

- **Hello, Fellow Board Members!**

Please be advised that this is a **Notice of Meeting** for the Full Board Meeting at 9:00 am (breakfast at 8:30 am) on **Saturday, Jan. 20th, 2024**. The meeting will take place **in person and online (Hybrid meeting)** at the **Hyatt Hotel**. The Zoom link and room location will be sent prior to the meeting with the agenda.

Please contact Facilities Assistant to confirm that you will or will not be attending the meeting and if you qualify for a hotel room. larrydneville@gmail.com

(Please refer to Item 3.2 in the Policy Handbook for room and food eligibility criteria) Executive members, and Board members who have to travel over 100 kilometres one way to attend meetings, or having special circumstances approved by the President, shall be entitled to the cost of a hotel room overnight. Bookings shall be made through the Facilities chair. Subsistence for board members to cover the cost of meals will be paid at a rate to a maximum of \$20.00 per breakfast, \$30.00 per lunch and \$50.00 per dinner with receipts or as needed for group catering at host facilities, or \$10.00 per breakfast, \$15.00 per lunch and \$30.00 per dinner without receipts.

Following is a list of executive and board members for whom our Facilities Assistant, Larry Neville has booked hotel rooms.

Executive:

Christine Crane, Tara Hrysak, Sherry Leppa, Paulette Morck, Jennifer Munton, Larry Neville, Susan Paton, Jill White, Alison England, Lindsay Avramovic and Bertha Yagos.

Board Members:

Sandy Buchfink, Peter Ehrman, Corrine Fraser, Sandra Gammie, Lesley Gibson, Ryan Hatch, Bev Hohenwarter, Dawn McArthur, Lisa Murphy, Michael Shain, and Sarah Watson.

***If your name is not on the list and you are eligible for a room, please let Larry Neville know ASAP.**

Please note:

- **If you will not be attending the meeting in person, please notify the following people ASAP. If we do not hear from you, we will assume you will be attending the meeting in person.** Due to the high cost of meals at the Hyatt, we would like an accurate number when ordering breakfast.
- **If possible, let Larry know your intentions by January 7th, 2024**
- **If you are attending virtually, please let us know as well. Thank you.**

Larry Neville larrydneville@gmail.com

Jill White president@pdtca.org

Susan Paton spaton7@gmail.com

If your local has appointed any new convention representatives since the last meeting, they may not be on my e-mail list. Please notify them of the May meeting. You may send me their contact information by e-mail, or I will get it at the meeting.

Susan Paton – Secretary Palliser District Teachers' Convention Association