



# Palliser District Teachers' Convention Association



## Minutes

Executive Board Meeting  
Palliser Hotel/Zoom Online  
December 10<sup>th</sup>, 2021  
9:00 am to 3:00 pm

Zoom online: -

<https://zoom.us/j/96415527839?pwd=MHIRWGhNQktSMmx5blhzdkNRYVlqUT09>

### In person attendance:

C. Crane, A. Doyle, V. Doyle, T. Hrysak, S. Leppa, P. Morck, J. Munton, L. Neville, S. Paton, J. White

**Virtually attendance:** C. Gonsalvez, K. Nakaska, B. Yagos

**Absent:** B. Baum,

### 1. Call to order at 9:38 am

1.1. Welcome to our first hybrid (in-person/virtual) Policy meeting.

### 2. Land Acknowledgement – read by Larry Neville

### 3. Approval of Agenda

- Add #7 Business Arising from the October 4, 2021
- **Motion: That PDTCA adopts the amended agenda of the December 10th, 2021, meeting. Moved by Jill White/Seconded by S. Paton . CARRIED**

### 4. Minutes of previous meeting

- **Motion: That PDTCA approve the minutes of the October 4<sup>th</sup>, 2021, Executive meeting. Moved by Sherry Leppa/Seconded by S. Paton. Carried.**
- **Motion: That PDTCA approve the minutes of the December 4<sup>th</sup>, 2020, PDTCA Policy meeting. Moved by Tara Hrysak/Seconded by S. Paton CARRIED**

### 5. Correspondence

- Daniel Maas – Convention Guest Registration
- Daniel Maas – Fall Convention Meeting
- Ian Stewardson – Web Manager Professional Development Session
- Daniel Maas – ATA PD Workshop Bookings for Conventions
- Daniel Maas – Letter – Online Teacher's Convention Guest Registration

### 6. Treasurer's Report – S. Leppa

- Paid out some of the Keynote speakers
- Have received some money for on-line exhibitors
- All Local Treasurers have been notified to send in Convention fees.

## 7. Business arising from the minutes: Discussed during the Policy section

- PDTCA discussion regarding that some of the Executive and/or Full Board meetings could become online rather than in person.
- Renumeration for board members who do not qualify for hotel rooms
- Sub pay for executive and general board members (when applicable) who are subbing, retired, or on a non-medical leave.

## 8. Executive Reports Updates

### 8.1. President – J. Munton – (No written report)

- President Email: [president@pdtca.org](mailto:president@pdtca.org)
- Thank you to everyone on the executive and board for doing such a great job
- Attended the Fall Convention meeting
  - Learning about the Everything card – covers a variety of Canadian suppliers – quick and easy to use – Would like us to use this card for our prizes during Convention
  - Provincial Hashtag for Thursday #conventioncompanions
  - Provincial Hashtag for Friday #conventionfancyfeet
  - A group of people from other conventions are working on coming up with a Convention Challenge/Scavenger hunt – will have more to report in January.
  - One of the smaller boards are planning to send out a teacher box with stuff for teachers sent to the different schools.
- Attended the November 21<sup>st</sup>, 2021, meeting with Program Chairs with Danny Maas on the Facebook page ATA Teachers' Convention 2022
  - Morgex will sponsor the keynote: Dr. Robyne Hanley Dafoe

### 8.2. Past President – No report

- Remind all your teachers in your local the deadline to apply for Alternate PD during Convention is January 10, 2022
  - <https://ata.smapply.ca>

### 8.3. Vice President – J. White (no written report)

- We have 100 sessions that need moderators
  - The sign up is ready to go – we are asking our board members to sign up for 4 sessions each.
  - Would like the Executive to wait before signing up, in case they need cover areas that without moderators.
  - Will Look at the rates for kilometrage and meals allowance in Policy
    - Discussion was had that moved into meeting allowance for online meetings - Bertha will look into this.
- Louis Perreault has accepted as our Honorary President for Convention 2022.

### 8.4. Publicity/Website/Evaluations – B. Yagos (report posted)

- The program is complete – and on the website
- Keynotes are listed but we have no details about them
- ATA sessions are coming soon
- Website
  - Keep watching the website for updates
- We have our SCHED zoom links

- Bertha has posted general information for moderators on the website
- Minutes web page – has been updated with the new constitution and new policy
- Moderators Needed - 100 sessions will need moderators
  - Board members will be able to sign up for the session they would like to moderate rather than signing up for a full morning or full afternoon.
  - Would like board members to sign up for 4 sessions

#### 8.5. Program – P. Morck (report posted)

- Program Chair Email: [program@pdtca.org](mailto:program@pdtca.org)
- Veronica helped a lot this year learning the role of Program Chair
- **Morgex** is sponsoring the Keynote Speaker - **Dr. Robyne Hanley-Dafoe**
- ATA sessions are still to come.
- **Thursday Morning Keynotes** (9:00 – 10:45 am) (Keynotes are either pre-recorded or live and then all will be available for 48 hours)
  - **Dr. Robyne Hanley-Dafoe** - <https://robbynehd.ca/>
  - Dr. Michael Ungar – Resilience <https://www.michaelungar.com/>
    - Live and recorded and available for 30 days
  - **Michelle Good** - Cree poet, storyteller, and author of Five Little Indians <https://www.michellegood.ca/>
    - Live and recorded and available for 30 days
  - **Joel Monze** - Francophone Keynote - <https://joelmonzee.com/>
    - Live and recorded for 30 days
  - Documentary “**The Wisdom of Trauma**” <https://thewisdomoftrauma.com/> posted at 1pm on Thursday, 1500 delegates can access documentary. This link will be open for 24 hours or until 1500 people have logged in.
    - Need to add a disclaimer to SCHED for those watching
    - We will include a list of resources
    - A discussion package is available – It is a PDF that teachers can open.
- **Friday Morning Keynote**
  - **Gerry Brooks** - Education Influencer – comedy <https://www.gerrybrooksprin.com/> - Pre-recorded and available until 4 pm on Friday.

#### 8.6. Facilities – C. Crane (Report posted)

- Not a lot has changed since the October report.
- Met with Janet Vader
- Ed camp rather than networking sessions
- Some conventions are showing a Family video – on a Friday evening
- Attended PDAC – lots of great sessions
- Our January meeting is intended to be an in-person executive and full board meeting
- Intentions of all board members are needed for the 3 days of Convention
  - Wednesday – Honorary Presidents reception
    - Policy Handbook – states that board members are entitled to a room at the hotel to attend the Honorary Presidents Reception – usually starting at about 6:30 pm

- This can occur if we are following AHC covid regulations
        - ie. proof of being double vaccinated
      - Moderator training Refresher for the board members who are at the hotel will meet at 6:30 for the 30 minutes before the Honorary Presidents Reception
    - Thursday/Friday – who will be staying at the hotel – First week of January Larry will send out a bulk email.
      - We need to find out who is staying at the hotel?
      - Who is moderating and from where?
    - Discussion was had as to whether we should have an in-person event with our board members during the 3 days of Convention.
      - Sub-group directives from ATA – are allowed to have in-person/hybrid meetings
      - Convention Activities are required to happen on online only – this is a directive from ATA
- Jenn closed this discussion

#### 8.7. Exhibits – T. Hryszak (report posted)

- Virtual Exhibits is now up and running. Thank you, Bertha!
- Sherry has set up E-Transfers and we have received our first one!!! Thank you, Sherry!
- We are charging this year due to the expense of the service and manpower to get it up and running. We are seeing a decrease in exhibitors this year. As are other Boards.
- We currently have 18 signed up and a few others have inquired.
- Between Bertha, Sherry, and I we are working at accepting registrations and payments.
- Attended the Fall Convention Meeting. Was able to meet with other Exhibits Chairs and share some ideas and concerns.
  - Concerns about what is considered wellness and educational
  - Concerns about financial loss was also talked about
  - Convention Review – concern regarding the wording of the exhibits question in the Convention review –
    - Other convention exhibit chairs would like this question to be revisited.
- Jenn, Kristi, (Paulette and Veronica) and Tara will be working on creating Bingo/Scavenger Hunt cards/games for delegates.

#### 8.8. Social Media – A. Doyle

- All icons are posted on the website
- Will start promoting our Keynotes after the Christmas
- Facebook: Palliser District Teachers' Convention
- Twitter: @palliserc
- If you have any information you want posted email [socialmedia@pdtca.org](mailto:socialmedia@pdtca.org)

#### 8.9. Secretary – S. Paton

- Attended the Fall Convention meeting and PDAC
  - Both days were excellent
  - PDAC – show cased the different sessions ATA has to offer
    - Excellent opening keynote Friday evening on teaching adult learners – she would make a great speaker for our convention

- Goose Chase App was lots of fun
- Moderator information will be sent out by Jill White, giving them the heads up for when and where to sign up for the different sessions that need to be moderated.
- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting.

8.10. **District Rep** – Karen Nakaska (Report posted)

- Talked about her report

8.11. **ATA PD Staff Officer** – C. Gonsalvez

- Supports for convention live and pre-recorded presenters is once again available for those that require it:
- Zoom training for presenters and convention moderators is available if needed, starting 2022 01 03 through 2021 03 09, bookable at <https://calendly.com/ata-conventions>
- Morgex Insurance is sponsoring Dr. Robyne Hanley-Dafoe for every convention that wishes to have her speak. She speaks on everyday resiliency, hope, and practical strategies for managing stress in challenging times. For those who are not able to fit Dr. Hanley-Dafoe into their schedule at this time of year but still want her, we're going to work hard to get a pre-recorded session available. This sponsorship is in addition to the shared Zoom licensing for all conventions. Her website is <https://robynehd.ca>
- **The FAQs portion of the Convention Attendance Expectations for Online Conventions has been updated with two additional questions.** For attendance questions asked of convention executives, you are invited to refer them to [ataconventions.ca](http://ataconventions.ca) where the general convention attendance protocols are, as well as the expectations are for online convention attendance. You may also refer them to the Association convention lead Danny Maas
- **Can teachers gather together during convention?**
  - If members choose to participate in their teachers' convention with a colleague, they need to adhere to gathering restrictions put in place by the Government of Alberta and, if gathering at school, gathering restrictions put in place by their school division.
- **Can teachers organize their own professional development activities during convention?**
  - No. All active members of the Association have legal as well as professional obligations to attend the annual teachers' convention to which they are assigned. Although a worthy enterprise, self-directed professional development is not a sufficient reason for requesting to be absent from convention. For more information on convention attendance protocols and options for being released from convention attendance please visit the convention attendance page.
- A letter will be sent this week to the lead registrant of all schools that registered guests for the 2021 online conventions. This letter contains updates to the guest registration process as well as a new support

website and video which can be found at [ataconventions.ca](http://ataconventions.ca).  
Convention presidents will be CC'd on this letter.

**Motion: That PDTCA receives the committee reports as presented.**  
Moved by Tara Hryszak/Seconded by P. Morck. CARRIED

## 9. Old Business

### 9.1. Fall PDAC

- Jenn, Paulette, Christine, Larry and Susan attended the Fall Convention meeting
- Christine, Larry and Susan also attended Fall PDAC
- Excellent sessions offered by ATA
- Lots of great sessions were available and were recorded for later viewing

### 9.2. Planning PDTCA's Virtual Convention

- Larry, Christine, Jill and Chris will meet to coordinate dates for the upcoming moderator dates needed.
- Online training for PDTCA Moderators will take place in January 2022. Date to be confirmed.
- All other information was updated in each executive report

## 10. New Business

### 10.1. Policy Handbook Updates

<https://docs.google.com/document/d/1ZgMPJte1Q6YxSK09GsHfCILuEK-ksqIQ/edit?usp=sharing&oid=117915502299263797382&rtpof=true&sd=true>

- PDTCA discussion regarding that some of the Executive and/or Full Board meetings could become online rather than in person.
  - No changes at this time.
- Renumeration for board members who do not qualify for hotel rooms
  - It was decided that there would be no change, as we cannot pay for something without a justifiable reason for the expense.
- Sub pay for executive and general board members (when applicable) who are subbing, retired, or on a non-medical leave.
  - This was added to the **Policy 3.12 Board and executive members who are substitute teachers, retired teachers, or on non-medical leave will be paid the Rocky View substitute rate for meetings that occur during a school day.**
- We added a page for the **Social Media** Committee Member and the duties involved. **Page 21**
- Any changes made to the Policy Handbook were printed in RED with old wording struck out. Board members will vote on these additions and deletions at the January Full Board meeting.
- Our Policy meeting will continue virtually before the January 2022 meeting to finalize any other changes.

## 11. Action Items

Jenn Munton adjourned the meeting at 3:30 pm