

Steps to Take

For a Successful On-line Convention:

Feb. 18-19, 2021

"It's fine. I'm fine. Everything's fine."

-Ross Gellar

Step One:

Be familiar with Palliser Convention's Website Session Schedule. It is also referred to as SCHED:

www.pdtca.org

Click on "Program" and then go to "Sessions"

Accessible by phone! Send session times directly to your calendar!

Step Two:

Pick your sessions and read the description a few weeks ahead of time.

For some sessions, supplies will need to be purchased and/or acquired through the speaker or other venues. You will need to give yourself time for these to be delivered/collected for your session to be fully rewarding.

Step Three:

Check out the Session's hand-outs

Hand-outs may be necessary for the session. They will only be available on SCHED, and you may want to download and/or print these ahead of time.

Step Four:

Be aware of the session's code:

Sessions in Sched will be coded with a symbol in front of the title:

| | |
|---|---|
| ! | This session will only be available once, so it needs to be watched during the timeslot scheduled. |
| * | This session is live but will be recorded. After the recording is available, it will be marked with one more asterisk ** to show it is ready. |
| * * | This session is pre-recorded. Teachers cannot view it until 10 minutes before the scheduled session time, but it will be continuously available after that. |
| All recording links in Sched will be removed Monday morning after convention. Some will be removed as soon as convention is over. | |

Step Five:

Forego wifi for a direct connection to the internet.

Instead of wifi, being connected directly to your internet with a wired connection is a more reliable choice.

Do you still have questions?

Tune into the Drop-In Q and A session: Wednesday, February 17th from 1 -5 pm.

Zoom link will be available right from Sched.

Step Six:

Be familiar with **Zoom**

(Click link to see if your device can connect: <https://zoom.us/test>)

And have snacks. Snacks are the key to a successful everything. For real.

From your friendly neighbourhood

Palliser District Convention Board.