



Palliser District Teachers' Convention Association



Minutes
Executive Board Meeting
Hyatt Hotel
Hybrid - Zoom Online Meeting
September 30, 2022
2:30 p.m.

<https://zoom.us/j/93844826628?pwd=UGpZOTkvSEkxTGZYekFnRml0UllYZZ09>

In attendance:

B. Baum, C. Crane, A. England, T. Hrysak, S. Leppa, D. Maas, J. Munton, K. Nakaska, L. Neville, S. Paton, J. White, P. Morck, Don Brookwell,

Virtual: B. Yagos,

Absent: L. Avramovic

1. Welcome & Call to order – 2:30 pm

1.1. Land Acknowledgement – read by Larry Neville

2. Approval of Agenda

- **Motion:** That PDTCA adopts the agenda of the Sept. 30th, 2022, meeting. **Moved by Jenn Munton/Seconded by S. Paton. Carried**

3. Minutes of previous meeting

- **Motion:** That PDTCA approve the minutes of the May 27th, 2022 – Hybrid- in person/zoom online PDTCA meeting. **Moved by Paulette Morck/Seconded by S. Paton. Carried.**

4. Unfinished Business arising from the May 27th, 2022, Minutes

4.1. Constitution Review

- **Jenn Munton/Susan Paton moved that PDTCA strike a committee to review and revise its constitution and policy handbook. Carried**
 - We need to choose two board members to that would like to join the executive at the December Policy meeting. We will do a lottery draw if we have more than 2 board members that want to join.

5. Correspondence

- Daniel Maas – Support for French Language Services
- Daniel Maas – Updated Process for Changing Convention Assignments
- Daniel Maas – Convention 2022 Update
- Daniel Maas – Convention Keynote Speakers, Convention by Numbers,
- Jessica Grayson – SCHED Site set up for PDTCA 2023

- Daniel Maas – Alberta Teachers’ Retirement Fund Participation
- Tracey McFeeters – Important Email Security Alert – Email Phishing
- Phil McRae – Strategic Planning Grant Program
- Michelle Jarvis – Honorary President Nomination letter for Doug Lerke
- Notice of Absence from Karen Nakaska (Saturday only), Lindsay Avramovic, Lesley Gibson, Lisa Murphy, Kathy McElroy, Yvonne Toney,
- Resignation from Nicolas Emond

6. Treasurer’s Report

- S. Leppa presented Audited Financial Statement
- **S. Leppa/J. Munton moved the 2022 Audited Financial Statement as presented. Carried.**

7. Old Business

7.1. Summer Conference – Aug. 8-12, 2022

- Jen Munton and Susan Paton attended Summer Conference in Banff
- See Jenn Munton’s Past Presidents report for more details
- Do the Goose Chase App to get delegates involved in Convention participation
 - Jenn is interested in setting this up for Convention 2023

8. New Business

8.1. Fall PDAC – Glenmore Inn and Suites – Calgary, Alberta

- Friday evening November 25 and Saturday, November 26, 2022
- Dr. Dwayne Donald – Indigenous Studies – U of A
- Tara Hryszak and Susan Paton will attend Fall PDAC

8.2. Fall Convention Meeting – Glenmore Inn and Suites – Calgary, Alberta

- Friday, November 25 – all day
- Jill White and Alison England, Larry Neville, and Tara Hryszak

8.3. Budget

- S. Leppa presented the 2022/2023 Budget

9. Executive Reports

9.1. President – Jill White – (Report posted)

- President Email: president@pdtca.org
- **New Business/Action Items:**
 - Select 2 new board members to join the Policy Review
 - Who would like to write a grant for the Strategic Planning Grant
 - Honorary President nominations
- On-Site Childcare during Convention

9.2. Past President – Jenn Munton (Report posted)

- Action Items
 - Who is interested in helping with the Goose Chase

9.3. Vice President – Christine Crane (Report posted)

- Will support Jenn and Jill with the review of “Convention by Numbers”, Policy and Constitution
- Action Items:

- Will look after Honorary Presidents nominations and election
- Will order vests and name tags for new board members
- Questions
 - See report

Christine Crane/S. Paton moved that we invite the Past Honorary Presidents from the Conventions 2021 and 2022 to the 2023 Honorary Presidents Reception including hotel and parking and one guest for each honoree. Carried

9.4. Program – Alison England (Report posted)

- **Program Chair Email:** program@pdtca.org
- **Thursday morning Keynotes:**
 - Tom Jackson: Actor, Musician, Activist
 - Jessica Holmes: Celebrated Comedian (Royal Canadian Air Farce), Author, Mental Health Advocate
 - Dr. Lisa Bélanger: Behavioural Change Expert | Researcher
- Still searching for a francophone keynote
- **Friday Featured Speakers**
 - Jeremy Dias
 - Martin Boyce
- **Offsite Sessions so far:**
 - Airdrie: Alternative Schools; cooking
 - Downtown Calgary, Nose Hill Park, Fish Creek Park – Learning Outdoors
 - Okotoks – Fly Fishing, Curling
 - Chestermere – Foods
- 45+ Local speakers from PDTCA teachers
- Follow on Facebook – Palliser District Teachers’ Convention
- Twitter - @palliserc

Christine Crane took over to Chair the meeting as Jill White had to leave.

9.5. Facilities – Lindsay Avramovic - (Report posted) – Absent (Larry Presented)

- **Facilities Chair Email:** facilities@pdtca.org
- Met with both Hyatt and Fairmont Palliser hotel reps – all of which are new reps
- Hyatt Hotel booking link is live until Jan. 20, 2023
 - \$249. +tax
- Fairmont Palliser Hotel link is live until Jan. 20, 2023
 - \$249. +tax
- Wednesday, February 22 – all board members are given one night’s accommodation so board members can attend the Honorary Presidents Reception. Larry will speak to this tomorrow.
- Facilities team is considering a review of venues and costs going forward for PDTCA events and meetings.
- **Jenn Munton/S.Paton moved that our Facilities team look at researching ways to reduce expenses for planning and running our convention. Carried.**
- **Convention Meeting Dates**
 - Dec. 8/9, 2022 (Exec. Meeting/Policy Review)
 - Jan. 20/21, 2023
 - Feb. 22, 2023, Honorary Presidents Reception

- Feb. 23/24, 2023 (Annual Convention)
- March 24/25, 2023
- June 2/3, 2023

9.6. Exhibits – T. Hrysak (Report posted)

- Exhibits Email – exhibits@pdtca.org
- As of September 25, we have 24 paid and confirmed booths, 16 reserved and awaiting payment and 5 booths will be for Owl's Nest Books.
- Global Show Services has resumed communication – Ian Ashton
 - Working with new liaison to get final numbers and a contract for February
- Looking at Social Media campaign/contest for Exhibits
- Working on filling booth space
- As of November 1st, the Exhibit will Booth Rate will increase by \$40.00 – booth cost \$580. + gst and \$480. + gst (not for profit)
- Exhibitor of the Year will be chosen in January.

9.7. Social Media – Paulette Morck (Report posted)

- **New Business/Action Items:**
 - My season is starting to amp up and I have a challenge for all of you!
 - If everyone can invite/add at least three colleagues to each of our social media platforms their name will be entered into a draw
 - Twitter @palliserC
 - Facebook: Palliser District Teacher's Convention
 - Instagram @palliserconvention
- **Question:** Are we allowed to do Visa gift cards for a giveaway prize?
 - Just keep a good record of who wins.
 -

9.8. Contracted Executive Assistant – B. Yagos (Report Posted)

- **Work Completed:**
 - Audit is complete and ready to send to Provincial ATA.
 - Speaker honoraria for Convention 2022 have been documented and sent to Provincial ATA.
 - We have had 317 sessions submitted as of today. 205 contracts have been approved. 160 contracts have been signed and 45 are pending.
- We have our Sched site URL available from ATA - <https://pdtca2023.sched.com/>
- **Question:** Are we doing the big posters?
 - Yes – we would like one set for the main area – add the QR Code to the poster
 - There are digital signs provided by the Convention Center

9.9. Secretary – S. Paton

- Minutes/Hi-lights will be posted on the webpage within 2 weeks of the meeting date
- Please notify the President, Facilities Assistant and Secretary if you **Will or Will Not** be attending the meeting due to breakfasts, hotel rooms, or on-line meetings.
 - We will try to make a Google Sheet for attendance at the January meeting

9.10. District Reps – K. Nakaska (report posted)

- Don Brookwell will do a more formal report at the Full Board meeting on Saturday as Karen will be away.

9.11. **Provincial ATA – D. Maas (report posted)**

- Childcare information update
- Need to reserve 8 blocks of time for ATA sessions at all conventions
- Convention attendance link should be on all convention websites
<https://ata.smapply.ca>
- Possibility of having Shari Graydon speak at all conventions sponsored by Morgex
 - Do not book individually – ATA will be contacting her
- ATA Rally – Oct. 22 – DR will explain further.

Motion: That PDTCA receives the committee reports as presented.

Moved by Tara Hrysak/S.Paton. Carried

10. Action Items

10.1. Local Concerns

- none

Meeting adjourned by J. White/S. Paton at 6:30 p.m.