

## ***PDTCA Annual Facilities Report, March 22, 2019***

1. Thank you to the very supportive executive and PDTCA board for all the hard work in putting together an excellent professional learning opportunity for our four thousand teachers.
2. There were very few issues needing to be addressed during the two days due to the very thorough efforts done through our online booking database, speaker contact, and close committee work with program and finance. The few issues that came up were efficiently resolved. Thanks to Bertha, Larry, Paulette and Sherry for their tremendous amount of work before and during convention.
3. 149 teachers took advantage of the Glenbow Museum's reduced \$5 entrance rate this year. That is up from 2018's number of 118.
4. While the New Blood presentation was so popular last year, the attendance was very low for this year's follow-up presentation on Friday afternoon in Exhibition Hall E. It seemed that no more than 10% of the attendance space was utilized.
5. Our room block was full at the Hyatt and almost full at the Palliser. Larry saved us the attrition charges at the Palliser, so we didn't have to pay for the unsold rooms.
6. Our new signage system for large maps and posters worked very well and looked very professional. Thanks to Michael Shain for the idea, and to Bertha for printing the posters and purchasing the new equipment.
7. We had a great experience with all of our facilities and AV suppliers this year. Unfortunately, St. George Show Services (Exhibits areas), has finished its contract with the TCC, and will not be back with us next year. We appreciate the many years of excellent service from Peter and his staff at St. George.
8. Larry and I met with Hyatt staff on March 22 to review and slightly modify our contract for 2020.
9. We are due to make contracts with our facilities vendors for future conventions and related events, but are holding off to see if there are any new recommendations or directives from the Committee Convention Review.
10. We are looking forward to seeing convention evaluations and finding possible ways to improve our efficiency for delegates, speakers, and guests.
11. We feel that childcare is still an issue worth pursuing. We continue to wait for further direction from the ATA. We hope to have an option in place to offer our delegates at the 2020 convention.
12. Meeting dates for the remainder of 2019 are as follows:

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|---------------------------|---|
| Executive and Full Board: | May 10/11                                       |
| Executive and Full Board: | September 27/28                                 |
| Executive only:           | TBA (Typically late November or Early December) |

Respectfully Yours,  
Jill White Facilities Chair, PDTCA  
Larry Neville, Contracted Facilities Assistant, PDTCA