



Palliser District Teachers' Convention Board (PDTCA) Executive Board Meeting Minutes



Hyatt Hotel/Virtual Meeting
March 25th, 2022 – 2:00 p.m.

Zoom link: <https://zoom.us/j/99473739590?pwd=aVdCMHFiRzROUEZ3RXNkSXVqZzVNUT09>

In Attendance:

In Person: C. Crane, A. Doyle, V. Doyle, T. Hrysak, S. Leppa, P. Morck, J. Munton, L. Neville, S. Paton, J. White, C. Gonsalvez, B. Baum, K. Nakaska

Virtual: B. Yagos,

Absent:

1. **Call to order and Land Acknowledgement** – Read by Jenn Munton
2. **Approval of Agenda**
 - Add a 5 to agenda – Debrief of the 2022 Convention year
 - Move the Executive Assistant Report to after Exhibits Report
 - **Motion: That PDTCA adopt the amended agenda of the March 25th, 2022, meeting.**
 - Moved by Jill White/Seconded by S. Paton. CARRIED
3. **Adoption of minutes of the previous meeting:**
 - **Motion: That PDTCA approve the minutes of the January 28th, 2022, PDTCA meeting.**
 - Moved by Tara Hrysak / Seconded by Veronica Doyle. CARRIED
4. **Correspondence**
 - Daniel Maas – Association Links for Convention President Address and Post Convention Survey
 - Daniel Mass - Link to the Annual Post-Convention Survey
 - Mark Swanson – Spring Professional Development Area Conference
 - Mark Swanson – Resources for Hosting Hybrid Meetings/Events
 - Joni Turville – Updated Pandemic Restrictions
 - Notice of Absence – Sandy Buchfink, Amy Gillespie, Wayne Lorenze, Lisa Murphy
 - Resigned – Wayne Lorenz, Amy Gillespie, Ashley Neefe, Amy Van Vliet
5. **Debrief of the 2022 Convention year**
 - Each executive had the opportunity to voice how they felt Convention 2022 went this year.
 - Discussion

6. Treasurers Report - Sherry Leppa (posted)

- Sherry presented the balance sheet and the Profit and Loss
- The ATA is using Bambara, which we will pay monthly, when delegates use credit cards – Bambara stores private information in Canada
- Moderator re-imburements may trigger that \$500.00 tax T4A
- Paulette will make a motion tomorrow asking for the names of the new executive to be listed for the bank

7. Unfinished Business arising from the January 28th, 2022, minutes

7.1. We will get the Adhoc Committee Convention by the Numbers back together

8. Executive Reports

8.1. President – Jen Munton – (report posted)

- Thank you to everyone for doing a great job.
- Recommends that as many executives that want to attend the Spring Convention meeting attend.
- Continue to engage teachers by having prizes and the scavenger hunt
- Will be stepping down this year and looking forward to being the Past President

8.2. Past President – Veronica Doyle (No report)

8.3. Vice President - Jill White (report posted)

- Thank you to all executive and board members for putting on a great convention
- Big thank you to Bertha!!
- Honorary President for Convention 2022
 - Louis Perrault from Three Drums of Wheat Local
- Moderators – did a great job – their role was very valuable - this year's altered compensation structure seemed both appropriate and effective for the added work and time required of board members.
- Excellent AV company to ensure smooth transitions during convention
- Recommendations for next year:
 - If in person –
 - moderator role might still be beneficial
 - Revisit the possibility of user pay childcare on site
 - If online –
 - continue with moderators
 - convention planning should be in person if possible
- Resume our Adhoc Convention by the Numbers Committee to look at remuneration for Larry's contracted position, our speaker fees, and any other pay
 - Review these items every 5 years
- Review the number of board members from each local and the formula by which those numbers are determined every 5 years
- Strike a committee to look at the Constitution and Policy

8.4. **Program** - Paulette Morck (report posted)

- A big thank you to Bertha!!
- A big thank you to the executive, the program committee, Encore, all the moderators and everyone who helped make the program run smoothly
- Positive remarks from the francophone delegates
- Keynotes were very positive feedback to our keynotes
 - Dr. Robyne Hanely, Dr. Michael Ungar, Joel Monze, Michelle Good, Gerry Brooks, Jann Arden (sharing the expense of Jann Arden with SWATCA)
- Recommendations:
 - Keep a help desk even if we are in person
 - Look at sharing a closing keynote with the other conventions on the Friday

8.5. **Facilities** – Christine Crane (report posted)

- Awesome convention!
- Help desk was well used by our delegates
- Was able to help Bertha download some of the videos
- Encore was even more amazing this year
- Lots of feedback about how people liked the online format
- Signed contracts for the next 3 years for Convention
- Signed contracts for the next 2 years for our executive/board meetings
- Big thank you to Larry for his dedication
- Stepping down as Facilities Chair
- Upcoming convention meeting dates
 - May 27/28, 2022
 - Sept. 30/Oct. 1, 2022
 - Dec. 9, 2022 (Exec. Only)
 - Jan. 20/21, 2023
 - Feb. 23/24, 2023 (Annual Convention)
 - March 24/25, 2023

8.6. **Exhibits** – Tara Hryszak (report posted)

- Thank you to Bertha for getting things up and running and Sherry for helping with payment details.
- Thank you to Jenn and Jill for help with Trivia and Scavenger Hunt
- Thank you to Andrew for posting the Trivia
- 41 Virtual exhibits
- Social Media Trivia was successful – 9 -\$25.00 prizes were given away
- Exhibitor Scavenger Hunt was successful – prizes were given
- Exhibitors reported good traffic to their websites
- **Recommendations**
 - In person –
 - continue with exhibitor portal through Sched
 - reduce exhibit space from 158 booths to 120 booths
 - continue with social media presence – Trivia questions
 - continue with scavenger hunt card
 - keep PDTCA booth near security door
 - Virtual

- Continue with exhibitor portal through Sched
- Continue with Trivia and scavenger hunt
- Have a deadline for exhibitors to email gift cards (1 week prior)

8.7. Executive Assistant – Bertha Yagos (report posted)

- Pre-registration worked well – the speaker told encore who to let in
- Sched – issue with names but Bertha figured it out. (See report)
- Recommended
 - That we offer a Pre/Post Conference – an opportunity for speakers to submit a pre - recorded session to be watch the couple of days before and after convention

8.8. Social Media – Andrew Doyle (report posted)

- Much of the year is spent prepping and promoting featured speakers
- Week before convention hyped speakers plus types of sessions available
- 2 days of giveaways were successful with good engagement from various locals
- Engagement overall was down, but still consistent sharing
- Continued to help troubleshoot various issues and update on any changes to the schedule

8.9. Secretary – Susan Paton

- Executive, please go to the Annual report and answer any questions you want. I think we can have as many responses as possible
- Will send out the minutes and hi-lights as soon as I can

8.10. District Reps – Karen Nakaska (report posted)

- Will report tomorrow

8.11. ATA Convention Lead – Chris Gonsalvez

- April 22/23 – Spring PDAC – Drew Dudley and David Irvine – Keynotes – Leadership
- Summer Conference – Aug. 8-12, 2022
- Scavenger Hunt – Goose Chase – ATA has access for unlimited number of members

Motion: That PDTCA receive the committee reports as presented.

Moved by Paulette Morck/Seconded by Veronica. Doyle. CARRIED

9. Old Business

9.1.

10. New Business

- 10.1. **Spring Convention Meeting – Sheraton Cavalier Hotel - April 22, 2022**
 - Three people can attend
- 10.2. **Spring PDAC – Sheraton Cavalier Hotel – April 22/23, 2022**
 - Two people can attend
- 10.3. **Summer Conference**

- Aug. 8 – 12, 2022

11. Action Items

11.1. Local Concerns

- Palliser North Local do not want to have their elections before their local AGM
- Is the ATA going to increase the kilometrage due to gas prices?
 - Brenton Baum DR told us As of April 1, 2022; the amount will go up from .53 to .58

Adjourned at 8:30 pm