



# Palliser District Teachers' Convention Association



## Minutes Executive Board Meeting Stephan Room – Hyatt Hotel Hybrid - Zoom Online Meeting May 27, 2022 3:30 p.m.

### In attendance:

L. Avramovic, B. Baum, C. Crane, A. England, C. Gonsalvez, T. Hrysak, J. Munton, L. Neville, S. Paton, J. White, P. Morck,

Virtual: B. Yagos, S. Leppa,

Absent: K. Nakaska

### 1. Welcome & Call to order – 3:36 pm

1.1. Land Acknowledgement – read by Larry Neville

### 2. Approval of Agenda

- **Motion:** That PDTCA adopts the agenda of the May 27, 2022, meeting. **Moved by Jenn Munton/Seconded by S. Paton. Carried**

### 3. Minutes of previous meeting

- **Motion:** That PDTCA approve the minutes of the March 25, 2022 – Hybrid- in person/zoom online PDTCA meeting. **Moved by Alison /Seconded by S. Paton. Carried**

### 4. Correspondence

- Notice of Absence from Ryan Hatch, Karen Nakaska,
- Resignation from Veronica Doyle, Andrew Doyle, Ashley Neefe, Denise Saunderson
- Mark D. Swanson – Spring Professional Development Area Conference
- Daniel Maas – Spring Convention Meeting and Agenda
- Melissa Purcell – Land Acknowledgements
- Dennis Theobald – Gifts and Invitations Offered to Public Office Holders
- Daniel Maas – Teachers' Convention 2023
- Daniel Maas – Convention 2023 – Executive Discussion – May 18, 2022
- Joni Turville – Information and Registration - ATA Summer Conference
- New board members –
  - Bernie Kirk – Palliser, Shayna Engel – Rocky View, Holly Srayko – Rocky View

### 5. Treasurer's Report

- S. Leppa presented the financial report.

- Andrew and Veronica purchased their lab top
  - Need to add to Policy handbook how the depreciation of computers
- Lindsay and Alison need to purchase a lab top by the middle of June 2022
- Expense form – all meals need a receipt
- Bill 32 – governing our local and subgroups
  - Labor legislation – limits what groups can do with fees
  - Category 1 – related to support charities – which we don't do anyway
  - Category 2 – Professional Development
  - Category 3 – Expenses that run our committee

## 6. Unfinished Business arising from the March 25, 2022, Minutes

6.1. Jill White will reinstate the Adhoc committee – Convention by Numbers

## 7. Executive Reports

7.1. **President** – Jill White – (Report posted)

- President Email: [president@pdtca.org](mailto:president@pdtca.org)
- Please see duties of a board member (in policy) in Jill's report
- Thank you to Bertha and our Executive team as they transitioned into new roles.
- Will reinstate the Adhoc committee – Convention by Numbers to look into renumeration for Larry's contracted position, speaker fees, and other outstanding costs in policy.
- Constitution/Policy – will be looking into both this year as they need to align with each other
  - Will find an extra date to go over the Policy/Constitution. A subcommittee should include all executive plus a few board members interested in being involved
- Attended the Spring Convention Meeting
  - Alison, Jenn, Larry and Jill attended

7.2. **Past President** – Jenn Munton (No written report)

- Attended Spring Convention and PDAC
- Want to send out birthday cards to all board members

7.3. **Vice President** – Christine Crane (Report posted)

- Attended Spring PDAC
- Will mention at the Full board meeting tomorrow to start thinking about nominations for the 2022 Honorary President – see policy 9.3 for criteria
- Attended Spring PDAC.
  - Interesting keynote – Drew Dudley
  - Good networking with Chris Gonzalvez' session for our region.
  - Cool session on STEM with Danny Maas
- Question – What is considered Long Term Service? – pg. 7 Handbook

7.4. **Program** – Alison England (Report posted)

- **Program Chair Email:** [program@pdtca.org](mailto:program@pdtca.org)
- **Program Assistant** – will appoint \_\_\_\_\_ as Program Assistant
- Attended the Spring Convention Meeting

- **Program committee** – will ask who would like to be on this committee at the full board meeting. Her report has a google doc sign up for board members to be on the program committee. <http://bit.ly/summervetting2022>
- **Speaking Proposal letter** will be emailed out to all board members to forward to their local secretaries who would then send out to all teachers.
- **Keynote and Featured Speakers**
  - No one at this point has been booked
- **Speaking Proposal Deadline** is June 30/22 to submit speaking proposals – get the word out - <http://www.pdtca.org/submit-speaking-proposal.html>
- This will be a fully in person convention –
  - We had a discussion as to whether we should have pre-recorded sessions and showing after convention
- Alison England moved seconded by Jenn Munton that PDTCA not offer any recorded sessions for the 2023 Convention year.
- Jenn Munton/Susan Paton amended that the motion say “PDTCA executive is recommending to the board that we do not have recorded sessions at the 2023 Convention year. Carried
- **Alison England/Jenn Munton moved that PDTCA executive is recommending to the board that we do not have recorded sessions at the 2023 Convention Year. Carried**

#### 7.5. **Facilities** – Lindsay Avramovic (Report posted)

- **Facilities Chair Email:** [facilities@pdtca.org](mailto:facilities@pdtca.org)
- **Attended Spring Convention and PDAC**
  - See report for shared ideas from those meetings
- **Convention Meeting Dates**
  - Sept. 30/Oct. 1, 2022
  - Dec. 9, 2022 (Exec. Only)
  - Jan. 20/21, 2023
  - Feb. 23/24, 2023 (Annual Convention)
  - March 24/25, 2023

#### 7.6. **Exhibits** – T. Hrysak (Report posted)

- Exhibits Email – [exhibits@pdtca.org](mailto:exhibits@pdtca.org)
- 2023 Convention rates will be increased by 10% due to increased costs
  - Tara will bring a motion to the full board tomorrow.
- T. Hrysak will appoint her assistant at the full board meeting tomorrow
- Met with Ursula and Debbie from CTCC and Global Show Services to discuss exhibits and tour the space
- Reduce the exhibits hall from 158 to 120 booths. Global is working on a floor map
- We will be moving Owl’s Nest Books into the back of the Exhibits Hall
- Booth registration should open in June 2022
- Tara will appoint Kristi Muir at the board meeting tomorrow.

#### 7.7. **Social Media** – Paulette Morck (Report posted)

- Have plans to increase engagement throughout the year (see report for percentages)
  - Lindsay has offered to help Paulette with posting social media
  - Bring a friend campaign – to social media

## 7.8. **Contracted Executive Assistant** – B. Yagos (Report Posted)

- Our speaking proposal site opened on April 1, 2022.
- We are still asking speakers if they are willing to speak virtually if we have to go on line.
- At the Full Board meeting Bertha will remind board members to let their locals know we are looking for locally developed speakers.
- We have 60 speaking proposals at this point.
- Deadline to submit a speaking proposal is June 30, 2022
- Use the updated current claim form, which is on the minutes page: pdtca.org
- An extra Owl has been ordered to work in tandem at the full board meeting to shorten the distance from board members to the Owl.
- Questions:
  - Are we planning to record keynotes and make videos available?
  - Are we planning on recording any live sessions and making the videos available?

## 7.9. **Secretary** – S. Paton

- Information is posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Assistant and Secretary when you cannot attend a meeting
- The Annual report was submitted. Thank you very much for everyone doing their part.

## 7.10. **District Reps** – K. Nakaska (absent) (report posted) Brenton Baum reported

- Will do a more formal report at the Full Board meeting on Saturday.

## 7.11. **Provincial ATA** – C. Gonsalvez

- PDAC was very good
- Lots of positive feedback about the Keynote speakers
  - Drew Dudley and David Ervine
- Summer Conference – book right away
- Gifts and Invitations offered to Public Office Holders
  - Need to check with Chris Gonsalves before an invite is sent

**Motion:** That PDTCA receives the committee reports as presented.

Moved by Lindsay Avramovic /P. Morck. Carried

## 8. **Old Business**

### 8.1. **Spring Convention Planning Meeting** –

- It was very informative and learned lots of valuable information
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### 8.2. **Summer Conference** – August 8-12, 2022

- This will be an in-person conference in Banff
  - Jenn Munton and Sue Paton will attend
- ATA will pay for the two convention reps however we can send more at the expense of PDTCA
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## 9. **New Business**

**9.1. Preliminary Budget – Sherry Leppa**

- Will remind board members to bring back to their local that there will be No fee increase for the 2023 Convention
- Sherry went over the budget that she will be presenting to the full board on Saturday.

**10. Action Items**

10.1. Local Concerns

- Email from Jenn Hummel – Jill White will respond

**Meeting adjourned by J. White/S. Paton at 8:45 p.m.**