

PDTCA Facilities Report

May 11, 2019

Submitted by Christine Crane, Facilities Chair
facilities@pdtca.org

1. Lori Killam is our new events planner at the Calgary Hyatt.
2. Larry, Jill, and I met with the team from the Calgary Hyatt on Friday, May 10th.
3. Contracts are signed or in process with both host hotels (Calgary Hyatt and Fairmont Palliser).
4. Superior Show Services is new show services provided at the CTCC (replacing St. George Show Services). This affects the Exhibits area.
5. Reminder of Board Policy regarding absences:

Board members must:

“Inform the President, Secretary and the Facilities Chair, a minimum of **eighteen days** prior to your absence, if you are unable to attend any board function.”

While eighteen days' notice is not always possible, please let the Executive know of a possible absence as soon as you can. This is especially important for those who we book hotels rooms for. Cancellation fees and/or full room charges for no-shows is not a productive use of our money. Please also inform us about any board member changes from your local so we can have the proper accommodations arranged for everyone.

6. New email address for the Facilities Chair: facilities@pdtca.org.
7. Upcoming event dates at the Calgary Hyatt (unless otherwise stated):

September 27/28, 2019 - Executive/Full board
December 6, 2019 (tentative) - Executive only, at Fairmont Palliser
January 17/18, 2020 - Executive/Full board
February 20/21, 2020 - CONVENTION
March 27/28, 2020 - Executive/Full board

May 8/9, 2020 - Executive/Full board
September 25/26, 2020 - Executive/Full board
December 4, 2020 (tentative) - Executive only, at Fairmont Palliser
January 15/16, 2021 - Executive/Full board
February 18/19, 2021 - CONVENTION
March 26/27, 2021 - Executive/Full board

May 28/29, 2021 - Executive/Full board
September 24/25, 2021 - Executive/Full board
December 3, 2021 (tentative) - Executive only, at Fairmont Palliser

