

2020 April Publicity-Website-Evaluations Report

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FIRST AND FOREMOST:

- A big thank you to all of you for being such a great team!

PE-REGISTRATON:

- We closed pre-reg a week earlier this year. This worked very well as it gave time to remind teachers that they were only on the waiting list and should not show up at an off site session etc. as well as other needed communication.

BANNER STANDS:

- Last year and again this year we had some issues trying to find a banner stand and/or case at the end of convention. As well, another group thought we might have one of their cases as they had one go missing too.
- I think it would be helpful to label the banners stands and the banner cases with the location where we place them and our organization acronym for identification.
- It would help the board members who put them up know where they go. As well, if a stand or case goes missing after convention is over, at least we know where the missing one was used and might make it easier to find and prove that it is ours if it is found.
- If Andrew and Veronica, who have been kind enough to store the banner stands, have time to do this it would be appreciated. The locations are MACLEOD-PDTCA, GLEN-PDTCA, TELUS-PDTCA, HYATT-PDTCA, PRE-FUNCTION EX HALLS-PDTCA, EXHIBITS-PDTCA.

WEBSITE:

- Our speaking proposal site opened on April 1, 2020 and we have already had some submissions. I will email all the presenters who submitted this year asking them to submit.
- Please communicate this to the teachers in your local so they can submit if they wish.
- Deadline is June 30, 2020 when the online proposal site will be closed. Special circumstances are at the discretion of the program chair and the email is provided on the website.

SCHED:

- Sched was a bit glitchy for speakers again this year.
- I have requested that Sched allows us to keep evaluations open longer. They closed automatically after 5 days. In the past there was a setting that let us set the number of days. With the weekend being right after our convention, that left Monday as the last day you could submit. There was nothing on their site and no email from them that alerted us to this change. I didn't even know that the evaluation form had been disabled until Tara sent me from her ATA Local Council Meeting. It took me some time to find out what happened when I emailed Sched because their email kept going in my junk email.
- Sched shows the evaluations score and comments sent in by attendees of a session so speakers can see their evaluations if they are logged in. However, it shows the name of the person who submitted the evaluation so we have disabled that function for speakers to see. I have asked Sched to not collect the name or provide a way for us to disable this from the speaker's view. Hopefully more conventions have requested this as it would be a great way for speakers to get feedback.

EVALUATIONS:

- Session evaluations have been sent to the executive. There were so few evaluations turned in that the only ones with validity would be the keynotes.
- Convention as a Whole results are not yet available. Provincial ATA ran the collector. We sent out reminders, as there was a poor response.