



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Online – using Zoom
April 4, 2020
9:00 a.m.**

In attendance: B. Baum, S. Buchfink, A. Caporicci, E. Clarkson, A. Craigie, C. Crane, A. Doyle, V. Doyle, M. Doz, R. El Asté, N. Emond, A. England, L. Fagan, C. Fraser, C. Gonsalvez, R. Hatch, K. Hinton, B. Hohenwarter, T. Hrysak, S. Leppa, , W. Lorenz, K. McElroy, P. Morck, J. Munton, L. Murphy, K. Nakaska, A. Neefe, L. Neville, T. O'Neill, S. Paton, A. Rai Nannan, D. Saunderson, Y. Toney, A. Van Vliet, C. Vandermeer, C. Wasylynuik, S. Watson, M. Watt, J. White, B. Yagos, J. Yersh,

Absent: D. Maas, D. Egert, L. Gibson, M. Shain

1. **Call to order** – 9:00 am

2. **Welcome**

- C. Gonsalvez will explain how the Zoom meeting will work
- Each person will say hello in order of contact sheet for attendance purposes

3. **Approval of Agenda**

- **Motion: That PDTCA adopts the agenda of the April 4, 2020 meeting. Moved by Carrie Vandermeer /Seconded by S. Paton CARRIED**

4. **Minutes of previous meeting**

- **Motion: That PDTCA approve the minutes of the January 18, 2020 PDTCA meeting. Moved by Lindsay Fagan/Seconded by S. Paton. CARRIED**

5. **Correspondence**

- Notice of Absence from David Egert, L. Gibson
- Daniel Maas – Direction around the presence of MLSs and political parties at Convention
- Daniel Maas – Clarification around the presence of MLS's and political parties at convention
- Daniel Maas – Updated Alternate Convention Eligibility and Payment Process
- Thank you note from Jeri Perrin
- Thank you note from Alysa Amirault
- Daniel Mass – Alternate Convention Payments
- Daniel Maas – 2020 Spring Convention Meeting
- Danny Maas: Convention Events during the Covid-19
- Mark Swanson: Email – Cancelling PDAC due to Covid 19
- Tracey McFeeters and Daniel Maas – 2020 Convention Association Annual Report

6. **Treasurer's Report – S. Leppa**

- S. Leppa presented the financial report.

- A massive thank you to Bertha Yagos for all of the extra work you do. It is so appreciated.

7. Executive Reports

7.1. President – J. Munton – (report posted)

- President Email: president@pdtca.org
- A big thank you to the executive and board for all of their hard work
- Our May meeting will probably look very similar to this one
- **Highlights**
 - 77 teachers from Stoney Education Authority attend
 - The New Delegate Breakfast – 60 attended and was very well received
 - Several PDTCA executive attended other ATA Convention Events for PD and Collaboration
 - Hosting other teachers from other ATA Convention Boards
 - The addition of a Francophone Keynote Speaker
 - Loved watching how well our board works together during our Convention event
 - The Pre tour tours for the board were very good
- **Recommendations:**
 - Continue to encourage executive members to take turns attending another ATA Convention for PD
 - Continue to offer the New Delegate Breakfast if budget allows
 - Continue to offer a Francophone Keynote Speaker

7.2. Past President – A. Craigie

- Alternate PD - 30 requests – 29 fit the criteria and approved
- Transition time helping Jenn Munton as she took over as President
- Hosting hospitality
- Facilitation of Executive Election
- Enjoyed her first year as Past President

7.3. Vice President – J. White (Report Posted)

- This year our Honorary President was Jerri Perrin from Prairieland Local
- Honored Long term service board members at the Honorary President's Reception
 - Alysa Amirault, Jordan Fenton and Michelle Glavine
- Thank you to everyone for their patience when signing up for duties on the Google Doc – we had a few difficulties. However, everyone pitched in and covered where and when needed
- Thank you to our french speaking board members who stepped in and help with our Francophone delegates throughout our convention event

7.4. Program – P. Morck (Report Posted)

- **Program Chair Email:** program@pdtca.org
- A big thank you to Bertha Yagos, Christine Crane, Larry Neville, Tara Hryszak, Veronica Doyle, Andrew Doyle and the PDTCA board
- **Highlights:**
 - All keynotes were well received
 - Mixed reviews on Todd Whitaker
 - Francophone delegates were very appreciative of having a Francophone keynote

- Lots of great feedback
- People loved the ever-active mini conference in Banff/Canmore
- Positive reviews for SCHED
- Glenbow Museum
- The Calgary Zoo sessions
- Andrew did a great job posting on Facebook and Twitter
- Board members were very helpful during the Convention event
- **Suggestions for Next Year:**
 - Keep the humor piece to one of our keynotes, teachers appreciate having a choice
 - More CTS sessions
 - Be more cognizant of similar sessions happening at the same time
 - Human Library – mixed reviews (should we do it again next year?)
- **Online Program Site** is now open and will close on June 30, 2020.
 - Please encourage your teacher colleagues to think about speaking at our convention – An email will be coming to forward it to your local teachers

7.5. **Facilities** – C. Crane (Report posted)

- **Future Convention Meeting Dates**
 - May 9th, 2020
 - September 26th, 2020
 - December 4th, 2020 (Executive/Policy meeting)
 - January 16th, 2021
 - February 18/19, 2021 (Convention Event)
 - March 27th, 2021
 - May 29th, 2021
- Thank you to L. Neville for cancelling everything that was needed due to the COVID19 pandemic.
- Thank you to the Hyatt Hotel for honoring our contracts that allows us to cancel everything
- No major issues for facilities – both Hyatt and TELUS Convention center were very efficient and supportive
- Thank you to the Francophone board for getting their Locale banner put up this year
- Fire Regulations – if the room is full then sitting on the floor or standing is an issue – if the room is not full then it is not a problem.
- Will get the Hyatt to make “Full Signs” for next year as none were available this year
- Board meetings and Convention facilities are all booked for next year.

7.6. **Exhibits** – T. Hryszak (report posted)

- Thank you to the executive and board for all their support
- Thank you to B. Yagos for all her work with the website and floor plans
- Thank you to Lesley (Exhibits assistant) for her help during convention
- Thank you to J. Munton for always being there when needed.
- Thank you to Ursula from the TELUS convention center
- **Highlights:**
 - 142/156 booths purchases
 - 15 Booths already booked for next year (3 paid)
 - Exhibitor of the year - Wintergreen Learning Educational Products

- Marcel was extremely pleased for being honoured
- **Recommendations for 2021**
 - Go over all documents and update for 2021 including adding the Cancellation policy on the website
 - Work with program committee to see if we can expand the speaker with exhibits hall connection
 - Work with CCTCA exhibits to share exhibitors' lists
 - Look into social media for exhibits
 - Keep PDTCA booth at the entrance of the Exhibition Hall
 - Possible scavenger hunt or draw in exhibits hall to increase traffic
 - Look into e-transfers/cheques for payment options

7.7. **Publicity/Website/Evaluations** – B. Yagos (report posted)

- **A great big thank you to everyone for making this a great convention**
- **Pre-registration**
 - **39 pre-registration sessions** - closed a week earlier which gave time to communicate with all the teachers who were on a waiting list.
 - **Questions about a waiting list** – why do we have them?
 - Speakers are good at accommodating the waiting list
 - Teachers can see themselves move up as others take their name off.
- **Banner Stands**
 - Thank you to Andrew and Vernonia Doyle for storing the stands
 - We have seven banners and they are set up in the Macleod Hall, Glen Rooms, TELUS Convention Center, HYATT Hotel, Pre-Function-Ex Hall(2) and Exhibits Hall
 - Recommend they need to be labeled with our name and location
- **Website**
 - Speaking proposal site opened on April 1, 2020
 - Please communicate this to the teachers in your local so they can submit if they wish.
 - Deadline is June 30, 2020 to submit an online speaking proposal.
- **SCHED**
 - Was a bit glitchy for speakers – for posting things
 - Requested that SCHED allows us to keep evaluations open longer – teachers need more than 5 days to submit their evaluation
 - Requested that SCHED not collect the name or provide a way for us to disable the teachers name on evaluations so speakers can view their evaluation without seeing the name
 - On the whole SCHED was very good
- **Evaluations**
 - Very few evaluations were sent in and the only ones with validity would be the keynotes
 - Convention as a Whole results are not yet available – Provincial ATA ran the collector – poor response from delegates – we did send out a reminder to all teachers
 - As soon as we get these back Bertha Yagos will make a draw for the Hyatt Hotel complementary room for two.

7.8. **Secretary** – S. Paton

- Attendance for this meeting was taken during the welcome time

- I will send out the letter from Program for all board members to send to their Locals letting teachers know the speaking proposal for the 2021 Convention is open until June 30th, 2020.
- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting. I will change how the emails are sent so that when you (board members) need to let us know you will not be attending - just hit "Reply All" and all three people will receive your email.

7.9. District Rep – K. Nakaska and Brenton Baum (report posted)

- Coming out of the Convention on Review
 - Two Amendments from the Guidelines for Teachers Conventions were passed at PEC
- These Amendments are posted on the minute's webpage
- Lots of help is being offered by ATA for teaching online
- Twitter feed @ATA_pd
- Facebook.com/ATAPD
- ATA page – COVID 19 – take a look and check out the many resources
- Make sure you check to see what specialist councils are cancelled
- School mailings have been cancelled
- ARA – a decision has not been made yet as to whether it will be cancelled or postponed

7.10. ATA Rep – Convention Lead – Daniel Maas (Absent)

- C. Gonsalvez Reported
 - Many things are being cancelled due to COVID 19
 - A big thank you from the Provincial ATA for all the work you do to put on a great convention.
 - Loved being a part of the PDTCA Convention and hopes he will be able to continue attending each year
 - ATA PD Technology Live Sessions offered weekly
 - Link: <https://docs.google.com/document/d/1bQ51tsXMcqT-3sYA6aPpoteRKhHLVTTA0VDXWng0hFo/edit>

Motion: That PDTCA receives the committee reports as presented.

Moved by Alison England/Seconded S.Paton. CARRIED

8. Old Business

8.1.

9. New Business

9.1. Spring Convention Meeting (Not cancelled)

- April 23 12:00 to 4:00 and April 24 8:00 – 4:00 Sheraton Cavalier Hotel in Calgary
- This meeting will happen using Zoom online. President and Program chairs are requested to attend online. There will be two ½ day sessions offered. Others from the executive can attend is so desired. More information will be coming about the date and time.

9.2. Spring PDAC – April 24 & 25, 2020 (Cancelled due to Covid 19 Virus)

9.3. **Summer Conference (August)**

- At this point Summer Conference will be moving ahead
- Convention Sessions will be back in Banff
- Will decide who is going at the May meeting

9.4. **Election of Table Officers – Andrea Craigie ran the election**

- Nominations were opened to the floor (x3)
 - None came from the floor
- **PDTCA Executive for the 2021 Convention are:**
 - President – Jennifer Munton
 - Vice President – Jill White
 - Secretary – Susan Paton
 - Treasurer – Sherry Leppa
 - Program – Paulette Morck
 - Facilities – Christine Crane
 - Exhibits – Tara Hrysak

10. **Action Items**

10.1. **Local Concerns**

- None

Meeting adjourned by J. Munton/S. Paton at 10:44 a.m.