



Palliser District Teachers' Convention Board (PDTCA)

Executive Board Meeting Minutes

Hyatt Hotel

In person/virtual Meeting

January 20th, 2023 – 2:00 p.m.



Zoom link: <https://zoom.us/j/99998966566?pwd=dS93RWY1ZTNOREMvYUF0WUo1Y0JjUT09>

In attendance: L. Avramovic, C. Crane, A. England, T. Hrysak, S. Leppa, D. Maas, J. Munton, L. Neville, S. Paton, J. White, P. Morck

Virtual: B. Yagos,

Absent: B. Baum, K. Nakaska

1. Call to order – 2:07 pm

2. Welcome and Land Acknowledgement – read by Larry Neville

3. Approval of Agenda

- **Motion: That PDTCA adopt the agenda of the January 20, 2023 meeting.**
- Moved by P. Morck/Seconded by S. Paton. CARRIED

4. Adoption of minutes of the previous meeting:

- **Motion: That PDTCA approve the minutes of the December 8th/9th, 2022 PDTCA meeting.**
- Moved by T. Hrysak/Seconded by S. Paton. CARRIED

5. Correspondence

- Mark Swanson - Fall PDAC Agenda and information
- S. Magnusson - Rally Information Webinar
- Mark Swanson - Update for Fall PDAC
- Danny Maas - ATA PD Workshop Bookings for Conventions
- Candace Graham - Schedules for ATA staff sessions
- Melissa Purcell – Land Acknowledgement Updates
- Jessica Grayson – Association Staff and President sessions
- Jessica Grayson – Insurance Certificates for Convention sites
- Jessica Grayson – Questions – President Schilling Unplugged
- Danny Maas – 2023 Teachers' Conventions Attendance for Preservice Teachers
- Danny Maas – Convention Update January 2023

6. Unfinished Business arising from the December 8th/9th, 2022 Minutes (These were discussed at the December Executive meeting)

- PDTCA Policy/Constitution Review will continue Saturday, January 21st after the full board meeting

7. Treasurers Report

- Sherri presented the Balance Sheet and Profit and Loss
- New on Balance Sheet – Bill 32 – Equity – Surplus June 30th – that amount is where if we had to pull any money out to pay anything for Bill 32
- Most of the Local Convention Fees have been received

8. Executive Reports

8.1. President – J. White – report posted

- Thank you to Jenn Yersh for applying to the ATA for a Strategic Planning Grant
- **Work Completed**
 - Childcare during convention event update – We are not doing Childcare this year due to the cost.
- **Work in Progress**
 - PDTCA Policy and PDTCA Constitution – meeting to be continued after the Saturday full board meeting
- **New Business/Action Items**
 - Will invite any special guests to convention
 - Reconvene “The Convention by Numbers Committee” after the Policy and Constitution updates have been made
 - Larry Neville and Jill White will host a convention facility tour for board members on the evening of Wednesday, February 22 at 6:00 pm just before the Honorary Presidents’ reception.
 - Met with K. Nakaska to discuss the new guidelines for Exhibits

8.2. Past President – J. Munton – report posted

- **Work in Progress**
 - Goose Chase
 - Watched tutorial videos online, reached out to Danny and received training videos and log in information.
 - Designing content and then will upload challenges.
 - Work with Tara and Alison to include exhibits and program questions.
 - Do we want large letters as a focal point to photograph? (PDTC23)

8.3. Vice President – C. Crane – report posted

- **Work Completed**
 - Vests and Name tags were ordered
 - Confirmed that 3 out of 5 Long Term Service Award (LTS) members will be attending the Honorary President's Reception
 - Picked up the cards for the LTS people to be signed at the General Board meeting
 - Attended the Policy Review in December
 - Contacted Doug Lerke about coming to the Honorary President’s Reception
- **Work in Progress**
 - Answering FAQ's on website
- **New Business/Action Items**
 - I need the information from Sandy Buckfink about the speech for Doug Lerke and to make sure she picks him up a card and gift
 - Bring the Convention vests and name tags to the Honorary President's reception in February

- Buy gift cards for LTS members and either present them in February or mail them. (\$50.00 Indigo Cards)
- Get the sign-up sheet for duties from Jill and Allison and send this out to the Board
 - Christine will present the duties and guidelines to the full board tomorrow.
 - Christine will open the Google Doc on Monday, January 23rd at 4:00 pm.

8.4. Program – A. England – report posted

- **Work Completed**

- **Thursday Morning Keynotes:**

- Tom Jackson: Actor, Musician, Activist: Love is a Palace <https://tomjackson.ca>
- Jessica Holmes: Celebrated Comedian (Royal Canadian Air Farce), Author, Mental Health Advocate: The 60-Minute Perspective Makeover: Proven Tips to Living an Awesome Life <https://www.jessicaholmes.com>
- Dr. Lisa Bélanger: Behavioral Change Expert | Researcher: The Science of Daily Resilience: Practical Skills for Mental Strength and Agility <https://www.drlisabelanger.com>
- Dr. Nancy Goyette: Le bien-être en enseignement, une voie incontournable pour s'épanouir au travail!

- **Thursday Afternoon Keynote, hosted by Morgex:**

- Shari Graydon: Award-winning author, speaker, and advocate: Amplifying Equality <https://www.sharigraydon.com>

Hilights:

- Mini-Conference all day Thursday, off-site:
 - Civix Canada: Democracy Bootcamp
- Mini-Conference all day Friday, off-site:
 - Walter Whitebear and others: Indigenous Perspectives Workshop, Includes Sweat Lodge experience
- Several off-site sessions including: (see report posted)
- Several sessions hosted by speakers from our Francophone partner,
- Garfield Gini-Newman
- U of C Poster Board presentations
- Jeremy Dias and Martin Boyce had to cancel
- Attended meetings at the Hyatt and Convention Center January 20/23 to go over room details
- **Work in Progress**
 - Important Information Regarding Pre-Registration:
 - Pre-registration is now open until Feb. 13. If you have pre-registered, this does not mean you are in the session. You may be on the waiting list, which is kept in case people cancel, so the sessions can remain full. Please carefully check your email when your request has been approved, to see if you are indeed in the session, or on the wait-list.
 - ATA sessions and Workshop into Sched
 - Sched.org will house our program in Mobile App.
 - Waiting to hear if Francophone Keynote is also able to offer a couple of sessions
- **New Business/Action Items**

- Searching for French Speaking person to introduce the Francophone Keynote, Nancy Goyette
- Thank you to Bertha, Paulette and Larry for all their help with the program
- The Francophone part of the program wouldn't have been as good if it weren't for Andre who helped us get our keynote! Thank-you. Je ne parle pas français.

8.5. Facilities – L. Avramovic – report posted

- **Work Completed**
 - Hotel rooms have been booked for those who need one for convention
 - Honorary Presidents Reception is ready to go
 - Speaker lunches are set for February 23 and 24, 2023
 - Electronic banner has been sent out to our vendors
 - Bell Center - \$15.00 per teacher with their ATA card
- **Work in Progress**
 - Pre-Convention meetings were today (January 20th)
 - Estimates and event plans are being looked at for the three different buildings (see report for details)
- **New Business/Action Items**
 - Hotel block is going well – open until Jan. 20, 2023
 - Fairmont Palliser 23/30; Hyatt 270/270 - Full
 - Free wireless internet will be provided in the Hyatt Hotel and Convention Center
 - Coat Check will be outside the Macleod rooms on both days
 - Reminder – Bring Local ATA Banners on Wednesday night
 - Dates:
 - February 22, 2023 – Honorary President's Reception
 - February 23/24, 2023 – Teachers' Convention
 - March 24/25, 2023 – Exec/Full Board meeting
 - June 2/3, 2023 – Exec/Full Board meeting

8.6. Contracted Executive Assistant – B. Yagos – report posted

- **Work Completed**
 - Program is on Sched.
 - Exhibitors are listed in Sched.
 - Pre-registration is open and will close February 13th. 491 registrations so far. Some sessions are already full. <https://www.pdtca.org/pre-registration.html> The sessions in Sched have a link in the description. (More information in written report)
 - Delegate Information (with wireless info), Speaker Information and Student Teacher Information links have been added to the website.
- **Work in Progress**
 - After February 13th. I need to email all the people who are registered and all the people who are on the waiting list to make sure they know their status - then answer questions I get from them. They are also reminded to not go to an Off-Site session if they are on the waiting list.
 - ATA Workshops and Staff Sessions are not in the program online but will be as soon as we receive that information so will need to be added. We only just now

received ATA staff session descriptions and will enter that online this coming week. We are still waiting for workshop session information.

- Prepare the big binder of sheets showing payment information and session details and follow up with preparing speaker checks; create and print nametags which include lunch approval and internet access code; prepare big posters for stands, prepare door signs listing sessions for the CTCC; & prepare sign-up sheets etc.
- Print out QR codes
- **New Business/Action Items**
 - I need the Bio for the Honorary President
 - Teachers need to bring their ATA cards for ID if needed
 - We will not be using a Zoom help line. However, we will use a burner phone and text messaging system if teachers need help
 - Sched – Need to log-in to fill out any evaluations and to be entered into the free hotel room draw

8.7. Exhibits – T. Hryszak

- **Work Completed**
 - Registrations are coming in and being processed.
 - 66 paid and confirmed booths, 22 reserved and awaiting payment
 - 2 booths aside for ATA Elections and CIVIX
- **Work in Progress**
 - Working with Show Service and CTCC to finalize details and exhibitors for February
 - Working on Social Media campaign/contest for Exhibits with Paulette, Kristi and Jenn.
 - Working on filling remaining booth space. 36/125 left.
- **New Business/Action Items**
 - Exhibitor of the Year – discussion with the executive to help choose

8.8. Social Media – P. Morck

- **Work Completed**
 - Keynotes all advertised
 - Keeping folks up to date on important dates/items.
 - Sandra Gammie won our \$200 Visa Gift Card
 - Pre-registration has been advertised
- **Work in Progress**
 - Going through Program and highlight some cool sessions over the next month.
 - Get posters ready for advertising Social Media around venues to get more folks engaged
 - #PDTC23
- **New Business/Action Items**
 - Goose Chase – help Jenn and Tara
 - Looking for feedback on other ways to engage.
 - Prizes budget? - \$2000.00
 -

8.9. Secretary – S. Paton

- Minutes/Hi-lights will be posted on the webpage within 2 weeks of the meeting date

- Please notify the President, Facilities Assistant and Secretary if you Will or Will Not be attending the meeting due to breakfasts, hotel rooms, or on-line meetings.

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8.10. District Reps – K. Nakaska – No report - absent

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8.11. ATA Convention Lead – Daniel Maas – see report posted

- Sheri Graydon is the Morgex sponsored Keynote speaker

Motion: That PDTCA receive the committee reports as presented.

Moved by A. England/Seconded by S. Paton. CARRIED

9. Old Business

9.1. Fall PDAC

- Attended by Susan Paton – report posted
- Lots of great information was covered – see report

9.2. Fall Convention Meeting

- Attend by A. England, L. Neville, J. White
- Lots of great information was covered

10. New Business

10.1. Board Member Duties – C. Crane

- Covered in her Vice-President report

10.2. Board Member responsibilities during convention – C. Crane

- Covered in her Vice-President report

11. Action Items

11.1. Invited Guests – Superintendents and Board Members – J. White

- Covered in her Vice-President report

11.2. News Release from President – J. White

- Mark Milne will look after this for the ATA

11.3. Local Concerns

Adjourned 5:45 pm