

Facilities Chair Report
Executive Board Meeting March 25, 2022

Submitted by Christine Crane

Facilities Chair

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1. Awesome convention! Help Desk highlights
 - a. Encore was even more amazing this year!
 - b. Same issues with people being on mobile devices with Sched and the videos
 - c. Was able to help Bertha download and upload some videos
 - d. Lots of feedback about how people like the online convention format so they can visit family etc.

2. Update from Larry:
 - a. We have contracts signed for our annual convention signed for both the Hyatt Regency and the Fairmont Palliser for 23/24/25
 - b. We have contracts signed for our annual executive/board meetings for the next two 'convention years'
 - c. New Telus Local Sales Manager
 - d. Big Thank you **to** Larry for organizing the hotel rooms and meals for this meeting.

3. I am stepping down as Facilities Chair.
 - a. I have learned so much the past three years (only one of those three in person!).
 - b. So interesting to see the workings behind the scenes with our vendors.
 - c. So amazed at the dedication of Larry to make sure we are well represented and prepared to host our awesome convention.
 - d. The main thing I will miss about being the Facilities Chair is Larry calling me "boss"...sigh....

Dates for the 23 Convention Year Meetings:

May 27/28, 2022

Sept. 30/Oct. 1, 2022

Dec. 9, 2022(Exec. only)

Jan. 20/21, 2023

Feb. 23/24, 2023 (annual convention)

March 24/25, 2023

Year End Report for Facilities for Convention 2022

What worked?

Encore was even more efficient and organized than last year! They were always open to meeting with us to discuss logistics before the event and during the event they were part of the Help Desk and easily accessible if there were issues.

This was one of the key pieces from our Facilities lens that made our Convention a success.....that and Bertha of course....uploading all the videos!

Recommendations for next year

We have signed contracts for our event and meetings in person for next year for Telus, Hyatt and Palliser.

Hopefully, we will not have to cancel them unless there is a Force Majeure so we will not lose the money we lost this year when we were forced to not meet in person.