



# Palliser District Teachers' Convention Association



## Minutes

### Full Board Meeting

### Zoom Online

November 21<sup>st</sup>, 2020

9:00 am

<https://zoom.us/j/93662182638?pwd=akgxV1Ztc2xJQUJvbFNEY1BBenNMZz09>

**Virtual attendance:** S. Buchfink, A. Caporicci, E. Clarkson, C. Crane, A. Doyle, V. Doyle, M. Doz, D. Egert, N. Emond, A. England, L. Fagan, L. Gibson, A. Gillespie, C. Gonsalvez, R. Hatch, K. Hinton, B. Hohenwarter, T. Hrysak, S. Leppa, W. Lorenz, L. Neville, K. McElroy, P. Morck, K. Muir, J. Munton, , K. Nakaska, A. Neefe, L. Neville, S. Paton, A. Rai Nannan, D. Saunderson, Y. Toney, C. Vandermeer, A. Van Vliet, C. Wasylynuik, S. Watson, J. White, B. Yagos, J. Yersh,

**Absent:** A. Craigie, C. Frazer, L. Murphy, M. Shain

#### 1. Call to order at 9:00 am

#### 2. Land Acknowledgement – read by Jenn Munton

#### 3. Approval of Agenda

- **Motion: That PDTCA adopts the amended agenda of the November 21<sup>st</sup>, 2020 meeting. Moved by Lindsay Fagan/Seconded by S. Paton . CARRIED**

#### 4. Minutes of previous meeting

- **Motion: That PDTCA approve the minutes of the October 3<sup>rd</sup>, 2020 PDTCA meeting. Moved by Yvonne Toney/Seconded by S. Paton CARRIED**

#### 5. Correspondence

- Jennifer Williams – Creating presentations for Conventions
- Robert Mazzotta – Call for Nominations 2021 Provincial Executive Council of Election
- Kim Kilburn – Convention Session Proposals from CTEC
- Candace Graham – ATA Support for Convention Pre-recorded Sessions
- Daniel Maas – Alternate PD Requests and Alternate Convention Requests
- Daniel Maas – Convention Guest Registration
- Daniel Maas- Online Convention Platforms Update
- Notice of Absence – Andrea Craigie, Michael Shain,
- R. El Asté resigned

#### 6. Treasurer's Report – S. Leppa

- S. Leppa presented the Balance Sheet for the financial report.

#### 7. Executive Reports Updates

### 7.1. **President** – J. Munton – (No report)

- President Email: [president@pdtca.org](mailto:president@pdtca.org)
- Thank you to Bertha Yagos, Christine Crane, Paulette Morck and Larry Neville for working together to make a great program
- Thanks to Sherry Leppa for redoing the budget
- Thanks to everyone for stepping up and doing the extra's to make a great convention
- Jenn will be attending PDAC next weekend

### 7.2. **Past President** – A. Craigie (No Report – Absent)

- Remind all your teachers in your local the deadline to apply for Alternate PD during Convention is January 10, 2021

### 7.3. **Vice President** – J. White (Report posted)

- Convention by Numbers Adhoc committee
  - Executive Honorariums, Speaker Fee increase, Non-school day rate for board/executive members increase, and Contracted Positions fee increase
    - See Convention by Numbers Adhoc meeting minutes for more detail and/or Jill's report.
- Honorary President – Theresa O'Neill has accepted the invitation
- Will be updating the FAQ's so send in any questions
- Moderators – Jill will be sending out a Google Form to sign up if you are interested
  - 16 moderators for Thursday morning, 16 moderators for Thursday afternoon
  - 10 moderators for Friday

### 7.4. **Publicity/Website/Evaluations** – B. Yagos (Report Posted)

- The program is near complete – all sessions will be on the website next week
  - However, we have only received ½ of the contracts back therefore the schedule will probably change
- Teachers need to check out the description ahead of time:
  - to check the website and SCHED because all handouts will be on SCHED and speakers want teachers to have those handouts ahead of time
  - to read session descriptions as some things will be needed ahead of time
  - Some speakers want money ahead of time so they can mail the material needed
- All the recordings will be going into the ZOOM Cloud
  - However, the does not happen instantly therefore all recordings will be available until Monday after convention, with the exception of a few sessions that can only be watched once during that time
- Bertha will code the sessions in SCHED so teachers know which sessions need to be watched at the time and/or is recorded and can be watched at a later time
  - One \* is live but will be recorded and will show two \*\* when the recording is available and posted.

- Two \*\* is a pre-recorded session which can be watched anytime after the scheduled time.
- ! Will only be available once during the scheduled timeslot. Some are live and some are pre-recorded but all these sessions will be removed immediately after the scheduled time slot.
- We can password our website to get into our Convention – so we will need to email this password to all teachers – We need our SCHED password protected because a few of our Keynote speakers have requested this – more discussion is needed on the December 4<sup>th</sup> meeting
- We have lots of room in the ZOOM cloud
- Is very much in favor of having an AV company
- We won't have a waiting room so if you get kicked out you can get right back in
- ZOOM rooms needed at Convention
  - 16 rooms for Thursday
  - 10 rooms for Friday
- Moderators Needed
  - 16 moderators will be needed for the morning and 16 for the afternoon on Thursday (total 32)
  - 10 moderators on Friday

#### 7.5. Program – P. Morck (Report Posted)

- Program Chair Email: [program@pdtca.org](mailto:program@pdtca.org)
- Thank you to Veronica, Bertha, Christine, Larry, for working together to help me
- Chris and Danny from the ATA for all their help
- **Thursday Morning Keynotes** (9:00 – 10:45 am) (Keynotes are either pre-recorded or live and then all will be available in our ZOOM cloud for 48 hours)
  - **Minnijean Brown-Trickey** – Human Rights – Social Activist
    - <https://www.thelavinagency.com/speakers/minnijean-brown-trickey>
    - She is booked and willing to send a pre-recorded tape to do her keynote virtually
    - she wants a password so only PDTCA delegates can listen
  - **Stuart Ellis Myers** – Comedy and Mental Health
    - <http://speakerscanada.com/stuart-ellis-myers>
    - Booked and he is willing to do a recording that will be available for the two days.
  - **Anthony Johnson and Dr. James Makokis** – Amazing Race Canada winners – FMNI and LBGTQ rights
    - <http://speakerscanada.com/anthony-johnson-james-makokis>
  - **Marius Bourgeois** Francophone – Inspiring Leadership
  - **Dr. Jane Goodall** – Friday, Feb. 19/21 at 9:00 -10:00 am
- Networking Discussions Sessions – general groupings to allow teachers a chance to chat and discuss curriculum. We will use breakout rooms within the zoom session to collaborate
- Session Organization – sessions are organized based on speaker needs for technology, moderator etc. We will organize the zoom rooms based on speaker needs.
- We might want a pre-recorded opening

- Some Conventions have shared speakers with us as we have, we them
  - Stuart Ellis Myers – we shared with CATCA
  - Dr. Jane Goodall – CCTCA has shared with PDTCA
- When Dr. Jane Goodall is speaking, we will not have any other sessions at the same time as she is only available during that time.
- ATA sessions – all have their own zoom license – send Danny Maas the time slots for the ATA sessions – all of these sessions will hold 300 people
  - ATA President will be put in a Webinar room which holds 3000 to 5000 people

#### 7.6. **Facilities** – C. Crane (Report posted)

- Talked with Janet Schmell the Facilities/Program Chair for CCTC
  - Christine and Paulette will be attending the CCTC so they can clarify how they are running their virtual event – how they will run their event and to see how their moderator set up and mixing studio to help us anticipate any potential trouble spots
- Contacted Danny Maas for setting up a central space for Moderators
- Met with Chris Gonsalvez, Danny Maas, Jenn Munton and Bertha Yagos to discuss criteria or exemption for moderators, security issues for zoom, virtual training, ATA paying for an AV company to help with conventions, cloud storage for videos
- Talked with Ursula from CCTC to discuss our needs for convention
- Working on the Logistics of running this virtual convention – more updates by January
- Met with Larry and Bertha to discuss what is it that FMAV could do virtually without a physical Mission Control (see list in report)
- Emailed Larry C., Larry N. and Bertha to arrange for Larry N. to set up the prerecording's of the two speakers who have requested to be prerecorded.
- Strongly recommended that moderators need to hardwire their internet rather than use WIFI due to problems that may arise
  - This reinforced the need that we need an AV company – but feel it is very necessary
- Morgex Insurance is purchasing all of the ZOOM licenses for all of the nine conventions – Thank you Morgex
- Christine will be attending PDAC next weekend.
- Our next step will be to sign a contract with an AV company – ATA is looking into booking an AV company that we have the option of using
- Everything we do has to be approved from the ATA - Dennis Theobald and Alberta Health
- Our next Executive meeting will be December 4<sup>th</sup> – virtually rather than face to face
- Next Full Board meeting will be January 16<sup>th</sup>, 2021

#### 7.7. **Exhibits** – T. Hrysak (No report)

- Bertha and Tara will be putting the virtual schedule of Exhibitors into SCHED
- Chose not to pick an Exhibitor of the Year and pick two next year.

#### 7.8. **Social Media** – A. Doyle (No written report)

- All icons are posted on the website
- Has started promoting our Keynotes (except for Dr. Jane Goodall)

- Instagram: @palliserconvention
- Facebook: Palliser District Teachers' Convention
- Twitter: @palliserc
- If you have any information you want posted email [socialmedia@pdtca.org](mailto:socialmedia@pdtca.org)

#### 7.9. **Secretary** – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting.

#### 7.10. **District Rep** – Karen Nakaska (Report Posted) and Brenton Baum (absent)

- Please see report posted online
- Put the Curriculum in the Shredder
  - [https://www.thelearningteam.ca/shred\\_it?recruiter\\_id=42435](https://www.thelearningteam.ca/shred_it?recruiter_id=42435)
- ASCA Funding Slashed!
  - <https://www.albertaschoolcouncils.ca/about/board-of-directors/announcement-asca-funding-update>
- ATA Magazine
  - <https://mydigimag.rrd.com/publication/?i=678917&ver=html5&p=1>
- Kim Campbell
  - <https://survey.alchemer-ca.com/s3/50090727/registration>
- Leadership Essentials Speaker Registration Series
  - <https://surveys.teachers.ab.ca/s3/Leadership-Essentials-Speaker-Series-Registration>
- Compassion Fatigue, Emotional Labour and Educator Burnout: Research Study
  - <https://www.teachers.ab.ca/Public%20Education/EducationResearch/Pages/ResearchPublications.aspx>
- COVID, COVID, COVID
  - <https://www.teachers.ab.ca/News%20Room/Issues/COVID-19/2020-School-Re-entry/Pages/Keeping-schools-open-and-communities-safe.aspx>

#### 7.11. **ATA Rep** – C. Gonsalvez

- What is the concern from ATA for pre-recorded sessions – There would need to be an opening slide that states “this is being recorded”
- PDAC is coming up next Saturday, November 28 and will be set up to run like a virtual convention
- ATA has secured
  - 3T of Zoom Cloud Storage
  - 90 x Zoom Meeting Education (300 seats per license)
  - 1 x Zoom Webinar 5000 seats
  - 4 x Zoom Webinar 3000 seats
  - 4 x Zoom Webinar 1000 seats
- Guest registration will be available via ATA
- Morgex Insurance is sponsoring all the ZOOM licensing for the nine Teacher’s Conventions for 2021
- David Oh – Website Support for Subgroups

**Motion: That PDTCA receives the committee reports as presented.**  
Moved by Paulette Morck/Seconded by S.Paton. CARRIED

## 8. Old Business

### 8.1. Convention by the Numbers – Karen Nakaska

- Karen presented a letter explaining the recommendations and rationale that the Convention by the Numbers Adhoc Committee recommended. This letter was emailed to all board members after the executive meeting so they have time to read and think of questions before the Full Board meeting.
- Karen presented a rationale behind why she brought this to the attention to the board at the May meeting.

Motions:

- Amrit Rai Nannan/Carmen Wasylynuik moved to increase PDTCA Executive member compensation from \$450 per annum, plus \$450 office expenses, to \$1500 per annum, plus \$450 office expenses, making a total increase in honoraria of \$1050 per Executive member. Carried.
- Amrit Rai Nannan /Amy Gillespie moved to increase the Non-School Day Honoraria (Day Rate) from \$50 per day to \$100 per day, retroactive to the beginning of the 2020/21 Convention year, which began May 1<sup>st</sup>, 2020. Carried.
- Paulette Morck/Susan Paton moved to increase the temporary PDTCA Pandemic Virtual Board Meeting Expense Payment from \$25 per meeting to \$50 per meeting, retroactive to the start of the 2020/21 Convention year, which began in May 2020. Carried

### 8.2. PDTCA's Virtual Convention Update

- Moderators
  - We are going to need to practice – the ATA will train the moderators
    - Chris will do a training session for Moderators on January 16, 2021 at 1:00 pm via Zoom  
<https://zoom.us/j/92490271612?pwd=ekpCOWRINXV0RWFoMVBZTEJKYkpTUT09>
    - Jenn and Jill will make a Google Form for board members to sign up if they are interested in becoming a Moderator – This form will be sent out after our December executive meeting.
    - Due to the ever-changing COVID updates we have decided that the Moderators do not need to gather in one place – they can moderate from their own home
  - TEXT/ZOOM room Help Desk where some/all Executive are available to help which will be linked inside SCHED
    - If a small group of executive are needed to be in one location – A written proposal will be given to Chris which will then need to be approved by ATA
  - Help Desk –
    - ZOOM link on our website for moderators who are having trouble, they will be given a phone number to call (Bertha and Christine will get together to decide who/what will be involved with the Help Desk)
- AV Host

- PDTCA would like to use FMAV for our AV host as we have a good relationship with them. At the moment we are waiting for ATA to make a decision on which AV host they would like to use
- Christine, Larry and Bertha will work together and let us know what will be happening
- The AV host will open and close the ZOOM rooms
- Mission Control –
  - Christine and Jenn will get together and work on this
  - Central control that has very strong WIFI
  - This is the room where we may need a few executives on location
- Jenn Munton PDTCA President will do a Pre-recorded Welcome that includes the:
  - Land Acknowledgement, O Canada, information about the sessions.
  - She will do recording at the pre-recording session day
- Morgex Insurance will be paying for all ZOOM licensing for all nine Teacher's Conventions for 2021

### 8.3. Budget

- S. Leppa went over the updated budget for the 2020-2021 Convention year
- No Convention fee increase to locals
- Tara Hrysak/ Amrit Rai Nannan moved the budget as presented. Carried

## 9. New Business

9.1. None

## 10. Action Items

10.1. Local Concerns – one emailed and will be looked at the Policy meeting in December

Jenn Munton adjourned the meeting at 12:15 pm