

***PDTCA President's Report***  
***May 27/28, 2022***

Submitted by Jill White, President

1. Welcome to the start of our new convention year. We are planning for an in person convention.
2. Welcome new members. Here is a review of the Duties of a Board Member from our Policy Manual:

**DUTIES OF A BOARD MEMBER**

1. Attend all general meetings of the Board, including the PDCTA convention. Continuity and regular attendance of the Board members is essential for the efficient and consistent functioning of the Board. Board members are not to miss more than two meetings per convention year, or three meetings per two year term of service. Should this occur, the member may be removed from the board with a majority vote from the Executive, and the President will notify the Local.
  - 1.1. There are typically 5 Board meetings per Convention cycle: March, May, September, January and the Convention event
2. Inform the President, Secretary and the Facilities Assistant, a minimum of eighteen days prior to your absence, if you are unable to attend any board function.
3. Become conversant with the contents of the Policy and Constitution of the PDTCA. Copies of the Policy and Constitution will be available on the website and be updated annually.
4. Be an active liaison with your A.T.A. local and bring their concerns to Board meetings. After each meeting, board members will distribute the highlights as published by the secretary to members of their local.
5. Provide their local with the following:
  - 5.1. Attendance policy and request for alternate PD procedures by October 30.
  - 5.2. Audited financial statements.
6. A convention news release will be made available to board members to distribute to ATA Locals and other media outlets for release.
7. Ensure the banner from your local is available for display at convention by bringing it to the Convention Information booth Wednesday afternoon or the Honorary Presidents reception Wednesday evening. Collect it following the last session on Friday.
8. Usher sessions during the convention and other duties determined by the executive.

Information will be forthcoming from the Vice President and sign-up by Board members for a predetermined number of duties. \*Executive members may be exempt because they will be carrying out the duties of obligations of their respective positions.

9. No board member shall use their position for personal gain.

10. Align yourself with an executive on board to provide assistance when needed.

11. During convention, support with the setup and clean up, before and after convention.

12. Attend the Honorary President's Reception on Wednesday evening prior to the Convention.

13. No active convention board members should apply for alternate PD due to the responsibilities they have during convention.

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3. Item 3 of the board member duties mentions being conversant with the contents of our Constitution and Policy. Here are the specific links to those documents:

Constitution:

[https://www.pdtca.org/uploads/2/6/5/6/26566833/pdtca\\_constitution\\_2021\\_09\\_1\\_.pdf](https://www.pdtca.org/uploads/2/6/5/6/26566833/pdtca_constitution_2021_09_1_.pdf)

Policy:

[https://www.pdtca.org/uploads/2/6/5/6/26566833/2021\\_december\\_policy\\_feb\\_25\\_2022\\_.pdf](https://www.pdtca.org/uploads/2/6/5/6/26566833/2021_december_policy_feb_25_2022_.pdf)

The Constitution is largely set by the Provincial ATA and any amendments require two-thirds vote of the PDTCA board, approval of a majority of the member-locals, and approval by the Provincial ATA Table Officers. Therefore, the constitution is a very challenging document to change.

Our Policy must be aligned to the Constitution. If there are any inconsistencies between the two documents, the Constitution rules. We can make changes to the Policy more easily, as, providing that changes align with the Constitution, only our PDTCA board needs to vote on policy changes.

We have found some inconsistencies within the Constitution itself and between the Constitution and our Policy. We will be closely looking at these discrepancies and proposing changes this year.

This will be the first time we have attempted to revise the Constitution. It is a time-consuming and complicated process, but it needs to be done. Part of this will include also reviewing the number of board members from each local, and the formula by which those numbers are determined. This should be reviewed at least every 5

years.

We will start with a review including members of the Executive and any other board member who would like to be on this sub-committee. Please let me know if you are interested.

4. Alison, Jenn, Larry, and I attended the Spring Convention meeting in April. It was very valuable to hear the challenges and opportunities that our other convention boards face. The current way that convention boards are funded with a set amount per delegate advantages larger convention boards while disadvantaging smaller ones. The ATA is looking at potential ways to change this to make our convention opportunities more equitable for all. This too, will take time, but is necessary.
5. We will also be resuming our ad hoc Convention by the Numbers Committee to look at the remuneration for Larry's contracted position, our speaker fees, and any other outstanding cost items in our Policy. We did not change our speaker fees for the 2022 year mainly because our online sessions are shorter than our in-person sessions, and speaker costs for attending an online convention were negligible, but since we are going to be in person again, this should be prioritized.
6. Thanks to Bertha and our Executive team for all of your work in transitioning into new roles and preparing for this new year.