



# Palliser District Teachers' Convention Association



**Minutes  
Executive Board Meeting  
Zoom Online Meeting  
May 27, 2021  
9:00 a.m.**

**In attendance:**

C. Crane, A. Doyle, V. Doyle, C. Gonsalvez, T. Hrysak, S. Leppa, P. Morck, J. Munton, K. Nakaska, L. Neville, S. Paton, J. White, B. Yagos,

**Absent:** B. Baum

**1. Welcome & Call to order & Land Acknowledgement - 9:05 am**

**2. Contracted Positions – In-Camera**

- This meeting/discussion began without Bertha Yagos and Larry Neville present. They will attend this meeting at 10:00 am.
- A Subcommittee met to go over the contract positions
  - Chaired by Karen Nakaska (District Rep), Chris Gonsalvez, Jenn Munton, Sherry Leppa, and Jill White.
- Chris explained the contracts to the executive while Bertha and Larry were not in attendance.
  - ATA are trying to get consistency for contracted positions for all conventions
  - These proposed contracts have already been approved by Dr. Swanson from the ATA.
  - PDTCA came up with a proposed contract for Bertha Yagos as our Executive Assistant for June 1, 2021, to April 30, 2022.
  - Final approval will be done at a full board meeting on Saturday.
  - PDTCA came up with a proposed contract for Larry Neville as our Facilities Assistant for June 1, 2021, to April 30, 2022.
  - We will make a motion to offer these proposed contracts at the Full Board meeting on Sat. May 29, 2021.
  - Christine Crane will make a motion to offer Larry Neville this proposed contract for Facilities Assistant
  - Sherry Leppa will make a motion to offer Bertha Yagos this proposed contract for an Executive Assistant.
  - Chris Gonsalvez will present these proposed contracts at the Full Board meeting on May 29, 2021

**3. Approval of Agenda**

- **Motion:** That PDTCA adopts the agenda of the May 27, 2021, meeting. **Moved by Tara Hrysak/Seconded by S. Paton. Carried**

#### 4. Minutes of previous meeting

- **Motion:** That PDTCA approve the minutes of the March 26, 2021 - Zoom online PDTCA meeting. **Moved by Jill White/Seconded by S. Paton. Carried**

#### 5. Correspondence

- Notice of Absence from Brenton Baum, Amy Gillespie
- Daniel Maas – Draft Curriculum Sessions at 2022 Conventions
- Daniel Maas – Support for French Language Programming at Teachers' Conventions
- Daniel Maas – Capital Estate Planning – wants a session at every convention

#### 6. Treasurer's Report

- S. Leppa presented the financial report.
- S. Leppa will mention at the Full Board meeting we will NOT be having a fee increase.
- Reminded executive to make sure you have purchased your new computer by the end of June 2021 (Budget was \$2000.00 plus GST)
  - Scan your receipt to Sherry for reimbursement
  - Sherry will take the \$50.00 to purchase the computer you own off your cheque when she reimburses the purchase of your new computer.
  - Make sure your old computer is zeroed and documentation is sent to Bertha and Sherry. This needs to be done before you can purchase your old computer.
- Attended the Spring Convention Meeting
  - In the afternoon Sherry attended the Treasurer's meeting – Deedee did a very quick session on many things we need to do as a Convention Treasurer
  - Biggest change was the GST – Barnett will take this on
  - E-transfers are now allowed through Bambara
  - Anyone over that 100% surplus is frowned upon. Last year we were at 40% which is very good. This year is unusual because of Co – We are at 102% this year.
- We have received all fees from locals – 3905 teacher's attended the 2021 convention.
- Sherry will speak to the surplus at the Full Board meeting on Saturday.
- S. Leppa will make a motion at the Full Board meeting that we offer Bertha Yagos a contract from June 1, 2021, to April 30, 2022, to be the PDTCA's Executive Assistant.

#### 7. Executive Reports

##### 7.1. President – J. Munton – (No written report)

- President Email: [president@pdtca.org](mailto:president@pdtca.org)
- Attended Online Spring Convention Meeting in the morning then attended the Treasurer's meeting in the afternoon with Sherry Leppa.
- Participated in the discussion for the Contracted Positions on April 6<sup>th</sup>, 2021
- Jenn shared an email from Danny Maas regarding Capital Estate Planning
  - Sessions that are no longer allowed 37.2.4 – Convention boards shall not schedule financial and retirement planning sessions, unless offered by Association staff or speakers from Alberta Teachers' Retirement Fund (ATRF)

- Suggestion: If Capital Estate planning told Danny Maas what their session is and then if Danny has approved it, he can then contact PDTCA and say they have a session approved by ATA
- PDTCA does not feel they want to save a spot for Capital Estate Planning each year.
- Jenn will correspond with Danny Maas and let him know the feeling of PDTCA, which is we do not want to save a spot for them.
- Jenn Munton asked Karen Nakaska if PEC has decided about next year's convention – PEC has put this decision on hold until the June PEC meeting.
- Karen Nakaska asked the question to our Executive what we would like to see – online or face to face – Lots of discussion over this question was had. Karen will bring the following information to PEC.
  - We need to decide by August 31, 2021, or we will lose a lot of money due to booking/cancelling facilities
  - We would like to see online just for stability
  - It's not just financial – it's mental health too
  - We need PEC to decide so we can get our planning underway
  - The Spring Convention meeting made it very clear that all conventions should be online for the 2022 Convention year. 87% want another year of online.

#### 7.2. **Past President** – V. Doyle (No report)

- Welcome to your new position

#### 7.3. **Vice President** - J. White (report posted)

- Will mention at the Full board meeting to start thinking about nominations for the 2022 Honorary President – see policy 9.3 for criteria
- Convention by the Numbers Adhoc committee met to discuss:
  - Locally developed speaker session fees – the committee will present a motion to increase speaker fees at the Full Board meeting on Saturday.
  - If Convention 2022 will be online, a discussion was had about remuneration for Moderators
  - If a Board Member were moderating a Networking session, they would be remunerated at a speaker fee of one session.

#### 7.4. **Publicity/Website/Evaluations** – B. Yagos (Report Posted)

- Our speaking proposal site opened on April 1, 2021.
- We have over 80 proposals submitted so far. Most of them are willing to do either online or in-person.
- Bertha sent out the evaluations to speakers who requested them. They were much appreciated.
- Bertha also downloaded the recorded sessions before they were taken off SCHED before they were unavailable. Many speakers also requested them, which Bertha sent to them.
- At the Full Board meeting Bertha will remind board members to let their locals know we are looking for locally developed speakers.
- Deadline to submit a speaking proposal is June 30, 2021

#### 7.5. **Program** – P. Morck (No written report)

- **Program Chair Email:** [program@pdtca.org](mailto:program@pdtca.org)

- **Program Assistant** – will appoint Veronica Doyle as Program Assistant
- **Program committee** – will ask who would like to be on this committee at the full board meeting. She will put together a google doc for board members to sign up to be on the program committee.
- **Speaking Proposal letter** was sent to all board members to forward to local secretaries who would then send out to all teachers.
- **Keynote and Featured Speakers**
  - No one at this point has been booked
- **Speaking Proposal Deadline** is June 30/21 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>

#### 7.6. **Facilities** – C. Crane (Report posted)

- **Facilities Chair Email:** [facilities@pdtca.org](mailto:facilities@pdtca.org)
- C. Crane will make a motion tomorrow at the Full Board meeting that we offer L. Neville a contract from June 1, 2021, to April 30, 2022, to be the PDTCA's Facilities Assistant.
- **Attended Spring Convention and PDAC**
  - See report for shared ideas from those meetings
- Discussion was had concerning the dates for Convention meetings – it was requested that we change the dates so that our ATA Staff and DR representation can be available to attend – (not to conflict with PEC meetings)
- **Convention Meeting Dates**
  - May 27/29, 2021
  - October 1/2, 2021
  - December 10, 2021 – Executive Policy Review (tentative)
  - January 28/29, 2022 (tentative)
  - February 24/25, 2022 – Convention Dates

#### 7.7. **Exhibits** – T. Hryszak (No written report)

- Exhibits Email – [exhibits@pdtca.org](mailto:exhibits@pdtca.org)
- 2022 Convention rates are unknown currently, until we know if we Convention 2022 will be virtual or in-person.
- If the 2022 Convention is online, we will have to charge exhibitors due to the time it takes for inputting the information.
- T. Hryszak will wait until further notice before she appoints her assistant.
- Exhibits site will be on the website once a decision for the 2022 convention is made by PEC

#### 7.8. **Social Media (No report)**

- Possibly for next year we would like a virtual info booth and we would need Andrew to get the word out.
- For this year Andrew will get the word out that we would like more locally developed speakers via twitter, and Facebook.

#### 7.9. **Secretary** – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Assistant and Secretary when you cannot attend a meeting
- I will send the Contact information for all board members to the executive.

#### 7.10. **District Reps** – K. Nakaska (report posted)

- Will do a more formal report at the Full Board meeting on Saturday.
- Pension workshops will be offered in the Fall
- Updated Information from ARA

#### 7.11. **Provincial ATA – C. Gonsalvez**

- Would like to be involved with setting the dates for our Convention meetings so they do not conflict with PEC – done
- Alternate PD is no longer decided by each Convention – It is now being monitored by Danny Maas
- Decision to be virtual or in-person will be determined on June 10, 2021 at the PEC meeting.

**As an executive we would like to have a quick executive meeting after the PEC decision about online or face to face convention 2022. The meeting date will be Friday, June 12 at 4:00 to 5:00 pm. This will be a Zoom meeting. Chris Gonsalvez will send me the zoom link.**

**Motion:** That PDTCA receives the committee reports as presented.  
**Moved by Veronica Doyle/S. Paton. Carried**

### 8. **Old Business**

#### 8.1. **Spring Convention Planning Online Meeting – Jenn Munton**

- It was very informative and learned lots of valuable information
- The Mural app was an excellent use of getting everyone's ideas out on virtual paper.
- Most of the convention board members in attendance felt that another virtual convention would be the way to go. The decision will be made at the June 10/21 PEC meeting.

#### 8.2. **Summer Conference – August 10/11, 2021**

- This will be an online conference
- Two full days: 9-3 with an hour off for lunch
- Will run very similar to how we ran Teacher's Convention
- ATA will pay for the two convention reps however we can send more at the expense of PDTCA
- Jenn asked the question of Karen and Chris if we could meet as a group together while we attend the virtual summer conference. Karen will ask this question of PEC at the June meeting.
- Sue and Jenn from executive will attend this year's Summer Conference – Jenn will also open it up to the Full Board if anyone else would like to attend.

### 9. **New Business**

#### 9.1. **Preliminary Budget – Sherry Leppa**

- **Motion: Sherry Leppa/S. Paton** moved that we move to in-camera to discuss the budget without Bertha Yagos and Larry Neville in attendance. **Carried**
  - They have left the meeting.
- Will remind board members to bring back to their local that there will be No fee increase for the 2022 Convention
- Sherry went over the budget that she will be presenting to the full board on Saturday.
  - She made two budgets – one for in-person and one for virtual

- She will present both budgets on the Saturday meeting.

## 10. Action Items

### 10.1. Local Concerns

- None

**Meeting adjourned by J. Munton/S. Paton at 3:15 p.m.**