



**Full Board Meeting**  
**Palliser District Teachers' Convention Board**  
Hyatt Hotel – 9:00 a.m. (8:30 breakfast)  
April 14, 2018



**Present:** A. Amirault, S. Buchfink, E. Clarkson, A. Craigie, C. Crane, J. Cruse, A. Doyle, V. Doyle, M. Doz, D. Egert, R. El Aste, N. Emond, L. Fagan, J. Fenton, J. Geiger, L. Gibson, R. Hatch, B. Hohenwarter, T. Hrysak, L. Kestle, D. Lemieux, W. Lorenz, P. Morck, J. Munton, A. Neefe, L. Neville, J. Partlo, S. Paton, A. Rai Nannan, M. Shain, Y. Toney, L. Tschritter, C. Vandermeer, S. Watson M. Watt, J. White, B. Yagos, J. Yersh

**Regrets:** A. England, M. Glavine, S. Leppa, T. O'Neill, D. Grassick

**1. Call to order – 9:00 am**

**2. Welcome and Introductions**

- Acknowledged that we are on Treaty 7 land
- Greetings to our New Francophone Local
- Please initial the attendance sheet and make any changes necessary

**3. Approval of the Agenda**

- A. Craigie Amended 8.4 Duties of a New Member to be moved under the Presidents report
- **Motion:** That PDTCA adopts the amended agenda of the April 14, 2018 meeting.
- **Moved by J. Munton/Seconded by S. Paton. Carried.**

**4. Minutes of previous meeting**

- **Motion:** That PDTCA approve the minutes of the January 13, 2018 PDTCA meeting.
- **Moved by P. Morck/Seconded by S. Paton. Carried.**

**5. Correspondence**

- From D. Grassick – Spring Convention Meetings
- Mark D. Swanson – Spring PDAC and Retirement Dinner Honoring Gordon Thomas
- D. Grassick – Updated Alternate Convention Eligibility and Payment Process
- From Melissa A. Purcell – Honoraria to First Nations, Metis, and Inuit Elders, Knowledge Keepers, and Cultural Advisors
- Thank you card from Cindy Gerodo our 2018 Honorary President
- Notice of Absence – Theresa O'Neill, Alison England, Sherry Leppa
- Resignations from: Wendy Ruzicka, Catherine Burrell, Carmen Wasylynuik, Barb King, Joshua LaFleur, Kaitlin Ouwerkerk, Mark Gudim

**6. Treasurer's Report - B. Yagos reported financial report (S. Leppa away)**

- The balance sheet and budget was reviewed

## 7. Reports

### 7.1. President – A. Craigie – see report posted

- Thank you to everyone one on the executive and board members for their great job.
- A. Craigie is on the Convention Review Committee – keep watching for upcoming news
- Thankful to the Provincial ATA for their help with the issue that occurred the day before our Convention.
- As per the recommendation from our President A. Craigie the PDTCA board members email addresses will be removed from our PDTCA public site
- **Duties of a New Board Member Presentation**
  - **The Policy Handbook** is posted on the Website with all the information A. Craigie has presented.
    - Please RSVP either way to all board meetings
    - Minutes and Hi-Lights will be sent out 2 weeks after the each board meeting.
    - The Hi-Lights Sheet needs to be forwarded to your Local Secretary to be forwarded to all teachers in your local
    - Press Release will be sent out in the January before Convention – this needs to be sent out to all teachers in your local
    - Honorary Presidents Reception – all board members need to attend this reception – all members are entitled to a hotel room that evening
    - Each Local has a Banner that needs to come to Convention to be hung in the pre-function area
    -
- **Recommendations for Next Year:**
  - While it is necessary for PDTCA delegates to be able to get ahold of Board Members should they have questions or concerns, perhaps not all Board members need to have contact information, beyond their name and local, published on the public side on the PDTCA website. Email address details – on the public side of our website - might be reserved for Executive Members (who could then direct inquiries to Board members accordingly, as they arise).

### 7.2. Vice President – J. Munton – see report posted

- Thank you to all board members for signing up for duties
- Duty sign up was done through Google Docs and worked well
- AT A Glance Posters were Fabulous – lots of positive feedback on these posters
- Cindy Gerodo - a retired teacher from Three Drums of Wheat Local was our 2018 Honorary President
  - Jenn Munton read out the Thank you card from Cindy Gerodo
- Long Term Service Awards for Board Members
  - None this year
- **Recommendations for Next Year**
  - New vests will be ordered next year as our supply is low

- Look into more breathable vests

### **7.3. Past President – J. Fenton**

- Thank you to everyone for honoring our Honorary President – It was well attended and successful.
- 32 delegates requested alternate professional development
- 10 were denied as it didn't meet the criteria set by the ATA
- All current executives are letting their names stand for another year.

### **7.4. Program – P. Morck – see report posted**

- Special thanks to Andrea, Bertha, Jill, Larry and Christine
- Thank you to the entire Program team for their work in helping vet the program
- All 3 Keynote speakers were well received; positive feedback from most delegates on evaluations
- New Blood was our Hi-Light for Convention – lots of positive feedback
- Delegates appreciated the Wi-Fi
- Positive feedback on the Friday afternoon movie
- SCHED was successful and well used
- Off-site sessions were successful
- Delegates appreciated the variety of FSL session
- Principals appreciated the sessions offered
- Ever Active sessions were successful
- First Aid Session – sent a freebie gift for each board member and a draw for a First Aid kit.
- If you would like to get on the Program Committee please sign up with the Program Chair at the May meeting.
- **Recommendations for next year**
  - Change the drop down menu to include curriculum focus to include FNMI, LGBTQ and mental health
  - Have proposal site open next year during convention
  - Keep the humor piece to our keynotes, important choice for delegates
  - Would like to see more CTS sessions
  - Be more aware of similar sessions happening at the same time
  - Noisy sessions should be in different, more isolated locations
- **Speaking Proposal Link is now open until June 30**
  - <http://www.pdtca.org/submit-speaking-proposal.html>

### **7.5. Facilities – J. White/L. Neville – see report posted**

- Thank you to the supportive executive and PDTCA board members especially to L. Neville, B. Yagos and P. Morck
- 118 teachers enjoyed the Glenbow Museum's reduced rate of \$5.00
- Room block fill numbers at the Palliser were 40/30 and 316/270 at the Hyatt Regency – meaning we sold more than we blocked.
- Contracts signed for 2019/2020 for 270 rooms at the Hyatt and 30 rooms at the Fairmont Palliser

- Free Wi-Fi for the second year – no complaints, we hope it continues but it will need to be renegotiated.
- Hyatt and Convention vendors that we work are amazing
- Extra security was purchased, which proved very valuable given a couple of incidents
- We feel that childcare is still an issue worth pursuing. Due to liability concerns, the ATA does not want us to continue until we receive further direction from them.
- Just a reminder that when the Notice of Meeting comes please respond letting us know if you will or will not be attending.
- **Recommendations for next year**
  - We hope to have a user pay childcare option in place to offer our delegates at the 2019 convention
  - We recommend hiring security again next year, and possibly adding a person to patrol the MacLeod/TELUS areas as well
- **Meeting Dates for 2018 – 2019 are:**
  - May 25/26, 2018
  - September 14/15, 2018
  - November 30, 2018 (Executive only)
  - January 18/19, 2019
  - February 21/22, 2019 (Convention)
  - April 5/6, 2019
  - May 10/11, 2019
  - September 27/28, 2019

#### 7.6. Publicity/Website/Evaluations – B. Yagos – see report posted

- Very smooth convention – great to be part of this team
- Sched is a very useful site and many teachers use it, even if they do not create an account
- Issue hanging the posters – they kept falling off the wall- tape would not stick
  - Suggestion was to purchase retractable banner stands at a cost of \$350.00 per stand and we need 5 of them (MacLeod, Imperial, Glen, Telus, Pre-Function)
  - Try a different kind of tape – needs approval from Convention center

**Motion: PDTCA purchase 5 Retractable Banner Stands at a cost of \$350.00 each.**

**Moved by Jill White/Seconded by S. Paton. Carried**

- Program Speaking proposal site for 2019 is up and running on the website – Deadline to submit is June 20, 2018 (added to hi-lights)
- Exhibits proposal site is closed at the moment - opening date to be determined.
- **Evaluations**
  - Convention as a whole – 261 responses with an average rating 3.6/5
  - Session Evaluations – 376 did session evaluations – Need a SCHED account in order to fill out an evaluation – some teachers complained – SCHED will not remove this restriction
  - Some teachers chose a sad face when a session was full – teachers are rating their feelings not the quality of the session – good thing delegates left comments
  - Evaluation reports are posted on the minutes page

- **Winners for our Convention As a Whole Evaluation are:** Tom Pltoulis won the Hyatt Regency Hotel gift certificate from Foothills Local and Zach Schaller won the Fairmont Palliser Hotel gift certificate from Rocky View Local

#### 7.7. Exhibits – T. Hrysak – see report posted

- Thank you to the executive and board members for helping out
- 2018 Exhibit space was 95% sold out
- Registration will open soon for pre-registration for the 2019 Convention
- 20% have already pre-booked for 2019 (32 of 158 booths)
- Booth Rates for 2018 were:
  - Rates for regular booth - \$540.00 + 27.00 tax = \$567.00 per booth
  - Not for profit booth rate is \$440.00 + 22.00 tax = \$462.00 per booth
- **Recommendations for next year**
  - Increase booth price next year due to increased rate from St. George's - \$5.00 increase
  - Look at the exhibit hall viewing times and how we can increase traffic to maintain interest from our exhibitors
  - Address the issue of some exhibitors packing up their booths early on Friday

#### 7.8. Secretary – S. Paton

- **Notice of Meeting Information**
  - Please respond with yes/no when receiving the Notice of Meeting as we cover everyone's breakfast and some people's hotel room.
- **Winners for our Convention As a Whole Evaluation are:**
  - Tom Pltoulis won the Hyatt Regency Hotel gift certificate from Foothills Local
  - Zach Schaller won the Fairmont Palliser Hotel gift certificate from Rocky View Local

#### 7.9. District Representative – M. Glavine/J. Geiger– will send a report to be posted

- Francophone Teachers attending PDTCA in 2019 – 225 coming to PDTCA
  - These teachers are used to attending 45 sessions in French – this may not happen in our first year

**Motion: That PDTCA receive the executive reports as presented.**

**Moved by A. Rai Nannan/Seconded by S. Paton. CARRIED**

### 8. Old Business

7.1

### 9. New Business

#### 9.1. Spring PDAC - April 27 (eve) and 28, 2018 – Westin Hotel, Edmonton

- S. Paton and P. Morck will attend

#### 9.2. Convention Seminar – April 26, 27, 2018 – Westin Hotel

- P. Morck and J. Munton will attend
- S. Paton will attend the secretary session
- S. Leppa will attend the Treasurers session

**9.3. Summer Conference – August 13 - 17 (Banff Centre)**

- P. Morck will attend for Program

**9.4. Duties of a New Board Member**

- Moved to Presidents report

**9.5. Election of Table Officers – J. Fenton**

- President - Andrea Craigie
- Vice – President – Jennifer Munton
- Treasurer – Sherry Leppa
- Program Chair – Paulette Morck
- Facilities Chair – Jill White
- Exhibits Chair – Tara Hrysak
- Secretary – Susan Paton

**10. Action Items**

- B. Yagos will look into removing the email addresses of board members from our PDTCA website. Executive board members will have their PDTCA email addresses available.

**11. Local Concerns**

**12. Next Meeting Date**

- **May 26, 2018 – Hyatt Hotel**

**Motion: J. Munton/S.Paton moved to adjourn at 11:17 am.**