

Facilities Chair Report – Submitted by Lindsay Avramovic

WORK COMPLETED:

- Hotel rooms, Conference Suite and Stephen Room have been booked for the PDTCA Executive Meeting being held on September 15th and whole Board Meeting being held on September 16th.
 - Room blocks have been reduced in the event that PDTCA maintains hybrid meetings (as we are currently doing) or completely virtually for Executive and/or Board meetings.
- Contracts are signed for Executive and Board meetings for the rest of 2023 and 2024 at the Hyatt and Fairmont Palliser.
- Contracts are signed for 2024 and 2025 for Hyatt and the Fairmont Palliser for the annual event's guestrooms blocked rate.
 - Price of hotel rooms remains at 2023 rate of \$249 +tax per standard room for our annual PDTCA Convention.

WORK IN PROGRESS:

- We are currently working on a venue review for Executive & Board Meetings and our Annual PDTCA Convention, as per the directive/request by the Board. While we have contracts with the Calgary Telus Convention Center, Hyatt and Fairmont Palliser in place for 2024 and 2025, we are looking for cost savings where feasible and practical.
 - Three different venues have been explored: Stampede Convention Center, Grey Eagle Casino & Hyatt/Calgary Convention Center.
 - The new Stampede Convention Centre should be up and running sometime in the next year with pricing to follow for a possible 2025 and beyond.
 - Grey Eagle Casino was not big enough for us for keynote/feature/breakouts.
 - The Calgary Convention Center remains the best situated facility in or around Calgary for the number of teachers we have, who also need hotels for travelling delegates.

NEW BUSINESS:

1. **ACTION ITEM:** Encore AV would like us to sign a contract for 2024 which will be a freeze on 2023 pricing.
2. **ACTION ITEM:** Calgary Convention Center would like us to sign a contract for 2025 which would be a freeze on 2023 and 2024 pricing.
3. PDTCA Convention Meeting Dates for 2023/2024
 - a. September 15, 2023 Executive Meeting
 - b. September 16, 2023 Full Board Meeting
 - c. December 1, 2023 Executive Meeting/Policy Review
 - d. January 19, 2024 Executive Meeting

- e. January 20, 2024 Full Board Meeting
- f. February 22/23, 2024 (Annual Convention)
- g. March 22, 2024 Executive Meeting
- h. March 23, 2024 Full Board Meeting
- i. May 31, 2024 Executive Meeting
- j. June 1, 2024 Full Board Meeting
- k. September 20, 2024 Executive Meeting
- l. September 21, 2024 Full Board Meeting
- m. December **TBD** Executive Meeting/Policy Review