



Palliser District Teachers' Convention Association



Minutes
Full Board Meeting
Stephan Room – Hyatt Hotel
Hybrid - Zoom Online Meeting
May 28th, 2022
9:00 a.m.

In attendance:

In Person: L. Avramovic, B. Baum, S. Buchfink, A. Caporicci-Urovitch, C. Crane, S. Doikas, P. Ehrman, N. Emond, S. Engel, A. England, C. Frazer, L. Gibson, C. Gonsalvez, K. Hinton, B. Hohenwarter, T. Hrysak, G. Hunter, K. McElroy, P. Morck, K. Muir, J. Munton, L. Murphy, L. Neville, S. Paton, C. Pawelko, A. Pollard, A. Rai Nannan, Y. Toney, H. Srayko, J. White,

Virtual: B. Yagos, S. Leppa, E. Clarkson, M. Shain, J. Yersh, D. McArthur, S. Watson, M. Rogers

Absent: R. Hatch, K. Nakaska, S. Gammie, S. Rasmussen

1. Welcome & Call to order – 9:03 am

1.1. Land Acknowledgement – read by Larry Neville

2. Approval of Agenda

- Lindsay Avramovic/Susan Paton moved to Add 10.2 - In camera for the contracted positions
- **Motion:** That PDTCA adopts the amended agenda of the May 28, 2022, meeting. Moved by Lindsay Avramovic/Seconded by S. Paton. Carried

3. Minutes of previous meeting

- **Motion:** That PDTCA approve the minutes of the March 25, 2022 – Hybrid- in person/zoom online PDTCA meeting. Moved by Jenn Munton /Seconded by S. Paton. Carried

4. Correspondence

- Notice of Absence from Ryan Hatch, K. Nakaska,
- Resignation from Veronica Doyle, Andrew Doyle, Ashley Neefe, Denise Saunderson
- Mark D. Swanson – Spring Professional Development Area Conference
- Daniel Maas – Spring Convention Meeting and Agenda
- Melissa Purcell – Land Acknowledgements
- Dennis Theobald – Gifts and Invitations Offered to Public Office Holders
- Daniel Maas – Teachers' Convention 2023
- Daniel Maas – Convention 2023 – Executive Discussion – May 18, 2022

- Joni Turville – Information and Registration - ATA Summer Conference
- New board members to this meeting
 - Bernie Kirk – Palliser, Shayna Engel – Rocky View, Holly Srayko – Rocky View, Peter Ehrman – Three Drums of Wheat

5. Treasurer's Report

- S. Leppa presented the financial report.
- Updated - Expense form – all meals need a receipt
- Bill 32 – governing our local and subgroups
 - Labor legislation – limits what groups can do with fees
 - Category 1 – related to support charities – which we don't do anyway
 - Category 2 – Professional Development
 - Category 3 – Expenses that run our committee

6. Unfinished Business arising from the March 25, 2022, Minutes

- 6.1. Jill White will reinstate the Adhoc committee – Convention by Numbers
- Committee members – Michael Shain, Jenn Munton, Susan Paton, Carolyn Pawelko, Amrit Rai Nannan, Christine Crane, Sherry Leppa, Gloria Hunter, Karen Nakaska

7. Executive Reports

7.1. President – Jill White – (Report posted)

- President Email: president@pdtca.org
- Shared Duties of a board member (in policy)
- Thank you to Bertha and our Executive team as they transitioned into new roles.
- Will reinstate the Adhoc committee – Convention by Numbers to look into remuneration for Larry's contracted position, speaker fees, and other outstanding costs in policy. (see above for list of names)
- Constitution/Policy – will be looking into both this year as they need to align with each other
 - Will find an extra date to go over the Policy/Constitution. A subcommittee should include all executive plus a few board members interested in being involved
- Attended the Spring Convention Meeting
 - Alison England, Jenn Munton, Larry Neville and Jill White

7.2. Past President – Jenn Munton (No written report)

- Attended Spring Convention and PDAC
- Want to send out birthday cards to all board members – a google doc will be mailed out

7.3. Vice President – Christine Crane (Report posted)

- Attended Spring PDAC.
 - Interesting keynote – Drew Dudley
 - Good networking with Chris Gonzalvez' session for our region.
 - Cool session on STEM with Danny Maas
- Start thinking about nominations for the 2023 Honorary President – see policy 9.3 for criteria – Bring written nomination to the September meeting.
- Question – What is considered Long Term Service? – pg. 7 Handbook

7.4. Program – Alison England (Report posted)

- **Program Chair Email:** program@pdtca.org
- **Program Assistant** – This year Paulette will be assisting Alison as she was the chair last year therefore no Assistant needed.
- Attended the Spring Convention Meeting
- **Program committee** – will ask who would like to be on this committee at the full board meeting. Her report has a google doc sign up for board members to be on the program committee. <http://bit.ly/summervetting2022>
- **Speaking Proposal letter** will be emailed out to all board members to forward to their local secretaries who would then send out to all teachers.
- **Keynote and Featured Speakers**
 - No one at this point has been booked
- **Speaking Proposal Deadline** is June 30/22 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>
- This will be a fully in person convention –
 - We had a discussion as to whether we should have pre-recorded sessions and showing after convention
- Alison England moved seconded by Jenn Munton that “PDTCA not offer any recorded sessions for the 2023 Convention year”.
- Amrit Rai Nannan/Carolyn Pawelko amended the motion to read “The PDTCA only offer a live in-person session for the 2023 convention year” Defeated.
- Alison England/Jenn Munton moved that “PDTCA only offer sessions in which the delegates are on site for the 2023 convention year” Carried.

7.5. Facilities – Lindsay Avramovic (Report posted)

- **Facilities Chair Email:** facilities@pdtca.org
- **Attended Spring Convention and PDAC**
 - See report for shared ideas from those meetings
- Larry and Lindsay have been working on get thing up and running.
- Lindsay Avramovic/Jenn Munton moved that PDTCA Board contract Larry Neville as the Contracted Assistant to the Facilities Chair for the 2023 Convention year.
 - Amrit Rai Nannan/Susan Paton moved we table this motion to the in-camera session in new business. Carried
- **Convention Meeting Dates**
 - Sept. 30/Oct. 1, 2022
 - Dec. 9, 2022 (Exec. Only)
 - Jan. 20/21, 2023
 - Feb. 23/24, 2023 (Annual Convention)
 - March 24/25, 2023

7.6. Exhibits – T. Hrysak (Report posted)

- Exhibits Email – exhibits@pdtca.org
- 2023 Convention Exhibit rates will be discussed during budget
- Met with Ursula and Debbie from CTCC and Global Show Services to discuss exhibits and tour the space
- Have reduced the number of booths from 158 to 120 in the exhibits hall space. Global is working on a floor map
- We will be moving Owl’s Nest Books from the Pre-Convention area into the back of the Exhibits Hall with the other booths

- Booth registration should open in June 2022
- **Chris Gonsalves/Tara Hrysak moved to appoint Kristi Muir as her Exhibits Assistant. Carried.**

7.7. **Social Media – Paulette Morck (Report posted)**

- Have plans to increase engagement throughout the year (see report for percentage)
 - Bring a friend campaign to increase social media
 - Watch for prizes
- Lindsay has offered to help with the social media engagement

7.8. **Contracted Executive Assistant – B. Yagos (Report Posted)**

- Our speaking proposal site opened on April 1, 2022.
- FAQ's share with teachers and highlights page on the website
- Bertha went through different parts of the Website for everyone
- We are still asking speakers if they are willing to speak virtually if we have to go online.
- At the Full Board meeting Bertha will remind board members to let their locals know we are looking for locally developed speakers.
- We have 60 speaking proposals at this point.
- Deadline to submit a speaking proposal is June 30, 2022
- Use the updated current claim form, which is on the minutes page: pdtca.org
- An extra Owl has been ordered to work in tandem at the full board meeting to shorten the distance from board members to the Owl.

7.9. **Secretary – S. Paton**

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Assistant and Secretary when you cannot attend a meeting

7.10. **District Reps – K. Nakaska (absent) (report posted) - Brenton Baum reported**

- See written report posted
- Please attend a MIM meeting

7.11. **Provincial ATA – C. Gonsalvez**

- Bill 32
 - Category 1 – related to support charities
 - Category 2 – Professional Development
 - Category 3 – Expenses that run our committee
- Gifts and Invitations offered to Public Office Holders (Category 1)
 - Need to check with Chris Gonsalves prior to an invite being sent
- PDAC was very good
- Lots of positive feedback about the Keynote speakers
 - Drew Dudley and David Ervine
- Summer Conference – book right away

Motion: That PDTCA receives the committee reports as presented.
 Moved by Jenn Munton /Alison England. Carried

8. Old Business

8.1. Spring Convention Planning Meeting –

- It was very informative and learned lots of valuable information
- See Presidents report

8.2. Summer Conference – August 8-12, 2022

- This will be an in-person conference in Banff
 - Jenn Munton and Sue Paton will attend

9. New Business

9.1. Preliminary Budget – Sherry Leppa

- Will remind board members to bring back to their local that there will **be No fee increase for the 2023 Convention**
- Sherry presented parts of the 2023 budget to the full board to let the Program Chair that their budget line will stay the same
- Tara Hrysak/Jenn Munton moved that the PDTCA will increase their Exhibitor Fee by no more than \$40 per booth for the 2023 Convention year. Carried.
- Tara/Susan moved that we approve the preliminary budget for the 2023 convention year. Carried

9.2. PDTCA Constitution Review

- Jenn Munton/Susan Paton moved that PDTCA strike a committee to look into its constitution and policy handbook.
- Chris Gonsalves/Brenton Baum amended the motion to include “review and revise” rather than “look”
- Jenn Munton/Susan Paton moved that PDTCA strike a committee to review and revise its constitution and policy handbook. Carried

10. Action Items

10.1. Local Concerns

- Rocky View Local 35 – Jenn Humel sent an email to our President – Jill White
- Jill will be drafting a response to Jenn Humel with the support from PDTCA executive.

10.2. In Camera Session to Discuss contracted positions

- Larry Neville and Bertha Yagos leave the meeting
- Jenn Munton/Stacey Doikas moved that we move into in camera. Carried
- *While in camera a motion was passed to offer Larry Neville the Contracted Position of Facilities Assistant for 2022-23 with the board approved contract.*
- *While in camera a motion was passed to offer Bertha Yagos the Contracted Position of Executive Assistant for 2022-23 with the board approved contract.*
- Chris Gonsalves/Gloria Hunter moved that we ratify all decisions made in camera. Carried.
- Lindsay Avramovic/Jenn Munton moved that all board members be given a \$30.00 meal allowance with a receipt. Carried

Meeting adjourned by J. White/S. Paton at 12:15 p.m.