



# Palliser District Teachers' Convention Board (PDTCA) Executive Board Meeting Minutes



Virtual Online Meeting  
January 28<sup>th</sup>, 2022 – 2:00 p.m.

Zoom link:

<https://zoom.us/j/98297643729?pwd=TzhQMmRncWd5cXNXRjlEaVQrY0RKdz09>

## In Attendance:

B. Baum, C. Crane, A. Doyle, V. Doyle, C. Gonsalvez, T. Hrysak, S. Leppa, P. Morck, J. Munton, K. Nakaska, L. Neville, S. Paton, J. White, B. Yagos,

## Absent:

1. **Call to order – 2:16 pm.**
2. **Welcome and Land Acknowledgement – Read by Karen Nakaska**
3. **Approval of Agenda**
  - **Addition of 10.4 Professional Code for T4A Sub-Contractors**
  - **Motion: That PDTCA adopt the Amended agenda of the January 28<sup>th</sup>, 2022, meeting.**
  - Moved by Christine Crane/Seconded by S. Paton. CARRIED
4. **Adoption of minutes of the previous meeting:**
  - **Motion: That PDTCA approve the minutes of the December 10<sup>th</sup>, 2021, PDTCA meeting.**
  - Moved by Veronica Doyle/Seconded by S. Paton. CARRIED
5. **Correspondence**
  - Candace Graham - PDTCA ATA session details and schedule
  - Daniel Maas – Guest Registration Deadline for all Teachers' Conventions
  - Dennis Theobald – Revised pandemic restrictions in response to Covid 19 omicron variant
  - Melissa Purdue – Cultural Protocol and Land Acknowledgements
  - Daniel Maas – Online Teachers' Convention Guest Registration updated
  - Absent at Full Board meeting – Jill White, Kathy McElroy,
6. **Unfinished Business arising from the October 2<sup>nd</sup>, 2021, Minutes** (These were discussed at the December Executive meeting)
  - 6.1. PDTCA discussion regarding that some of the Executive and/or Full Board meetings could become online rather than in person.
    - No change at this time

- 6.2. Renumeration for board members who do not qualify for hotel rooms**
- It was decided that there would be no change, as we cannot pay for something without a justifiable reason.
- 6.3. Sub pay for executive and general board members (when applicable) who are subbing, retired, or on a non-medical leave.**
- This was added to the **Policy 3.12 Board and executive members who are substitute teachers, retired teachers, or on non-medical leave will be paid the Rocky View substitute rate for meetings that occur during a school day.**

## **7. Treasurers Report - Sherry Leppa (posted)**

7.1. Sherry presented the balance sheet and the Profit and Loss

7.2. Sherry Leppa will make a motion tomorrow at the Full Board meeting to add a few executive members and an ATA staff officer for signing authority at the bank.

**Moved: Paulette Morck/Tara Hryszak move that the executive recommends PDTCA signing authority be modified from single to multiple signing authorities with the following signatures: Sherry Leppa - Treasurer, Jennifer Munton – President, Susan Paton - Secretary and Executive staff officer Christopher Gonsalvez.**

**Rational:** PDTCA Constitution - The signing officers shall be the President, Treasurer, Staff advisor and such other officer of officers as designated by the Convention Board.

## **8. Executive Reports**

8.1. **President** – Jen Munton – (report posted)

- Thank you to everyone for doing a great job.

8.2. **Past President** – Veronica Doyle (No report)

8.3. **Vice President** - Jill White (report posted)

- Big thank you to Bertha!!
  - FAQ – Is there anything else we need there?
  - Honorary President – Louis Perrault from Three Drums of Wheat Local
  - All ATA subgroups will be online until further notice – see letter from Dennis Theobald
  - Board Member
    - Sign up for at least 3 sessions to moderate as soon as possible
    - Ensure you have reliable internet
    - Moderate from a professional looking space
    - Wear your red vest and name tag – If you need one let Jill know.
    - Attend our moderator training and review sessions.
    - Possibly make a google form for an emergency sign up
      - Tuesday, February 1<sup>st</sup>, 2022 – 6:00 – 7:00 pm with Danny Maas Zoom link
- <https://zoom.us/j/98148128051?pwd=Tk5XcHJLYIRwSWtiRWpZnJlVJZHZMdz09>

- Wednesday, February 23<sup>rd</sup>, 2022 – 7:00 – 8:00 pm zoom link  
<https://zoom.us/j/91270014151?pwd=cU15a2tyYytuRndNeCtnbC96d1J5UT09>

#### 8.4. **Program** - Paulette Morck (report posted)

- A big thank you to Bertha!!
- **Help Desk** – will be available on Sched all the time – they will not disappear from Sched
- **Thursday Keynotes** 9:00 am live, recorded, and available for 30 days
  - **Dr. Robyne Hanely** – Dafoe - Stressing Wisely: “A Radical Shift in How we show up and Excel in All Areas of Our Lives”
  - **Dr. Michael Ungar** – “Helping Those Who Help Nurture and Maintain Their Resilience – Avoiding Burnout”
  - **Joel Monze** - Francophone Keynote
- **Michelle Good** – Live, recorded and only available during convention
- Documentary Film – The Wisdom of Trauma – discussion package will be available to do on their own.
- **Friday Keynotes** –
  - **Gerry Brooks** - 9:00 am, pre-recorded, and available only until 4 pm Friday
  - **Jann Arden** – 2:15 pm – 3:15 pm – live and not recorded (We will be sharing the expense of Jann Arden with SWATCA)
- Numerous other Documentaries available
- Also, hundreds of other sessions available
- Coding will be available to let people know if the sessions are available once or available for 30 days.

#### 8.5. **Facilities** – Christine Crane (report posted)

- We will run a virtual help desk with Bertha, Paulette, and Christine
- Larry booked the introductory video recording with Jenn Munton
  - Feb. 8, 2022, at 9:30 am – Jenn and Larry will go to the Hyatt to record this introductory from the President - video recording. Paulette will help write the speech
- **Moderators**
  - Need to be on time (ie. 10 minutes before the start of the session)
  - Need to rename and review their role
  - Watch that the recording starts when the speaker starts and ends when the session is finished.
  - Remind delegates and moderators that they **NEED** to be on a computer, not a mobile device and with reliable internet!
- Upcoming convention meeting dates
  - March 25/26, 2022
  - May 27/28, 2022

#### 8.6. **Executive Assistant** – Bertha Yagos (report posted)

- All sessions are in Sched
- Session Title Coding –

- ! – available once
- \*\* - available during convention
- 30D – available for 30 days
- Moderators
  - Update their Zoom program
  - Print the list of who you are moderating for
  - Don't be late – 15 minutes early
  - Change your name so that it has Moderator as well as your name.
  - The moderator is also listed in Sched this year.
  - All sessions have moderators as of today.

#### 8.7. Exhibits – Tara Hrysak

- Thank you to Bertha and Sherry for helping with payment details.
- 33 Virtual exhibits so far. They are posted on Sched.
- Watch for the scavenger hunt during convention

#### 8.8. Social Media – Andrew Doyle (report posted)

- Have begun promoting the sessions website
- Will start to remind about the use of sched along with the different indicators (!, \*\*, 30D)
- Starting to plan contests during convention

#### 8.9. Secretary – Susan Paton

- Will send out the minutes and hi-lights

#### 8.10. District Reps – Karen Nakaska (report posted)

- Would like to move her report to the beginning of the full board meeting.

#### 8.11. ATA Convention Lead – Chris Gonsalvez

- If you are inviting Superintendents and board members it should be done by the PDTCA president
- Should alert local Presidents of when our convention elections are held so they can get their convention reps elected.

**Motion: That PDTCA receive the committee reports as presented.**

Moved by Tara Hrysak/Seconded by S. Paton. CARRIED

### 9. Old Business

#### 9.1. Policy Changes from the December 10<sup>th</sup>, 2021, meeting

- Tomorrow we will share the screen to show the changes in red before we vote on them
- Present the policy changes listed below:

**Motion: Karen Nakaska/Tara Hrysak moved that the executive recommends that the board accept the policy changes as presented. Carried.**

- The executive recommends that we will strike a committee for any monetary items in our policy.
  - Reconvene the adhoc committee after the 2022 Convention

## **10. New Business**

- 10.1. **Board Member Virtual Moderator Duties** – J. White
  - See Vice-Presidents report and look for any emails from Jill White
  - Make sure board members attend the training session
- 10.2. **Board Member responsibilities during convention** – J. White
  - See Vice-Presidents report
- 10.3. **On-line Moderator Support**
  - See Vice presidents report
- 10.4. **Professional Code for T4A Sub-Contractors**
  - Educational Services code is 611000 to present on your taxes.

## **11. Action Items**

- 11.1. **Invited Guests** – Superintendents and Board Members – J. Munton
  - Jenn will only send the zoom links to the sessions we are inviting them to attend.
- 11.2. **News Release from President** – J. Munton
  - Chris Gonsalvez is looking into who might be doing a Press Release for all conventions
- 11.3. **Local Concerns**
  - None

Adjourned at 6:15 pm.