



Palliser District Teachers' Convention Association



**Minutes
Full Board Meeting
Hyatt Hotel
Zoom Online Meeting**

<https://zoom.us/j/98920474585?pwd=YmpjUGdzM1ZrVk0xalg5NzgxNjhJZz09>

**May 9, 2020
9:00 a.m.**

In attendance: B. Baum, S. Buchfink, A. Caporicci, E. Clarkson, A. Craigie, C. Crane, A. Doyle, V. Doyle, M. Doz, , R. El Asté, N. Emond, A. England, L. Fagan, , L. Gibson, C. Gonsalvez, , K. Hinton, B. Hohenwarter, T. Hrysak, S. Leppa, , W. Lorenz, K. McElroy, P. Morck, J. Munton, , K. Nakaska, A. Neefe, L. Neville, T. O'Neill, S. Paton, A. Rai Nannan, D. Saunderson, M. Shain, Y. Toney, C. Vandermeer, C. Wasyluik, S. Watson, J. White, B. Yagos, J. Yersh,

Absent: D. Egert, C. Fraser, R. Hatch, L. Murphy, A. Van Vliet, M. Watt,

1. **Call to order** – 9:06 a.m.
2. **Welcome**
3. **Approval of Agenda**
 - **Addition of 8.3 Social Media Coordinator**
 - **Motion: That PDTCA adopts the Amended agenda of the May 9, 2020 meeting. Moved by A. Craigie/Seconded by S. Paton. CARRIED**
4. **Minutes of previous meeting**
 - **Motion: That PDTCA approve the minutes of the April 4, 2020 PDTCA meeting. Moved by M. Shain/Seconded by S.Paton. CARRIED**
5. **Correspondence**
 - Notice of Absence from M. Watt
 - Daniel Maas – Online Spring Convention Meetings
 - Jason Schilling – Meetings during the COVID 19 Pandemic
 - Melissa Purcell – Updated Land Acknowledgement for Treaty 6,7, and 8
 - Daniel Maas – Convention Review Implementation: New Program and Exhibit Guidelines
 - Daniel Maas – Support for French Language Services at Teachers' Convention
 - Daniel Maas – Convention Association Governance During the COVID-19 Emergency
 - Daniel Maas – Convention 2021 Planning in Light of COVID – 19
6. **Treasurer's Report**
 - S. Leppa presented the financial report.

- Sherri Leppa/S.Paton moved she set up online banking for the purpose of online payments to PDTCA which will be documented through the treasurers email treasurer@PDTCA.org **carried**
- S. Leppa/S. Paton moved that we contract Bertha Yagos for the Contracted Financial Assistant for the 2021 Convention year. **Carried**
- S. Leppa/S. Paton moved we contract Bertha Yagos to be our Website/Publicity/Evaluations person for the PDTCA. **Carried**

7. Executive Reports

7.1. President – J. Munton– (No written report)

- President Email: president@pdtca.org
- Attended the Online Zoom Spring Convention Meeting
 - New protocols for exhibits over the next 4 years
 - More information about the Social Media Coordinator (more later in the meeting)
- At the Executive meeting a motion was made that board members receive a meal allowance of \$25.00 for participation in each of the online meetings in April and May 2020.

7.2. Past President – A. Craigie (No report)

7.3. Vice President - J. White (report posted)

- Start thinking about nominations for the 2020 Honorary President – see policy 9.3 for criteria (included in her report)
- Let Jill know if there are any questions for the frequently asked questions to be added to the FAQ on the website.

7.4. Program – P. Morck (Report Posted)

- **Program Chair Email:** program@pdtca.org
- **Program Assistant** – appointed Veronica Doyle
- **Program committee** – If you would like to be on the program committee sign up on the following link: <https://bit.ly/PDPC2020>
- **Speaking Proposal letter** was sent to all board members to forward to local secretaries who would then send out to all teachers.
- **Keynote Speaker booked so far is Minnijean Brown Trickey**
- **Featured Speakers**
 - To be announced at a later date
- **Speaking Proposal Deadline** is June 30/20 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>

7.5. Facilities – C. Crane (Report posted)

- **Facilities Chair Email:** facilities@pdtca.org
- **C. Crane/S. Paton moved that we contract Larry Neville to be the Contracted Facilities Assistant. Carried**
- Hyatt is completely closed until July 1st due to COVID-19
- Contracts are signed with the CTCC and the Hyatt for our 2020, 2021 conventions

- **Board Policy states that board members must:** “Inform the President, Secretary and the Facilities Assistant, a minimum of eighteen days prior to your absence, if you are unable to attend any board function.”
- **Convention Meeting Dates**
 - September 25/26, 2020
 - December 4, 2020 Executive only
 - January 15/16, 2021
 - February 18/19, 2021 Convention
 - March 26/27, 2021
 - May 27/28, 2021
- **Room Rates** for 2021– Book now until Jan. 22, 2021 at the convention rate
 - Hyatt: Single/Double \$249.00 plus 12.27% tax
 - Fairmont Palliser Single/Double \$229.00 plus tax.

7.6. Exhibits – T. Hrysak (Report Posted)

- Exhibits Email – exhibits@pdtca.org
- 2021 Convention rates for a Regular booth are \$540.00 + tax = \$567.00 and a Not for Profit booth rate is \$440.00 + tax = \$462.00
- T. Hrysak will appoint Leslie Gibson to be the Exhibits Assistant
- Possibly reducing the number of booths from 156 to 120
- Exhibits site should be on the website by June 1, 2020
- Attended the Convention Meetings to go over the new direction and guidelines for Exhibits over the next 4 years set by ATA

7.7. Publicity/Website/Evaluations – B. Yagos (Report Posted)

- Website is continually being updated.
- Our speaking proposal site opened on April 1, 2020.
- As a result of the Spring Convention meeting the speaking proposal will include:
 - we will be following the standards set out by ATA so that all sessions will be linked to the wording for TQS and LQS as well as the category Pre-K, Kindergarten, Division 1, Division 2, Division 3, Division 4
 - This might mean that more than one person is vetting the sessions when speakers check more than one category – we will work at finding a solution, so this does not happen.
 - Teachers can only speak for one day
 - Question asking, “Are you willing to speak online if Convention is online?”
- About 60 proposals have been submitted so far.
- Please remind colleagues in your school division to submit a speaking proposal if they have something valuable to present.
- Deadline is June 30, 2020

7.8. Secretary – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Assistant and Secretary when you cannot attend a meeting
- Attended the online 2020 Convention Meeting

7.9. District Reps – K. Nakaska and B. Baum (report will be posted soon)

- Summer Conference is cancelled

- ARA – will be held in August 13,14, 2020 on an online Zoom meeting – using a Webinar
- Pension – your pension is safe – but still email your MLA – www.handsoffmypension.ca
- PD put on by ATA is very good. www.bi.ly/ATAPDResources
- Association Governance – PEC has the ability to declare an emergency.
 - Gives our convention association the ability to keep going
- Spring Convention Meeting
 - More information from the Convention Review – can read more about the updates on the ATA site – For members only
 - For changes coming ATA have given a suggested timeline
- ATA is running two surveys – can find it on twitter (see report) <https://surveys.teachers.ab.ca/s3/COVID19ATAP1>
- ATA are involved with the talks concerning opening schools
- Central Table Bargaining has been pushed back to September

7.10. **Provincial ATA – C. Gonsalvez**

- We are aware of the concerns about having conventions next year – we are starting to brainstorm about what we could do if we have to have an online Convention
- Teacher survey
- Make sure you ask the Speakers Bureau what their cancelation policy is in case we have to go online or cancel speakers

Motion: That PDTCA receives the committee reports as presented.

Moved by T. Hrysak/Seconded by S. Paton. CARRIED

8. **Old Business**

8.1. **Spring Convention Planning Online Meeting – April 23/25, 2020**

- Tara, Paulette, Sue and Jenn attended these online meetings
- ATA want us to keep planning as if we are planning an in-person convention
- We received new protocols for speakers and exhibits.
- Shared “Conventions By the Numbers” document so everyone can see it
 - Jenn went over the document with the full board
 - Want an Adhoc committee to look into the details/comparisons of conventions across Alberta – Jenn, Susan, Jill, Sherri, Amrit, Michael, and Carmen will make up this committee and report their findings back to the full board in September.

8.2. **Summer Conference – August 2020**

- Cancelled due to COVID-19 pandemic
- ATA will be doing some training via zoom meetings at a different time – this is not to recreate summer conference

8.3. **Social Media Coordinator (J. Munton and A. Craigie)**

- This was also discussed at the Spring Convention meeting
- Our current constitution states we can appoint this position
- **A. Craigie/A. Rai Nannan moved that the PDTCA president appoint a Social Media Coordinator to the Executive for the 2021 Convention year, to be reviewed annually, this person would maintain social media presence, promote brand recognition and ensure brand integrity, and ensure sessions are highlighted on the social media and promoted (Constitution 7.1.11) Carried.**

- Jenn Munton has appointed Andrew Doyle to be the Social Media Coordinator for the 2021 Convention year. Andrew has accepted this position.

9. **New Business**

9.1. **Preliminary Budget** – Sherry Leppa

- Email your local treasurers telling them that there will be No fee increase for convention fees
- As we have a healthy surplus this year therefore, we are increasing the program budget, as well as increasing our speaker fees budget

10. **Action Items**

10.1. Local Concerns

- Maybe board members should look at the differences each local gives their convention reps for attending a meeting
- A special thank you was given to Theresa O'Neill for her 24 years of service on the Convention Board.

Meeting adjourned by J. Munton/S. Paton at 11:48 a.m.