



# Palliser District Teachers' Convention Association



**Minutes  
Executive Board Meeting  
Online – using Zoom  
March 26, 2021  
1:00 p.m.**

**In attendance:**

C. Crane, C. Gonsalvez, S. Leppa, S. Paton, J. Munton, A. Craigie, T. Hryszak, L. Neville, P. Morck, J. White, B. Yagos, B. Baum

**Absent:** Karen Nakaska, A. Doyle

1. **Call to order** – 1:07 p.m. Land Acknowledgement read by Jenn Munton
2. **Approval of Agenda**
  - Addition of Social Media under Executive reports and Convention by Numbers under Old Business
  - **Motion: That PDTCA adopts the agenda as amended for the March 26, 2021 meeting. Moved by Paulette Morck/Seconded by S. Paton CARRIED**
3. **Minutes of previous meeting**
  - **Motion: That PDTCA approve the minutes of the January 15, 2021 PDTCA meeting. Moved by Paulette Morck/Seconded by S. Paton. CARRIED**
4. **Correspondence**
  - Notice of Absence from Kristi Muir
  - Carrie Vandemeer has resigned
  - Daniel Maas – Spring Convention Meeting
  - Daniel Maas - Convention Association Annual Report
  - Jessica Grayson – Link for Annual Report
  - Daniel Maas – Convention Financial Forecasting for 2022
  - Mark Swanson – 2021 Joint Spring PDAC and DEHR Conference
5. **Treasurer's Report – S. Leppa** (Report posted)
  - S. Leppa presented the financial report.
  - S. Leppa went through the profit and loss and the balance sheet
  - Spoke about Convention Financial Forecasting for 2022
    - Sent a financial report to Daniel Maas and Dede and give a summary of where PDTCA is at financially.
    - The Association want us to prepare a written statement that will be sent to the board and our locals
    - S. Leppa has written this statement with the approval by the executive.
6. **Executive Reports**

#### 6.1. **President** – J. Munton – (report posted)

- President Email: [president@pdtca.org](mailto:president@pdtca.org)
- A big thank you to the executive and board for all of their hard work
- FMAV were wonderful to work with and helped out in so many ways
- Appreciated being able to record my opening for all delegates to watch at the start of our Convention
- **Highlights**
  - The quickness at which we as a board were able to pull together an amazing online convention
  - The relationships with SWATCA, SEATCA and CCTCA in sharing speakers was a bonus for all
  - Providing teachers, the ability to attend so many more sessions than ever before. The extra time given to watch prerecorded sessions really gave teachers more time to see everything they wanted.
  - Moderators had fun hosting their session
- **Recommendations:**
  - Have several executive/board members in attendance for Spring PDAC and Convention meetings as we begin to plan for next year
  - Continue to offer Francophone Keynote
  - Delivery method next year will be set by PEC
  - Moderators who host a networking session should be reimbursed at speaker cost as more is expected of that moderator.

#### 6.2. **Past President** – A. Craigie (No written report)

- Alternate PD - 15 requests – 12 fit the criteria
- Elections for tomorrow – we are prepared for a vote for tomorrow

#### 6.3. **Vice President** – J. White (Report Posted)

- Huge thank you to the executive and board
- Honorary President was Theresa O'Neill from Christ the Redeemer
- Honored Long term service board members were
  - Theresa O'Neill,
  - We will honor her at the next in-person convention
- Moderator Role was very valuable
  - Networking moderators were very busy and the sessions needed to be longer, offer grade specific sessions, watch the scheduling so they don't overlap a live session specific to that subject.
  - Moderator remuneration needs to be looked at
  - Networking moderators should be paid a speaker session fee

#### 6.4. **Publicity/Website/Evaluations** – B. Yagos (Report Posted)

- A great big thank you to everyone for trusting me during this unprecedented time and all the unknowns and things to figure out.
- I feel the entire convention went extremely well and we can be confident in whatever we do next year.
- **Recommendations:**
  - Recordings need some polishing – When to start recording –
  - To change the title of Bertha's job – Executive Assistant and Financial Assistant – Still need the two roles
  - Need to start looking at a replacement for Bertha – not next year but possibly the year after.

- **Evaluations**

- session evaluations are posted on the minutes page

#### 6.5. Program – P. Morck (Report Posted)

- **Program Chair Email:** [program@pdtca.org](mailto:program@pdtca.org)
- A big thank you to B. Yagos, C. Crane, L. Neville, T. Hrysak, V. Doyle, A. Doyle, A. England, the Encore team, and the PDTCA board
- Special thank you to all the people who stepped up to Moderate
- **Highlights:**
  - All keynotes were well received
  - Online format was enjoyed by most. Many folks reported doing MORE PD this year!
  - Very positive remarks from Francophone delegates about Francophone
  - keynote
  - Help desk was very appreciated and used a fair bit
  - People seem to like using SCHED
- **Suggestions for Next Year:**
  - Having a virtual help desk regardless of online or in person
  - Potentially doing more sharing of virtual big-name keynotes, regardless of our format

#### 6.6. Facilities – C. Crane (Report posted)

- **Future Convention Meeting Dates**
  - May 28/29, 2021
  - Sept. 24/25, 2021
  - January
  - Convention Feb. 24/25, 2022
- Thank you to Bertha Yagos, Chris Gonsalvez, Larry and Etienne from Encore, the executive team, and our moderators
- Signed Contracts for the TELUS Convention Center for the 2022 Convention – they would like a deposit by September 8, 2021
- Would like to nominate L. Neville for the Contracted Facilities Assistant
- **Recommendations**
  - If online – delegates need to use a lab top or computer for Zoom vs. a mobile device
  - If online – get permission to have videos for 30 days instead of 48 hours
  - If online – don't start recording too soon
  - Locals to put their banners with links to their local websites
  - Have a zoom desk at the help desk even if we are having an in-person convention
  - FAQ need to be updated based on this year's questions

#### 6.7. Exhibits – T. Hrysak (report posted)

- Thank you to Bertha for setting up a virtual space in SCHED for Exhibitors
- We had 42 exhibitors take part virtually in SCHED - they were very thankful especially since we did not charge any of the exhibitors
- Thank you to Andrew for promoting our Exhibitors through social media
- **Highlights:**
  - Exhibitor of the year - postponed due to having an Online Convention

- **Recommendations for 2022**

- List the exhibitors on SCHED for next year
- If online - offer the space virtually but we may need to charge
- Offer more Social Media especially if online
- Exhibitors need to use a different email address than if they are a speaker.

6.8. **Social Media** – A. Doyle (report posted)

- Social media was very active during convention this year. A benefit of not having in-person connections
- A summary video was posted to Facebook, Instagram and Twitter
- Infographic shows the reach social media had connecting to delegates

6.9. **Secretary** – S. Paton

- Attendance for this meeting was roll call – Please check the minutes to make sure I haven't missed a meeting you have attended
- I have emailed all executive a copy of the PDTCA 2021 Annual Report to fill in all the parts that pertain to their specific executive position.
- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Chair and Secretary when you cannot attend a meeting.

6.10. **District Rep** - B. Baum (Karen Nakaska's report posted)

- Karen will present at tomorrow's meeting

6.11. **ATA Rep** – C. Gonsalvez

- Still doing lots of online specialist councils
- Spring Convention Meeting – April 23 during the day
- Spring PDAC and DEHR – April 23 evening and April 24 all day
- Summer Conference – virtually – August 10 & 11, 2021

**Motion: That PDTCA receives the committee reports as presented.**

Moved by P. Morck/Seconded S. Paton. CARRIED

7. **Old Business**

7.1. **Convention by Numbers** –

- Contracted position renumeration
  - We would like to look at this (We need a DR, ATA Staff Officer, President, Treasurer) the findings are then approved by the ATA, then brought back to the executive, then approval from the board.
- Local Speaker Fees – The previous Adhoc committee will look at this in the next few months (Karen Nakaska, Jill White, Sherry Leppa, Susan Paton, Michael Shain, Amrit Ra Nannan, Carmen Wasylynuik)

8. **New Business**

8.1. **Spring Convention Meeting – April 23, 2021**

- This meeting will happen using Zoom online. President and Program chairs are requested to attend online however as it is online more can attend if they want
- Quite a few executives will be attending this meeting

**8.2. Spring PDAC – April 23 & 24, 2021 (Friday evening and Saturday all day)**

- Zoom online conference
- A few executives will be attending

**8.3. Summer Conference (August)**

- We will decide who will attend at the May meeting

**9. Action Items**

**9.1. Local Concerns**

- None

Meeting adjourned by J. Munton/S. Paton at 4:00