention Review Validation & Symposium
- Mark Swanson – Spring Professional Development Area Conference (PDAC)

5. **Treasurer's Report**

- S. Leppa presented the financial report.

6. **Executive Reports**

6.1. **President** – A. Craigie – Report posted

- Thanked the executive and board for their work in planning the 2019 PDTCA Convention
- **Highlights:**
 - The addition of teacher delegates and Board members from Unite Locale 24
 - Being a part of the Provincial Committee on Convention Review (still ongoing)
 - The entire 2019 Convention event itself!

- **Recommendations**
 - Offer the Exhibitor of the Year one night's accommodation following the Wednesday Night reception. – (bring a motion tomorrow)
 - Look at alternate ways to encourage the collection of comprehensive evaluation feedback
- **Convention on Review**
 - More validation was needed so a second survey was sent out
 - The Committee is finishing their second year
 - Quantitative Data supports the preliminary recommendations
 - The next validation report will be at the symposium
 - The draft report is online: <http://l.ead.me/CCR2019>
 - We could send one rep to the symposium on April 25, 2019
 - Larry Neville will attend
 - Spring Program Planning meeting – April 12 & 13, 2019
 - Each convention can send 3 reps
 - Jen Munton and Sue Paton will attend

6.2. **Past President** – J. Fenton (No Report)

6.3. **Vice President** - J. Munton (report posted)

- Thank you to everyone for signing up for the duties throughout convention
- Duty sign up was done through a Google Doc format which works very well
- New this year was the addition of seven large poster free standing stands to hold our “At A Glance” posters. This was very successful.
- We purchased ‘Je parle francais’ buttons for board members who could speak French to wear so our French speaking delegates knew who they could ask for help. This was successful.
- Lorrie Morales – a retired teacher from Foothills was our Honorary President this year.
- New red vests with a lighter fabric were ordered this year.
- Recommendations
 - Have a French speaking board member at the information desk and at the posters to help answer questions for our French speaking delegates

6.4. **Program** – P. Morck (report posted)

- **Program Chair Email:** program@pdtca.org
- Special thanks to the everyone for all your help this year
- Thank you to our French speaking board members that were especially helpful to our new French speaking delegates
- All three Keynotes were very well received
 - Jody Carrington was the highlight this year
- Human Library was well received
- People seem to like using SCHED
- Canmore sessions were well received
- Recommendations
 - French Speaking person at the information desk
 - Succession planning for Bertha's job
 - More focus on Early Childhood sessions
 - More repeat sessions
 - More High School Math and Science sessions are needed

- Possible Keynote in French
 - Possible Glenbow space
- A person to vet our speakers
- Continue with off site sessions

6.5. **Facilities** – J. White (Report posted)

- Thank you to the executive and board members for all the hard work in putting together an excellent convention
- 149 teachers took advantage of the reduced \$5 entrance rate at the Glenbow Museum. An increase from last year.
- The performance "Flow the Sun" was down in attendance this year - those that went said it was very good.
 - 10% of the attendance space was utilized
 - Possible low attendance was due to delegates not realizing this session was presented by the same group as presented New Blood last year and/or the time of the presentation (Friday afternoon).
- Room block for Hyatt Hotel was full and almost full at the Fairmont Palliser hotel
- New signage system worked very well and looked very professional.
- St. Georges Show Service is no longer the inhouse company
 - We appreciate the many years of excellent service from Peter and his staff.
 - New in house is called Superior Show Services
- Need to meet with the Hyatt Hotel and TCC to work on contracts for upcoming conventions
- We feel that childcare is still an issue worth pursuing. Waiting for further direction from the ATA
- **Convention Meeting Dates**
 - May 10/11, 2019
 - September 27/28, 2019

6.6. **Exhibits** – T. Hrysak (report posted)

- Thank you to (assistant)
- Thank you to Bertha for all her work with the website and floor plans
- We had a good year despite the down turn in corporate budgets
- We sold 143 booths out of 156.
- Pre-registration for 2020 – 47 have pre-booked
- Peter and Nancy from St. Georges and Ursula from the TCC were amazing with last minutes requests
- St. George's Show Services is no longer the inhouse service
 - New Show Services – Superior Show Services out of Edmonton
- Exhibitor of the Year – The Nut Man – Jim (last name) was very appreciative and honored to receive this recognition.
- Recommendations
 - Go over documents for 2020 on the website to ensure exhibits has updated all documents.
 - As we have a new show service for 2020 – we will need to check into pricing or contracts – they may need to be a fee increase.
 - Look at Exhibit hours
 - Offer the Exhibitor of the Year a hotel room on the evening of the Honorary Presidents reception (motion tomorrow)

- Move the location of the PDTCA booth so it is closer to the entrance of the grey door (West side), so the booth is easier to find

6.7. Publicity/Website/Evaluations – B. Yagos - (report posted)

- Thank you to all for being such a fantastic group to work with
- Pre-registration
 - Works out well to start in January
 - Need to Close earlier - the second week of February would be good
- Speaking Proposal – will open April 1st
 - Need to make sure speakers use their real names
- SCHED works well however, there were a few difficulties this year
 - It is important that every speaker has to have their own email address
- Evaluations
 - SCHED evaluations are well done
 - The design of the evaluations is for the board however we can send the speakers the evaluations if they requested
 - The speaker evaluation results were very positive this year
- Winners for the hotel
 - kstrand@cesd73.ca – Fairmont Palliser Hotel
 - Abarwich@redeemer.ab.ca – Hyatt Hotel

6.8. Secretary – S. Paton – No report

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting.

6.9. District Rep – M. Glavine – Absent

6.10. Provincial ATA – Chris Gonsalvez

- Chris went over the upcoming dates:
 - Convention on Review Symposium – April 26, 2019
 - Spring Program Planning Meeting – April 12 and 13, 2019
 - Summer Conference Convention sessions will be held in Canmore – August 12 – 16, 2019

Motion: That PDTCA receives the committee reports as presented.

Moved by Tara Hrysak/Seconded by S. Paton. CARRIED

7. Old Business

7.1.

8. New Business

8.1. Spring PDAC – April 26 & April 27, 2019 (Calgary)

- Jenn Munton and

8.2. **Summer Conference**

- Jenn Munton and Paulette will attend

9. Action Items

9.1. **Local Concerns**

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Meeting adjourned by Jen Munton/S. Paton at 6:33 p.m.