



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Hyatt Hotel
May 11, 2019
9:00 a.m. (8:30 Breakfast)**

In attendance: B. Baum, S. Buchfink, E. Clarkson, A. Craigie, C. Crane, A. Doyle, V. Doyle, M. Doz, D. Egert, A. England, C. Fraser, L. Gibson, C. Gonsalvez, R. Hatch, K. Hinton, B. Hohenwarter, T. Hrysak, S. Leppa, W. Lorenz, P. Morck, J. Munton, L. Murphy, A. Neefe, L. Neville, T. O'Neill, J. Partlo, S. Paton, D. Saunderson, M. Shain, A. Van Vliet, C. Vandermeer, S. Watson, M. Watt, J. White, B. Yagos, J. Yersh,

Absent: A. Caporicci, R. El Asté, N. Emond, L. Fagan, M. Glavine, A. Rai Nannan, Y. Toney

1. **Call to order** – 9:01 a.m.

2. **Welcome**

3. **Approval of Agenda**

- **Motion: That PDTCA adopts the agenda of the May 11, 2019 meeting. Moved by A. England/Seconded by V. Doyle. CARRIED**

4. **Minutes of previous meeting**

- **Motion: That PDTCA approve the minutes of the March 23, 2019 PDTCA meeting. Moved by P. Morck/Seconded by T. Hrysak. CARRIED**

5. **Correspondence**

- Notice of Absence from Lindsay Fagan, Amanda Caporicci, Amrit Rai Nannan
- From: Joni A. Turville – Summer Conference Director - Information and Registration for ATA Summer Conference
- From: Marianne Moffatt – Information regarding Summer Conference – Convention seminar will be located off site at the Coast Canmore Hotel and Conference Center
- From: Tracey McFeeters – Cancelling the Spring Program Planning meeting
- From: Desserri Ackerman – Reminder about Spring Professional Development Area Conference.
- From Pam Arnason – NCTCA President -: NCTCA program Committee has been committed to providing exceptional French sessions – sent an attached list of potential French speaking speakers
- From: Mark D. Swanson - Amalgamation of CEATCA and NETCA to form Northern Rivers Teachers Convention Association (NRTCA) – Name changed

- to Endless Sky Teacher's Convention Association
- From Dan Grassick: Information on the Convention Financial Seminar

6. Treasurer's Report

- S. Leppa presented the financial report.
- S. Leppa/S.Paton moved we appoint Bertha Yagos for our Contracted Financial Executive Assistant. CARRIED
- S. Leppa/S. Paton moved we appoint Bertha Yagos for our Contracted Publicity/Website/Evaluations position. CARRIED

7. Executive Reports

7.1. President – J. Munton

- President Email: president@pdtca.org
- Jen went over the Duties of a Board Member
 - PDTCA Policy Handbook – pg. 10 and 11

7.2. Past President – A. Craigie

- Reminder for the Deadline to apply for Alternate Professional Development is January 10, 2020. There is a link on the PDTCA website that will go directly to A. Craigie.

7.3. Vice President - J. White

- Board members - start thinking about nominating the 2020 Honorary President – see policy 9.3 for criteria
 - Bring nominations to the September meeting.

7.4. Program – P. Morck (report posted)

- **Program Chair Email:** program@pdtca.org
- P. Morck appointed Veronica Doyle to be the new Program Assistant
- **Program committee** – signup sheet went around for people to sign up if they were interested in being on the program committee (Paulette will email the people who signed up)
- **Speaking Proposal letter** will be sent to all board members to forward to local secretaries who would then send out to all teachers.
- **Featured Speakers**
 - Shelley Moore has been booked
- **Speaking Proposal Deadline** is July 15/19 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>

7.5. Facilities – C. Crane (Report posted)

- C. Crane/P. Morck moved that PDTCA hire L. Neville to be the Contracted Facilities Assistant. CARRIED
- New email address for the Facilities Chair: facilities@pdtca.org
- Lori Killam is the new Events planner for the Hyatt Hotel
- Superior Show Service is the new show services provided at the CTCC. It is replacing St Georges Show Service
- Contracts are signed with the CTCC and the Hyatt for our 2020 and 2021 conventions
- **Board Policy states that board members must:** “Inform the President, Secretary and the Facilities Assistant, a minimum of eighteen days prior to your absence, if you are unable to attend any board function.”

- **Convention Meeting Dates**
 - September 27/28, 2019
 - December 6, 2019 Executive only at the Fairmont Palliser
 - Jan. 17/18, 2020
 - Feb. 20/21, 2020 Convention
 - March 27/28, 2020
 - May 8/9, 2020
 - September 25/26, 2020
 - December 4, 2020 Executive only
 - January 15/16, 2021
 - February 18/19, 2021 Convention
 - March 26/27, 2021
 - May 28/29, 2021
 - September 24/25, 2021
 - December 3, 2021 (tentative) - Executive only, at Fairmont Palliser

- **Room Rates for 2020** – Book now until Jan. 22, 2020 at the convention rate
 - Hyatt: Single/Double \$245.00 plus 12.27% tax
 - Fairmont Palliser Single/Double \$250.00 plus tax.

7.6. Exhibits – T. Hrysak (report posted)

- Exhibits Email – exhibits@pdtca.org
- 2020 Convention rates for a Regular booth are unknown until they meet with Superior Show Services
 - L. Neville, T. Hrysak and Ursula from CTCC will meet with Amy at Superior Show Services to look at the new contract and to confirm the new rate for exhibits.
- T. Hrysak appointed Leslie Gibson to be the Exhibits Assistant for 2020
- Pre-registration is open. General registration will open as soon as the price is confirmed with Superior Show Services
- 29 exhibitors have pre-registered for 2020 Convention

7.7. Publicity/Website/Evaluations – B. Yagos (report posted)

- Website is continually being updated.
- Our speaking proposal site opened on April 1, 2019.
- About 80 proposals have been submitted so far.
- Please remind colleagues in your school division to submit a speaking proposal if they have something valuable to present.
- Deadline is July 15, 2019

7.8. Secretary – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you can not attend a meeting

7.9. District Rep – M. Glavine – absent (report posted)

- Provincial ATA – C. Gonsalvez shared Michelle's report

Motion: That PDTCA receives the committee reports as presented.
Moved by A.Craigie/Seconded by R. Hatch. CARRIED

8. Old Business

8.1. Spring Convention Planning Meeting

- Was cancelled

8.2. Spring PDAC Report

- C. Crane and J. Munton attended PDAC
 - Shelley Magnusson presented – The power of voice – Unleashing the Power of the Collective.
 - J. Munton attended a session on how to run an effective meeting and a session on using the ATA library
 - C. Crane attended a session on PD surveys and Learning sprints
 - ATA are looking for presenters for the Beginning Teachers Conference
Contact C. Gonsalvez
 - <https://surveys.teachers.ab.ca/s3/BTCPresenterForm>
- L. Neville attended the Symposium on Convention

8.3. Summer Conference – August 12 – 16, 2019

- Paulette Morck and Jen Munton will be attending the 2019 Summer Conference.

9. New Business

9.1. Preliminary Budget – Sherry Leppa

- Bring back to your local that there will be **No fee increase**
- S. Leppa went over the new proposed budget – S. Leppa will go over the budget in detail at the September meeting.

10. Action Items

10.1. Local Concerns

- none

Meeting adjourned by J. Munton/S. Paton at 10:32 am.